

September 24, 2012

The regular workshop meeting of the BOARD OF FIRE COMMISSIONERS of the FLORENCE TOWNSHIP FIRE DISTRICT NO. 1 was held on the above date at 18:30 with Commissioner Rzomp presiding. We saluted the flag, the "Sunshine Statement" was read, and roll call was taken.

ROLL CALL: Present – S. Arnold, W. Rzomp, C. Sklodowski
Absent – C. Bauer

PRESENTATION OF BILLS

1. Commissioner Arnold questioned if the bill from the company was for the vacuum cleaner repair. BC Mullen stated it was not.
 A motion was made by Commissioner Sklodowski and seconded by Commissioner Arnold to approve to pay the bills as presented. Motion carried.

OLD BUSINESS:

1. Virtua Paramedics – BC Mullen reported he sent a copy to the Board of his conversations with other departments which had a wide range of options to bill the medics for use of the building. Some places were \$100 or \$200 per month, one was bill them after utility bills and costs were received, one volunteer organization gets free cleaning service throughout the building because that's what they wanted. B/C Mullen will get a full contract for the Board to review for the October meeting. November will be the drop-dead earliest the medics would move in, but it could be December. The Board would like to move forward on this when the medics are ready, and there is no rush.

NEW BUSINESS:

1. 2012 Budget – B/C Mullen reported he started working on the budget and gave Commissioner Sklodowski a copy. He will meet with Commissioner Sklodowski this week and start to come up with some numbers to present for the October meeting. It looks like it is going to go up from 10.4 cents to 10.6 cents because all of our costs are going up. Next year pension costs are going up \$6,000.00; insurance is going to go up; health insurance is going to go up; and the bond payment is up \$4,000.00. We have been at 10.4 for three years now, which is pretty good.
2. Approval for the following annual tests:
 - Pump test - \$1000.00
 - Hose test - \$2600.00
 - Ground ladders - \$650.00
 - Aerial Test - \$700.00
 - Sprinkler test - \$1000.00
 - PM for 4015 - \$2200.00
 - Fire Extinguishers maintenance - \$1500.00

A motion was made by Commissioner Arnold and seconded by Commissioner Sklodowski to approve the annual tests. Motion carried.

3. Personal Gear Requests – B/C Mullen reported he has received 3 personal gear request forms from Dan Cunningham, Josh Peters, and Stephanie Cunningham, all for personal hoods which all meet the NFPA Standards.

A motion was made by Commissioner Arnold and seconded by Commissioner Sklodowski to approve the personal gear requests. Motion carried.

4. Phones – Todd Estelow reported Comcast needs us to program a phone number in the phone system on the switch outbound for it to call to deport all of the numbers we have over. He got a quote from the phone vender for \$1,400.00 for an 8 hour time and material contract. If it only takes 1 hour to do, we will still have 7 hours left on the contract. They are working on another quote for approx. \$2,400.00 for a maintenance contract with Cisco to upgrade the software, any of the updates, and in case anything happens to the phone switch itself. A new phone switch costs \$30,000 to 40,000.00. The cut over is currently scheduled for Wednesday.

A motion was made by Commissioner Arnold and seconded by Commissioner Sklodowski to allow Todd Estelow to delay the switchover one week, and to reach out to Charlie Bauer's son to see if he can do the work in a timely manner for less than \$1,400.00, and if not, approve to have the company Todd has been working with do the work. Motion carried.

MEETING OPEN TO THE PUBLIC:

A motion was made by Commissioner Arnold, and seconded by Commissioner Sklodowski to open the meeting to the public. Motion carried.

1. There was no public comment.

A motion was made by Commissioner Commissioner Arnold, and seconded by Commissioner Sklodowski to close the public portion of the meeting. Motion carried.

CLOSED SESSION:

A motion was made by Commissioner Arnold and seconded by Commissioner Sklodowski to go into the closed session portion of the meeting. Motion carried.

- Personnel – B/C Mullen
- Open Fire Commissioner Position

A motion was made by Commissioner Arnold and seconded by Commissioner Sklodowski to go into back into regular session. Motion carried.

NEW BUSINESS (resumed):

1. Commissioner Rzomp reported the Board reviewed the 3 letters for the open Commissioners position.

A motion was made by Commissioner Arnold and seconded by Commissioner Sklodowski to appoint Barbara Mayer to fill the open Commissioner term until the election. Roll call vote: Commissioner Arnold – Yes; Commissioner Rzomp – Yes; Commissioner Sklodowski – No. Motion carried 2-1.

A letter will be sent to Barbara for the swearing in at the October meeting.

GOOD OF THE BOARD:

1. Commissioner Arnold thanked Mr. Reillo and Mr. Stranko for applying and hope they both will run in February.

ADJOURNMENT:

A motion was made by Commissioner Arnold seconded by Commissioner Sklodowski to adjourn the meeting. Motion carried.

Respectfully submitted,
B/C Kevin Mullen