

April 11, 2016

FLORENCE TOWNSHIP FIRE DISTRICT NO. 1
BOARD OF FIRE COMMISSIONERS
REGULAR MEETING APRIL 11, 2016

Board Chairman Robert Schoen called the regular meeting of the Board of Fire Commissioners of Florence Township Fire District No. 1 to order at 7:14 pm. After saluting the flag, the following statement of compliance with the New Jersey Open Public Meetings Act was read by the chairman:

“This meeting is being held in accordance with the New Jersey Open Public Meetings Act. Notice of this meeting has been sent to and published in the Burlington County Times and the Register News. It has also been posted at the township municipal building and on the fire district’s website.”

ROLL CALL: Present – William Berry, Andrew Popso, Robert Schoen

Absent – Charles Bauer and John Fratinardo

SWEARING-IN CEREMONY

1. Eric Fyler was sworn in prior to the start of the meeting.

MINUTES

1. Minutes of the previous meeting – Open Session March 14, 2016
A motion was made by Commissioner Berry and seconded by Commissioner Popso to approve the minutes of open session March 14, 2016. Motion carried unanimously.

AUDITORS REPORT: (Rob Inverso)

1. The audit has been completed and sent out.

SOLICITOR: Robert Gaskill

1. None

CHIEF REPORT: Chief Mullen submitted his report to the Board via email.

BUREAU OF FIRE PREVENTION/MAINTENANCE: FM Richardson submitted his report via email.

COMMITTEE REPORTS:

Personnel:

1. There will be EMS interviews on April 14, 2016.

5-Year Planning:

1. They met on March 30th.

Building and Grounds:

1. They discussed the new floor for the training room.

Insurance:

1. Commissioner Popso reported Chief Mullen has not informed him of anything going on at this time.
2. Deputy Chief Scully reported that a worker's comp claim has been filed. Chief Mullen has that information.

Purchases:

1. A list was emailed to the Board.

Policy:

1. Policies are updated and under review. Solicitor Gaskill reported that he has what is considered to be the final version and he has spent several hours reviewing and it will take some time. There are changes needed on the lawyer part of the policies that still need to be done that are going to be fairly substantial. He hopes to have more information and suggested changes for the next meeting.

Fire Company Liaison:

1. Commissioner Schoen – Discussion about the Training Room floor.

Radio:

1. In progress.

APPLICATIONS FOR MEMBERSHIP:

1. Chief Mullen received an application for Henry Ryan Jr. – Fire Police and Robert Lung – Junior Membership.
A motion was made by Commissioner Popso and seconded by Commissioner Berry to accept the application from Henry Ryan Jr. and Robert Lung, and they take their normal process. Motion carried unanimously.

COMMUNICATIONS:

1. Commissioner Popso reported that he receive communication from Majestic Firehoods, who provided our purple hoods for Relay for Life two years ago. They wished us good luck with the Relay of Life this year, and to let them know if we needed anything as they look forward to working with us again in the future.

PRESENTATION OF BILLS

1. A motion was made by Commissioner Berry and seconded by Commissioner Popso to pay all the bills with the exception of PSE&G and Verizon bills. Motion carried unanimously.
2. A motion was made by Commissioner Berry and seconded by Commissioner Popso to pay the PSE&G bill. Motion carried unanimously.
3. A motion was made by Commissioner Popso and seconded by Commissioner Schoen to pay the Verizon bill. Commissioner Berry abstained. Motion carried 2-0-1.

TREASURERS REPORT:

1. A motion was made by Commissioner Berry and seconded by Commissioner Popso to approve the treasurer's report as received. Motion carried unanimously.

OLD BUSINESS:

1. Approve Hiring of Career Firefighter – Michael Warren

A motion was made by Commissioner Berry and seconded by Commission Popso to approve the hiring of career firefighter Michael Warren. Roll call vote: Commissioner Bauer – Absent; Commissioner Berry – Yes; Commissioner Fratinardo - Absent; Commissioner Popso – Yes; Commissioner Schoen – Yes. Motion carried 3-0.
The swearing in will be at the next regular meeting.

2. Hiring of EMS Per-diem EMT's Update – Interviews are scheduled.

NEW BUSINESS:

1. Approve sale of Fire Police vehicle 4019 using GovDeals.

A motion was made by Commissioner Berry and seconded by Commissioner Popso to sell Fire Police vehicle 4019 via GovDeals. Roll Call Vote: Commissioner Bauer – Absent; Commissioner Berry – Yes; Commissioner Fratinardo – Absent; Commissioner Popso – Yes; Commissioner Schoen – Yes. Motion carried 3-0.

2. Approve Training Room floor project – not to exceed \$7,000.00

A motion was made by Commissioner Berry and seconded by Commissioner Popso to approve the training room floor project not to exceed \$7,000.00. Motion carried unanimously.

3. Appoint Commissioner as Supervisor of Certifying Officer for Pensions.

A motion was made by Commissioner Berry and seconded by Commissioner Popso to have the Chairman appoint a Commissioner as Supervisor of Certifying Officer for Pensions. Motion carried unanimously.

Commissioner Schoen appointed Commissioner Berry as Supervisor of Certifying Officer for Pensions.

4. Holmatro Tool Service Agreement - \$1,700.00

A motion was made by Commissioner Berry and seconded by Commissioner Popso to approve the Annual Holmatro Tool Service Agreement in the amount of \$1,700.00.

5. Approval to write Fire Prevention Grant

A motion was made by Commissioner Popso and seconded by Commissioner Berry to approve Chief Mullen to write the Fire Prevention Grant. Motion carried unanimously.

6. Approval to spend \$5,000.00 on donated Command Vehicle

FM Richardson reported the vehicle still needs radios, command box, light equipment.

A motion was made by Commissioner Berry and seconded by Commissioner Popso. Motion carried unanimously.

7. Approve eyeglass kits for new SCBA and lenses.

A motion was made by Commissioner Berry and seconded by Commissioner Popso to approved eyeglass kits for the new SCBA and lenses. Motion carried unanimously.

GOOD OF THE BOARD:

1. None.

MEETING OPEN TO THE PUBLIC:

A motion was made by Commissioner Berry, and seconded by Commissioner Popso to open the meeting to the public. Motion carried unanimously.

Mr. Jack Jobs: “I just want to know what vehicle we are going to use for Fire Police now?”

Deputy Chief Scully: “4085 has been designated for Fire Police at this time.”

Mr. Jobs: “Are we ever going to get a new one?”

Commissioner Schoen: “A brand new one?”

5 **Mr. Jobs:** “Well, something decent.”

Mr. Toby Houseworth: “Well you’re trucking now!”

Mr. Jobs: “*(laughing)* I’ll sell you that.”

Mr. Houseworth: “Take your truck!”

Commissioner Schoen: “I can’t answer that at this time.”

10 **Deputy Chief Scully:** “Mr. Chairman, I will talk with the Chief and Battalion Chief and see what we can do.”

Commissioner Schoen: “Ok. Thank you. Anything else?”

A motion was made by Commissioner Berry, and seconded by Commissioner Popso to close the meeting to the public. Motion carried unanimously.

ADJOURNMENT:

A motion was made by Commissioner Berry and seconded by Commissioner Popso to adjourn the meeting. Motion carried unanimously.

The meeting was adjourned at 7:28 pm.

Respectfully submitted,
Carolyn Taylor