

# Florence Township Fire District #1

## Meeting Agenda

### August 12, 2013

Call to order  
Salute to the flag  
“Sunshine Statement”

**ROLL CALL:** Arnold\_\_\_\_ Bauer\_\_\_\_ Mayer\_\_\_\_ Roberson\_\_\_\_ Rzomp\_\_\_\_

Minutes of the previous meetings – (July 8 and July 22)

Motion Commissioner \_\_\_\_\_ Second Commissioner\_\_\_\_\_ to  
approve minutes

#### **AUDITORS REPORT: (Rob Inverso)**

1.

#### **SOLICITOR: (Robert Gaskill)**

- 1.
- 2.
- 3.

**BATTALION CHIEF/BUSINESS MANAGER REPORT:** Kevin Mullen submitted  
via email

**BUREAU OF FIRE PREVENTION:** Marc Stranko submitted via email

- 1.
- 2.
- 3.

#### **CHIEF’S REPORT:**

#### **COMMITTEE REPORTS:**

*Personnel*

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***5-Year Planning***

- 

***Insurance:***

- 

***Purchases:***

- List emailed

***Policy:***

- Policies 216, 225, 270

***Training:*** Marc Stranko submitted via email

***Truck/Equipment/Building & Grounds:***

***Fire Company Liaison/Fire Company***

- 1.
- 2.

***Information Technology Report:*** Todd Estelow submitted via email

***Financial:***

- 

***Radio:***

1. .

**APPLICATIONS FOR MEMBERSHIP:**

- 1.

Motion by Commissioner \_\_\_\_\_ seconded by Commissioner \_\_\_\_\_

**COMMUNICATIONS:**

1. Civil Service List – Fire Official UFD
2. NJ DCA – Approval of Budget Amendment for FEMA Grant

**PRESENTATION OF BILLS**

Motion by Commissioner \_\_\_\_\_ seconded by Commissioner \_\_\_\_\_  
to pay all bills and pay the PSE&G bill for this month.

**TREASURERS REPORT:**

Motion by Commissioner \_\_\_\_\_ seconded by Commissioner \_\_\_\_\_  
to approve Treasurers report

**OLD BUSINESS:**

1. New Health Insurance Plan
2. Secretary to enter into an agreement with DM Medical Billing per awarded bid.

Motion by Commissioner \_\_\_\_\_ seconded by Commissioner \_\_\_\_\_

**NEW BUSINESS:**

1. Hiring of EMS Per-Diem Staff - Update

Motion by Commissioner \_\_\_\_\_ seconded by Commissioner \_\_\_\_\_

2. SAFER Grant 2013
3. OPRA Request Form and Custodian of Records
4. Tablets for EMS
5. Contract for PM fitness equipment (\$200.00/visit) – Fitness Central Inc.

Motion by Commissioner \_\_\_\_\_ seconded by Commissioner \_\_\_\_\_

**MEETING OPEN TO THE PUBLIC:**

Motion by \_\_\_\_\_ second by \_\_\_\_\_ to open the meeting to the public.

Motion by \_\_\_\_\_ second by \_\_\_\_\_ to close the meeting to the public.

**CLOSED SESSION Motion \_\_\_\_\_, Second \_\_\_\_\_**

- Personnel matter/terms of employment

**Motion \_\_\_\_\_, Second \_\_\_\_\_**

**GOOD OF THE BOARD:**

- 1.
- 2.
- 3.
- 4.

**ADJOURNMENT:**

Motion by Commissioner \_\_\_\_\_ second by Commissioner \_\_\_\_\_ to adjourn the meeting.