

November 11, 2013

FLORENCE TOWNSHIP FIRE DISTRICT NO. 1
BOARD OF FIRE COMMISSIONERS
REGULAR MEETING NOVEMBER 11, 2013

Board Chairman Scott Arnold called the regular meeting of the Board of Fire Commissioners of Florence Township Fire District No. 1 to order at 6:30pm. After saluting the flag, the following statement of compliance with the New Jersey Open Public Meetings Act was read by the chairman:

“This meeting is being held in accordance with the New Jersey Open Public Meetings Act. Notice of this meeting has been sent to and published in the Burlington County Times and the Register News. It has also been posted at the township municipal building and on the fire district’s website.”

ROLL CALL: Present – S. Arnold, C. Bauer, B. Mayer, R. Roberson, W. Rzomp
Absent – None

Also in attendance were Solicitor Gaskill, Chief Scully, B/C Mullen, B/C Taylor, FM Richardson, FM Stranko, IT Specialist Estelow, Captain Wargo, and Captain Gyenge.

Chief Scully called Mr. Mike Stranko to the front to take a seat. Chief Scully reported that on October 3rd, 2013 we were dispatched to one of our own for a cardiac arrest, Mr. Stranko. Mr. Stranko stated “They did a fine job because here I am.” The Chief presented CPR awards to the EMS and fire crews that assisted and also presented plaques to Mike’s son, Marc Stranko and Brother-in-law, Stephen Coin, who initiated CPR. CPR pins will be issued to those who have not received one in the past. Mr. Stranko stated “From the bottom of my heart I would like to thank everyone. If it wasn’t for your efforts, from what they told me in the hospital, I wouldn’t be here tonight. You guys did a fantastic job and everything worked out well. I’m going to be around a little bit longer. Thank you.”

SWEARING IN Brian Richardson – Fire Official UFD

Board Chairman Scott Arnold swore in Brian Richardson as Fire Official. There was a short recess for refreshments.

Minutes of the previous meetings: (Open and Closed Sessions) – September 23, October 14, and October 28, 2013. Commissioner Mayer reported the minutes of the closed session for October 14th are still being reviewed by Solicitor Gaskill and have not been distributed yet.

A motion was made by Commissioner Bauer, and seconded by Commissioner Mayer to approve the minutes of the September 23, 2013 open and closed sessions, October 14th open session only, and October 28th open and closed sessions of the meeting as printed and distributed. Motion carried unanimously.

AUDITORS REPORT: (Rob Inverso)

1. None.

SOLICITOR: Robert Gaskill

1. Solicitor Gaskill reported he has nothing for open session.

BATTALION CHIEF/BUSINESS MANAGER REPORT: Kevin Mullen submitted report via email.

BUREAU OF FIRE PREVENTION: Marc Stranko submitted report via email.

1. Commissioner Mayer reported that only 2 of the 3 people will be attending the CPR Instructor's class. B/C Mullen will attempt to get in touch with the member that will not be attending to return his books and attempt to get a refund.

CHIEF REPORT: Keith Scully submitted his report via email.

COMMITTEE REPORTS:

Personnel:

1. None.

5-Year Planning:

1. Commissioner Mayer reported they met Tuesday night. Building reorganization met first, and they are going to proceed with some room changes and look into costs of some furniture. The 5-year reorganization met after that, and they will put everything in writing and meet again on December 5, 2013.

Insurance:

1. B/C Mullen reported he spoke to our agent about the JIF, and to estimate a 10% increase for the JIF. Most of the increase is due to the damages from super storm Sandy.

Purchases:

1. A list was emailed to the Board.

Policy:

1. B/C Mullen met with Chief Scully and they are going to hold off until next year.

Training: Marc Stranko submitted his report via email.

Truck/Equipment/Building & Grounds: Brian Richardson distributed his report to the Board.

1. FM Richardson reported he ordered LED lights for the sconces in the front of the building;
2. The pumps were tested on 4012, 4013, and 4015, and all passed although there are some issues that need to be repaired. He is in the process of repairing those.
3. Crown Vic – He serviced the transmission, changed the oil and filter and test drove it. The transmission seems to be solid in his opinion and it seems to be a control issue. He put new solenoids in it and was able to manually get it into first gear. He will install a new solenoid for the torque converter control and road test it from there.

Fire Company Liaison:

1. Commissioner Mayer reported she met with Mr. Jacoby, Mr. Houseworth, Mr. Yurcho, and Mr. Wainwright on Saturday to discuss the contract. She will discuss it in closed session.

Information Technology Report: Todd Estelow submitted report via email.

1. Todd reported the fire wall subscription had expired over the weekend. He had the new fire wall in and thought he had until November 14th, but obviously didn't. The new fire wall is in, and up and running. There was an issue with Comcast as to our IP address as not being a static one. The only thing not running at this time is the pop three on the phones. He states that is just a rule change in the fire wall and he will address that tomorrow.
2. Commissioner Mayer inquired if the tablets for the ambulances are running ok. Chief Scully reported they seem to be running fine. Todd reported they will be getting installed permanently.

Financial:

1. B/C Mullen reported he has the budget package and also sent out in the Friday items the 2013 estimates.

Radio:

1. Chief Scully reported next year.

APPLICATIONS FOR MEMBERSHIP:

1. None

COMMUNICATIONS:

1. Commissioner Mayer reported she received a copy of the letter that Chief Scully sent to Brian Richardson's doctor dated November 2nd along with the list of tests that Brian went through. All the Board members had received a copy.

PRESENTATION OF BILLS

- 1.

Bills List dated November 8, 2013	\$46,306.00
Additional Bills	\$0.00
Total	\$46,306.00

A motion was made by Commissioner Rzomp and seconded by Commissioner Roberson to approve to pay the bills as presented. Motion carried unanimously.

TREASURERS REPORT:

1. The following report was submitted by the Treasurer for approval.

Treasurers Report – Period Ending October 31, 2013	
Beginning Cash Balance (10/1/13)	\$196,411.38
Cash Receipts	\$161,745.87
Cash Disbursements	\$75,486.77
Ending Cash Balance (10/31/13)	\$282,670.48

A motion was made by Commissioner Rzomp and seconded by Commissioner Mayer to accept the treasurer's report. Motion carried unanimously.

OLD BUSINESS:

1. Appoint Brian Richardson to Fire Official UFD – B/C Mullen reported a copy of the resolution will go to the Division of Fire Safety.
A motion was made by Commissioner Mayer and seconded by Commissioner Rzomp to appoint Brian Richardson as Fire Official UFD. Roll call vote: Commissioner Arnold – Yes; Commissioner Bauer – Yes; Commissioner Mayer – Yes; Commissioner Roberson – Yes; Commissioner Rzomp – Yes. Motion carried unanimously 5-0.
2. Thermal Imaging Cameras – Assistance to Firefighter Grant – B/C Mullen reported it is currently out to bid.
3. 2014 Budget – B/C Mullen reported the Board received copies of it, and reminded the Board they need to formally adopt the budget. December 17th is the due date.

NEW BUSINESS:

1. 2013 AFG – B/C Mullen reported speaking with the chiefs, he would like approval to write the grant for AED's and Helmets. The period is open now. We had already received a grant for rescue tools, so the chance of receiving another one for rescue tools would be slim.
A motion was made by Commissioner Mayer and seconded by Commissioner Rzomp to approved B/C Mullen to write the 2013 AFG for AED's and Helmets. Motion carried unanimously.
2. December 9th Meeting Change – B/C Mullen reported four Commissioners will be unable to make the December 9th meeting and recommended to the Board they cancel the November 25th workshop meeting and move the December 9th meeting to December 2nd.
A motion was made by Commissioner Roberson and seconded by Commissioner Rzomp to move the December meeting to December 2nd and cancel the November 25th workshop meeting. Motion carried unanimously.
3. Resolution 2013-23 RESOLUTION OF THE FLORENCE TOWNSHIP FIRE DISTRICT NO. 1 ESTABLISHING THE POSITION OF PAID LIEUTENANT AND FIXING THE COMPENSATION FOR AND PRESCRIBING THE POWERS, FUNCTIONS AND DUTIES OF SAID POSITION – The Board will hold this until after closed session.
4. Purchase of Jackets – Chief Scully reported they are the same jackets as the old Game jackets with the exception of the patch will be a little different. They are \$53.00 with the patch and the name on the side for sizes S-XL, and increases \$2 or \$3 for each

size up to \$63.00 for a 6X. They would like to get jackets for Active and Company Active members who meet the requirement for voting at the end of the year. He is estimating 80 jackets for a total of \$5,025.00. He would like to see the District and the Fire Company split the cost in half. Three trustees have agreed to pay for half. This does not take the place of the Auxiliary T-shirts that the Board approved last month. Chief Scully would like to use some of the incentive money that was put in from last year and still have plenty of money for the 1st quarter of the new program. The turnaround time is 2-3 weeks for the jackets.

A motion was made by Commissioner Mayer and seconded by Commissioner Rzomp to purchase the jackets for Active and Company Active members with the District's half not to exceed \$3,000.00. Motion carried unanimously.

MEETING OPEN TO THE PUBLIC:

A motion was made by Commissioner Mayer, and seconded by Commissioner Rzomp to open the meeting to the public. Motion carried unanimously.

Hearing none,

A motion was made by Commissioner Bauer, and seconded by Commissioner Rzomp to close the public portion of the meeting. Motion carried unanimously.

GOOD OF THE BOARD:

1. Commissioner Arnold thanked Chief Scully for getting everyone together for the St. Florian service held Saturday night in Mt. Holly in honor of Florence emergency services. The service was very nice.
2. Commissioner Mayer thanked those who at 3 o'clock helped her wash the trucks in their Class A uniforms so the trucks would be ready to go.

CLOSED SESSION:

A motion was made by Commissioner Rzomp, and seconded by Commissioner Mayer to go into the closed session portion of the meeting to discuss personnel and contracts. Motion carried unanimously.

A motion was made by Commissioner Mayer and seconded by Commissioner Roberson to go back into regular session. Motion carried unanimously.

BACK TO NEW BUSINESS:

3. Resolution 2013-23.
A motion was made by Commissioner Bauer and seconded by Commissioner Rzomp to table Resolution 2013-23 until their next meeting on December 2nd, 2013. Motion carried unanimously.

ADJOURNMENT:

A motion was made by Commissioner Mayer seconded by Commissioner Roberson to adjourn the

meeting. Motion carried unanimously. The meeting adjourned at 8:36 pm.

Respectfully submitted,
Carolyn Taylor