

February 8, 2016

FLORENCE TOWNSHIP FIRE DISTRICT NO. 1  
BOARD OF FIRE COMMISSIONERS  
REGULAR MEETING JANUARY 11, 2016

Board Chairman Charles Bauer called the regular meeting of the Board of Fire Commissioners of Florence Township Fire District No. 1 to order at 7:00 pm. After saluting the flag, the following statement of compliance with the New Jersey Open Public Meetings Act was read by the chairman:

“This meeting is being held in accordance with the New Jersey Open Public Meetings Act. Notice of this meeting has been sent to and published in the Burlington County Times and the Register News. It has also been posted at the township municipal building and on the fire district’s website.”

**ROLL CALL: Present** – Charles Bauer, William Berry, Barbara Mayer, Andrew Popso, Robert Schoen

**Absent** – None

Also in attendance were Solicitor Robert Gaskill, Chief Kevin Mullen, Deputy Chief Keith Scully, Battalion Chief Taylor, FM Brian Richardson, IT Specialist C. Todd Estelow, Training Officer Marc Stranko, Chief EMT Carolyn Taylor, Fire Company President Craig Wilkie.

**CLOSED SESSION**

1. Adopt **Resolution 2016-04 – Closed Session**

A motion was made by Commissioner Mayer seconded by Commissioner Schoen to adopt Resolution 2016-04 Closed Session. Roll call vote: Commissioner Berry – Yes; Commissioner Mayer – Yes; Commissioner Popso – Yes; Commissioner Schoen – Yes; Commissioner Bauer – Yes. Motion carried 5-0 at 19:01 hours.

2. Motion to adjourn Closed Session

A motion was made by Commissioner Schoen and seconded by Commissioner Popso to come out of closed session. Motion carried unanimously at 19:30 hours.

**MINUTES**

1. Minutes of the previous meeting – Open Session January 11, 2016.

A motion was made by Commissioner Berry and seconded by Commissioner Mayer to approve the minutes of Open Session January 11, 2016 meeting as distributed. Motion carried unanimously.

**AUDITORS REPORT: (Rob Inverso)**

1. They are working on some items.

**SOLICITOR: Robert Gaskill**

1. None

**CHIEF REPORT:** Chief Mullen submitted his report to the Board via email.

**BUREAU OF FIRE PREVENTION/MAINTENANCE:** FM Richardson submitted his report via email.

## **COMMITTEE REPORTS:**

### ***Personnel:***

1. Commissioner Bauer reported that he sat in and interviewed our EMS officers for two people for the EMS officer jobs. Chief Mullen will inform the people that were selected.
2. We have also been interviewing for career firefighters. And things are moving along.

### ***5-Year Planning:***

1. They will be meeting later on this month.

### ***Building and Grounds:***

1. Several things are in the works. Progress mode.

### ***Insurance:***

1. Commissioner Popso reported everything is ok and that he just signed over the funds.

### ***Purchases:***

1. A list was emailed to the Board.
2. Commissioner Popso inquired about the MSA 1044 helmets. Battalion Chief Taylor reported that the bulk of our helmets are beyond the 10-year NFPA service life. A slight revision was made to the eye protection in which the shield is now integrated so they are tighter fitting so they are a safety improvement. That is the only difference.
3. Commissioner Popso questioned if we were going to be reimbursed for the snow blower for on the front of the tractor. FM Richardson responded yes. Chief Mullen spoke with Richard Brook who then talked with the Mayor. We will purchase it and be reimbursed by the Township and we will be servicing the added sidewalks that we will be getting.
4. Commissioner Mayer is holding payment of the bill from Action Uniform Company in the amount of \$4,006.00 due to the Class A uniforms that came in are incorrect. They will be paid once the uniforms are corrected.

### ***Policy:***

1. Commissioner Bauer reported the target date is now going to be April.

### ***Fire Company Liaison:***

1. Commissioner Schoen – Nothing to report.

### ***Radio:***

1. None.

## **APPLICATIONS FOR MEMBERSHIP:**

1. We received an application from James Rettig – Fire Police.  
A motion was made by Commissioner Popso and seconded by Commissioner Mayer to accept the application from James Rettig and it takes its normal course. Motion carried unanimously.

## **COMMUNICATIONS:**

1. None.

## **PRESENTATION OF BILLS**

1. A motion was made by Commissioner Berry and seconded by Commissioner Popso to pay all the bills with the exception of PSE&G, Verizon, and Action Uniform Company bills. Motion carried unanimously.
2. A motion was made by Commissioner Berry and seconded by Commissioner Popso to pay the PSE&G bill. Commissioner Bauer abstained. Motion carried 4-0-1.
3. A motion was made by Commissioner Mayer and seconded by Commissioner Schoen to pay the Verizon bill. Commissioner Berry abstained. Motion carried 4-0-1.

## **TREASURERS REPORT:**

1. A motion was made by Commissioner Berry and seconded by Commissioner Mayer to approve the treasurer's report as received. Motion carried unanimously.

## **OLD BUSINESS:**

1. Approval of EMS Officers  
A motion was made to approve the selected EMS Officers. Roll call vote: Commissioner Berry – Yes; Commissioner Mayer – Yes; Commissioner Popso – Yes; Commissioner Schoen – Yes; Commissioner Bauer – Yes. Motion carried 5-0.  
Chief Mullen announced the new EMS Officers as EMS Captain is Kara Ekelburg; and the EMS Lieutenant is Robert Reillo, Jr.
2. 2016 Election – Poll Workers and Compensation  
A motion was made by Commissioner Popso and seconded by Commissioner Schoen to appoint the poll workers and to keep the compensation as last year. Motion carried unanimously.

## **NEW BUSINESS:**

1. Approve to purchase 54 inch Snow Blower for tractor – Not to exceed \$3,000.00  
A motion was made by Commissioner Berry and seconded by Commissioner Popso to approve purchase of a 54" snow blower for the tractor not to exceed \$3,000.00. Motion carried unanimously.
2. Financing for SCBA  
Chief Mullen reported the financial institution who will be lending the money for the SCBA's would like to know which commissioners will be at the closing for the paperwork. Chairman Bauer and Secretary Popso will be attending. The Solicitor will review the documents prior to signing.

## **GOOD OF THE BOARD:**

1. Commissioner Mayer thanked everyone who came and worked the snow storm and gave up their time to make sure everything was taken care of.
2. Commissioner Bauer thanked the Township for the fantastic job they did plowing the roads to get us around. Little do people know what goes on behind the scenes. The fire department helped the police department out. The police department and EMS all worked together and helped each other to answer our calls up and down the streets where some of the police cars couldn't get to. It was tough to get any two-wheel car anywhere.

**MEETING OPEN TO THE PUBLIC:**

A motion was made by Commissioner Berry, and seconded by Commissioner Mayer to open the meeting to the public. Motion carried unanimously.

Hearing none,

A motion was made by Commissioner Berry, and seconded by Commissioner Schoen to close the meeting to the public. Motion carried unanimously.

**ADJOURNMENT:**

A motion was made by Commissioner Berry and seconded by Commissioner Schoen to adjourn the meeting. Motion carried unanimously.

The meeting was adjourned at 7:43 pm.

Respectfully submitted,  
Carolyn Taylor