

October 12, 2015

FLORENCE TOWNSHIP FIRE DISTRICT NO. 1
BOARD OF FIRE COMMISSIONERS
REGULAR MEETING OCTOBER 12, 2015

Board Chairman Charles Bauer called the regular meeting of the Board of Fire Commissioners of Florence Township Fire District No. 1 to order at 7:30 pm. After saluting the flag, the following statement of compliance with the New Jersey Open Public Meetings Act was read by the chairman:

“This meeting is being held in accordance with the New Jersey Open Public Meetings Act. Notice of this meeting has been sent to and published in the Burlington County Times and the Register News. It has also been posted at the township municipal building and on the fire district’s website.”

ROLL CALL: Present – C. Bauer, W. Berry, A. Popso, R. Schoen

Absent – B. Mayer

Also in attendance were Solicitor Robert Gaskill, Chief Kevin Mullen, Deputy Chief Keith Scully, FM Brian Richardson, IT Specialist C. Todd Estelow, and Chief EMT Carolyn Taylor.

MINUTES

1. Minutes of the previous meetings – Open Sessions September 14, 2015 and September 28, 2015

A motion was made by Commissioner Schoen and seconded by Commissioner Popso to approve the minutes of the September 14, 2015 and September 28, 2015 meetings as distributed. Motion carried.

AUDITORS REPORT: (Rob Inverso)

1. Chief Mullen contacted the auditor in regards with the budget. That process will be starting this month. He will have a tentative budget early November.

SOLICITOR: Robert Gaskill

1. The chief’s contract is fully signed. The staffs’ contract is fully signed. Everyone is now under contract.

CHIEF REPORT: Chief Mullen submitted his report to the Board via email.

BUREAU OF FIRE PREVENTION: FM Richardson submitted his report via email:

COMMITTEE REPORTS:

Personnel:

1. Covered earlier by Solicitor Gaskill.

5-Year Planning:

1. Chief Mullen reported the next meeting will be October 19, 2015, around 8:00 or 8:30 pm. after the fire company meeting.

Building and Grounds:

1. Brian Richardson reported that all the tile floors are in the process of being cleaned, degreased, and then sealed – the kitchen and all of the bathrooms.
2. Commissioner Bauer received some comments from the public about the grounds being cleared. He told them to speak to Chief Mullen with any questions.

Insurance:

1. Commissioner Popso reported nothing pending.

Purchases:

1. A list was emailed to the Board.

Policy:

1. Chief Mullen reported sections 100 and 200 were sent to the Solicitor for review. Sections 300-400 will be sent to the Board for review this week.
2. Commissioner Bauer inquired if these include policy on officer selection because there were some questions. Solicitor Gaskill reported that he has reviewed that policy and he has no problems with it from the legal standpoint and applying it. It doesn't mean that the District wants it the way it is written.

Fire Company Liaison:

1. Commissioner Schoen reported everything is good.

Radio:

1. None.

APPLICATIONS FOR MEMBERSHIP:

1. None.

COMMUNICATIONS:

1. Commissioner Popso reported he received positive verbal communications from the teachers and students concerning fire prevention week.
2. Chief Mullen reported the he received a notice from PIOSH, Department of Health, with three violations which have all been corrected.

PRESENTATION OF BILLS

1. A motion was made by Commissioner Berry and seconded by Commissioner Popso to pay all the bills with the exception of the PSE&G and the Verizon bill. Motion carried unanimously.
2. A motion was made by Commissioner Schoen and seconded by Commissioner Popso to pay the PSE&G bill. Motion carried 3-0-1. Commissioner Bauer abstained.
3. A motion was made by Commissioner Schoen and seconded by Commissioner Popso to pay the Verizon bill. Motion carried 3-0-1. Commissioner Berry abstained.

TREASURERS REPORT:

1. A motion was made by Commissioner Berry and seconded by Commissioner Popso to approve the treasurer's report as submitted. Motion carried unanimously.

OLD BUSINESS:

1. Commissioner Bauer asked Chief Mullen to send a schedule of the 48 hour shifts to Commissioner Mayer. Chief Mullen reported that Platoon A is Adam Schoen, Platoon B is Marc Stranko, and Platoon C is Charles (Todd) Estelow.
2. EMS Scheduling – Commissioner Bauer reported there was an issue a couple weeks ago. Per protocol our EMS Captain does the scheduling. If there is an issue, Chief Mullen stated he will be able to take care of it, and that issue was handled that night. Per-diem are needed on the schedules. Chief Mullen reported he has already spoken with Captain Gyenge. Commissioner Bauer added that the phones need to be answered when somebody calls, that phone stipends are still being given out for the phones. There is a reason for it.

NEW BUSINESS:

1. Approve Third Quarter Incentive Payments per District Policy
A motion was made by Commissioner Popso and seconded by Commissioner Schoen to approve the third quarter incentive payments per district policy. Motion carried unanimously.
2. Approve Ground Ladder, Hose, Pump, and Tower Ladder Annual Tests – Not to exceed \$6,000.00
A motion was made by Commissioner Berry and seconded by Commissioner Schoen to approve the ground ladder, hose, pump, and tower ladder annual tests not to exceed \$6,000.00. Motion carried unanimously.
3. Approve the District Exposure Control Plan
A motion was made by Commissioner Berry and seconded by Commissioner Schoen to approve the District Exposure Control Plan. Motion carried unanimously.

GOOD OF THE BOARD:

1. Commissioner Popso gave an update on the World Trade Center steel. He forwarded the legal contract to Solicitor Gaskill for review. Hopefully by the end of the year, we will have it here.
2. Commissioner Bauer and Commissioner Berry thanked everyone involved for the good fire prevention week.
3. Commissioner Bauer noted we received the Tahoe from the police department this week. He also noted that he had the opportunity to ride with someone from down the shore and there is government surplus vehicles such as Duce and a halves and Hum V's, that are going to towns that deal with "high water rescue". Several years ago we had a problem with one of our firetrucks going through some water that was a bit too high. Chief Mullen is to look into possibly getting something like that. Chief Mullen reported that he has been doing some research on some grants, not government surplus, but found one for turnout gear that he will be applying for. Chief Mullen will look into the government surplus vehicles.

MEETING OPEN TO THE PUBLIC:

A motion was made by Commissioner Popso, and seconded by Commissioner Schoen to open the meeting to the public. Motion carried unanimously.

Hearing none,

A motion was made by Commissioner Berry, and seconded by Commissioner Schoen to close the meeting to the public. Motion carried unanimously.

ADJOURNMENT:

A motion was made by Commissioner Berry and seconded by Commissioner Popso to adjourn the meeting. Motion carried unanimously.

The meeting was adjourned at 19:47 hours.

Respectfully submitted,
Carolyn Taylor