

September 14, 2015

FLORENCE TOWNSHIP FIRE DISTRICT NO. 1
BOARD OF FIRE COMMISSIONERS
REGULAR MEETING SEPTEMBER 14, 2015

Board Chairman Charles Bauer called the regular meeting of the Board of Fire Commissioners of Florence Township Fire District No. 1 to order at 7:00 pm. After saluting the flag, the following statement of compliance with the New Jersey Open Public Meetings Act was read by the chairman:

“This meeting is being held in accordance with the New Jersey Open Public Meetings Act. Notice of this meeting has been sent to and published in the Burlington County Times and the Register News. It has also been posted at the township municipal building and on the fire district’s website.”

ROLL CALL: Present – C. Bauer, W. Berry, B. Mayer, A. Popso, R. Schoen

Absent – None

Also in attendance were Solicitor Robert Gaskill, Chief Kevin Mullen, Deputy Chief Keith Scully, Battalion Chief Steve Taylor, Captain Joe Wargo, IT Specialist C. Todd Estelow, and Chief EMT Carolyn Taylor.

CLOSED SESSION

1. Adopt **Resolution 2015-34 Closed Session**

A motion was made by Commissioner Berry and seconded by Commissioner Mayer to adopt Resolution 2015-34 Closed Session. Roll call vote: Commissioner Berry – Yes; Commissioner Mayer – Yes; Commissioner Popso – Yes; Commissioner Schoen – Yes; Commissioner – Bauer – Yes. Motion carried unanimously.

2. A motion was made Commissioner Mayer and seconded by Commissioner Berry to come out of closed session. Motion carried unanimously.

MINUTES

1. Minutes of the previous meetings – Open and Closed Sessions August 10, 2015 and August 24, 2015

A motion was made by Commissioner Berry and seconded by Commissioner Popso to approve the minutes of the August 10, 2015 and August 24, 2015 meetings as distributed. Motion carried. Commissioner Mayer Abstained.

AUDITORS REPORT: (Rob Inverso)

1. None

SOLICITOR: Robert Gaskill

1. None

CHIEF REPORT: Chief Mullen submitted the following report to the Board via email.

BUREAU OF FIRE PREVENTION: FM Richardson submitted the following report via email:

COMMITTEE REPORTS:***Personnel:***

1. Commissioner Mayer reported the contracts are done.

5-Year Planning:

1. Commissioner Berry reported a meeting was held on August 31, 2015. They met with the Chief and had some discussion. They have a few things going on. They will meet again in October and he will have a full report after that meeting.

Building and Grounds:

1. Commissioner Mayer reported progress.

Insurance:

1. Commissioner Popso reported nothing pending.

Purchases:

1. A list was emailed to the Board.

Policy:

1. Chief Mullen reported the Board should have all of the 100 and 200 series. He will get them ready for draft form and send them out with all the changes.

Fire Company Liaison:

1. Commissioner Schoen reported none.

Radio:

1. None.

APPLICATIONS FOR MEMBERSHIP:

1. Chief Mullen reported an application has been received from Thomas Marabillas for Active membership. He was a previous trained member who moved out of the area and now he is back.

A motion was made by Commissioner Mayer and seconded by Commissioner Berry to accept the application from Thomas Marabillas for active membership. Motion carried unanimously.

COMMUNICATIONS:

1. Commissioner Popso reported there are no communications.

PRESENTATION OF BILLS

1. A motion was made by Commissioner Mayer and seconded by Commissioner Berry to pay all the bills with the exception of the PSE&G and the Verizon bill. Motion carried unanimously.

2. A motion was made by Commissioner Berry and seconded by Commissioner Schoen to pay the PSE&G bill. Motion carried unanimously.
3. A motion was made by Commissioner Mayer and seconded by Commissioner Popso to pay the Verizon bill. Commissioner Berry abstained. Motion carried 4-0-1.

TREASURERS REPORT:

1. A motion was made by Commissioner Berry and seconded by Commissioner Mayer to approve the treasurer's report as submitted. Motion carried unanimously.

OLD BUSINESS:

1. SCBA Update – Chief Mullen reported HGAC came and said the pricing worksheet is valid. He has all of the bid documents from the Witmer Public Safety Group. The Chief will get quotes for a 3-year and 5-year financing. Once he gets them, he will send them to the Board.

NEW BUSINESS:

1. Purchase Incentive Items, not to exceed \$1,200.00
Commissioner Mayer reported the Buildings and Grounds committee have been looking for some new items to purchase for upstairs. A few of the members came up with a ping pong table, a dart board, and an air hockey table. This is money that is already budgeted from the incentive program to buy items for the building.
A motion was made by Commissioner Barry and seconded by Commissioner Mayer to approve the purchase of incentive items not to exceed \$1,200.00. Motion carried unanimously.
2. Adopt Resolution 2015-35 AWARDING CONTRACT TO MSA SAFETY INCORPORATED, THROUGH THE USE OF THE HGAC PROCUREMENT PROCESS PURSUANT TO N.J.A.C.52:34-6.2(b)(3)
Chief Mullen reported that he added "pending local finance board approval."
A motion was made by Commissioner Popso and seconded by Commissioner Schoen to adopt Resolution 2015-35 AWARDING CONTRACT TO MSA SAFETY INCORPORATED, THROUGH THE USE OF THE HGAC PROCUREMENT PROCESS PURSUANT TO N.J.A.C.52:34-602(B0(3). Roll call vote: Commissioner Berry – Yes; Commissioner Mayer – Yes; Commissioner Popso – Yes; Commissioner Schoen – Yes; Commissioner Bauer – Yes. Motion carried 5-0.
3. Career Staff Contract
A motion was made by Commissioner Mayer and seconded by Commissioner Popso to adjust the contract for the career staff to have the 48 hour shifts begin on November 1, 2015 instead of October 5, 2015. Roll call vote: Commissioner Berry – Yes; Commissioner Mayer – Yes; Commissioner Popso – Yes; Commissioner Schoen – Abstained; Commissioner Bauer – Yes. Motion carried 4-0-1.

GOOD OF THE BOARD:

1. Commissioner Mayer and the Board welcomed Carolyn Taylor back to work.

MEETING OPEN TO THE PUBLIC:

A motion was made by Commissioner Barry, and seconded by Commissioner Popso to open the meeting to the public. Motion carried unanimously.

“Carolyn Taylor, 71 Main Street, Roebing, NJ. I would like to thank the members of the Board and all my co-workers for the additional use of sick time for my injury. It is very, very much appreciated. Thank you.”

A motion was made by Commissioner Berry, and seconded by Commissioner Mayer to close the meeting to the public. Motion carried unanimously.

ADJOURNMENT:

A motion was made by Commissioner Mayer and seconded by Commissioner Barry to adjourn the meeting. Motion carried unanimously.

The meeting was adjourned at 19:56 hours.

Respectfully submitted,
Carolyn Taylor