

May 28, 2013

FLORENCE TOWNSHIP FIRE DISTRICT NO. 1  
BOARD OF FIRE COMMISSIONERS  
WORKSHOP MEETING MAY 28, 2013

Board Vice-Chairman Scott Arnold called the workshop meeting of the Board of Fire Commissioners of Florence Township Fire District No. 1 to order at 6:30pm. The following statement of compliance with the New Jersey Open Public Meetings Act was read by the chairman:

“This meeting is being held in accordance with the New Jersey Open Public Meetings Act. Notice of this meeting has been sent to and published in the Burlington County Times and the Register News. It has also been published at the township municipal building and on the fire district’s website.”

We saluted the flag and roll call was taken.

**ROLL CALL: Present** – S. Arnold, C. Bauer, B. Mayer, R. Roberson

**Absent** – W. Rzomp

**NEW BUSINESS:**

1. Resolution 2013-18 RESOLUTION OF THE FLORENCE TOWNSHIP FIRE DISTRICT NO. 1 FOR REMOVING FIRE OFFICIAL BRIAN T. RICHARSON FROM REGULAR PAY STATUS UNTIL SUCH TIME AS HE IS MEDICALLY CLEARED TO RETURN TO WORK.

A motion was made by Commissioner Bauer and seconded by Commissioner Mayer to adopt Resolution 2013-18 RESOLUTION OF THE FLORENCE TOWNSHIP FIRE DISTRICT NO. 1 FOR REMOVING FIRE OFFICIAL BRIAN T. RICHARSON FROM REGULAR PAY STATUS UNTIL SUCH TIME AS HE IS MEDICALLY CLEARED TO RETURN TO WORK. Roll call vote: Commissioner Arnold – Yes; Commissioner Bauer – Yes; Commissioner Mayer – Yes; Commissioner Roberson – Yes. Motion carried unanimously.

2. Approve list of surplus equipment (provided by Chief Scully) to give to Burlington County.

A motion was made by Commission Bauer and seconded by Commissioner Roberson to approve the list of surplus equipment to give to Burlington County. Motion carried unanimously.

3. Paul Wright Internship – B/C Mullen reported this is through the college and Paul has paid for the credits and will be working here as an Accounting Intern for 180 hours at no cost to the District. At the end of the internship, Paul must write a research paper on what he did here, and B/C Mullen has to fill out an evaluation. He will not be used if someone is out or used on the ambulance. We will still backfill with per-diems. He is permitted to ride on the fire truck as a volunteer and he will be covered under our insurance. B/C Mullen is responsible for tracking Paul’s hours and briefly went over the duties of bank reconciliations, account analysis, etc. He hasn’t done any accounting as of yet, this is his first step in.

A motion was made by Commissioner Roberson and seconded by Commissioner Mayer to approve Paul Wright’s internship. Motion carried unanimously.

**MEETING OPEN TO THE PUBLIC:**

A motion was made by Commissioner Roberson, and seconded by Commissioner Mayer to open the meeting to the public. Motion carried unanimously.

1. There was no public comment.

A motion was made by Commissioner Bauer, and seconded by Commissioner Mayer to close the public portion of the meeting. Motion carried unanimously.

**CLOSED SESSION:**

A motion was made by Commissioner Mayer, and seconded by Commissioner Roberson to go into the closed session portion of the meeting. Motion carried unanimously.

- Personnel Reporting

A motion was made by Commissioner Bauer and seconded by Commissioner Mayer to go back into regular session. Motion carried unanimously.

**UNFINISHED BUSINESS:**

1. RWZ Electric Bill – Commissioner Arnold reported there is one bill for RWZ Electric in the amount of \$940.00 for work that was done.  
A motion was made by Commissioner Mayer and seconded by Commissioner Roberson to pay the RWZ Bill. Motion carried unanimously.

**GOOD OF THE BOARD:**

1. IT Website – Commissioner Arnold reported that Commissioners Roberson and Rzomp have the IT and he thanked them for the timely posting of the hoagie sale thank you and the item for the community calendar. But there were 15 members that walked at the relay in full gear and pictures were taken, and nothing was posted. We had representation at the County Memorial Service and pictures were taken and nothing was posted. The most important part about our website is not only to let our residents know what is going on, but it's to showcase what are members are doing. They will work with IT Specialist Estelow to get these things posted.
2. B/C reported they posted on Facebook the day of the accident on Route 130 to let people know that Route 130 was completely shut down. Commissioner Arnold stated he saw that and he was very happy to see it. That's what that is for. People look at Facebook before they watch the news.
3. Commissioner Mayer reported that she, Chief Scully, Brian and April Richardson, and Captain Peters attended the EMS awards dinner last week. We were nominated for 2 awards and sadly we did not receive either of them, but the dinner was very nice and it was a very nice evening. Mansfield beat us out on the one with their bus accident.
4. Commissioner Mayer thanked Commissioner Bauer again for helping her and Marvin Wainwright who went to the monument on Sunday and put the flowers out. The flowers left in the back of the building can be planted anywhere around the building

here as they are the extras. There are still some issues with the “work day” being cancelled. So hopefully this will help stop some of those issues.

5. Commissioner Mayer also reported that she will email Marvin Wainwright to bring up at the Company meeting since she or Commissioner Arnold is unable to attend due to the graduation. We are looking to make Relay a community event at Community Day. The FOP has already volunteered to be a co-runner with it with the teachers. We are hoping someone from the firehouse will help jump in and make it a true community day. We are looking for some volunteers to be on committees and help run the event.

**ADJOURNMENT:**

A motion was made by Commissioner Roberson seconded by Commissioner Mayer to adjourn the meeting. Motion carried unanimously.

Respectfully submitted,  
Carolyn H. Taylor