

July 11, 2016

FLORENCE TOWNSHIP FIRE DISTRICT NO. 1
BOARD OF FIRE COMMISSIONERS
REGULAR MEETING JULY 11, 2016

Board Chairman Robert Schoen called the regular meeting of the Board of Fire Commissioners of Florence Township Fire District No. 1 to order at 7:00 pm. After saluting the flag, the following statement of compliance with the New Jersey Open Public Meetings Act was read by the chairman:

“This meeting is being held in accordance with the New Jersey Open Public Meetings Act. Notice of this meeting has been sent to and published in the Burlington County Times and the Trenton Times. It has also been posted at the township municipal building and on the fire district’s website.”

ROLL CALL: Present – C. Bauer, W. Berry, A. Popso, R. Schoen

Absent – J. Fratinardo

Also in attendance were Chief Mullen, Fire Marshal Richardson, EMS Chief Taylor, Captain Wargo, and Solicitor Gaskill.

MINUTES

1. Minutes of previous meetings – Open Session June 13, 2016.
A motion was made by Commissioner Popso and seconded by Commissioner Berry to approve the minutes of open session June 13, 2016. Motion carried unanimously.

AUDITORS REPORT: (Rob Inverso)

1. A copy of the audit was sent to the Board. Chief Mullen reports that he has a resolution set for the audit under “New Business”.

SOLICITOR: Robert Gaskill

1. Solicitor Gaskill reported that the SOPs are completed on his end. They have been posted and are awaiting view and comments by board members.

CHIEF’S REPORT: Chief Mullen submitted his report to the Board via email.

1. Chief Mullen reported that we will be getting a hydrant on our facility for training. He would like the Chiefs and the Training Officer to meet with Water and Sewer for where to locate it. He already met with Water and Sewer on Friday.

BUREAU OF FIRE PREVENTION/MAINTENANCE: FM Richardson submitted his report via email.

COMMITTEE REPORTS:

Personnel: Nothing at this time.

5-Year Planning:

1. A meeting was held in June 27, 2016.

Building and Grounds:

1. Nothing at this time.

Insurance:

1. Chief Mullen reported a claim has been filed for 4013 which caught fire on the way to a response on the 4th of July. Brian Richardson reported that he will be going to Johnson and Towers tomorrow morning due to the hydraulic system which raises and lowers the cab had failed when they attempted to lift the cab. There should be an update tomorrow.

Purchases:

1. A list was emailed to the Board.

Policy:

1. Policies were put on the “Members Only” section of the website for review. Chief Mullen will be sending an email to the membership reminding them to review the policies, and to send any comments to him by the end of July. August will start the formal adoption.

Fire Company Liaison:

1. Chief Mullen forwarded to the Chairman an updated copy for the 2016 contract for the fire company. Nothing has changed from last year except for the dates. He recommends to move on getting the contract signed. If the company is alright with it, we can move on an August adoption.

Radio:

1. It was discussed at the 5-year planning committee of the county changing over the radio system. The change will happen. FM Richardson reported the transition to the 800mhz range is an FCC mandate.

APPLICATIONS FOR MEMBERSHIP:

1. Chief Mullen reported none.

COMMUNICATIONS:

1. Chief Mullen reported that we got a “Right to Know” compliance inspection. There are a couple of items that need to be addressed, and Gary Richardson has already started to address some of those items.

PRESENTATION OF BILLS

1. A motion was made by Commissioner Bauer and seconded by Commissioner Popso to pay all the bills with the exception of PSE&G and Verizon bills. Motion carried unanimously.
2. A motion was made by Commissioner Berry and seconded by Commissioner Popso to pay the PSE&G bill. Motion carried unanimously.
3. A motion was made by Commissioner Bauer and seconded by Commissioner Popso to pay the Verizon bill. Commissioner Berry abstained. Motion carried 3-0-1.

TREASURERS REPORT:

1. A motion was made by Commissioner Bauer and seconded by Commissioner Popso to approve the treasurer’s report as received. Motion carried unanimously.

PUBLIC HEARING – CREATING THE EMERGENCY MEDICAL TECHNICIAN (EMT), UFD POSITION.

1. A motion was made by Commissioner Berry and seconded by Commissioner Popso to open the meeting to the public to discuss the creating of the Emergency Medical Technician (EMT), UFD Position.

There were no comments from the public.

A motion was made by Commissioner Berry and seconded by Commissioner Popso to close the meeting to the public.

2. Adopt Resolution 2016-17 ESTABLISHING PAID EMERGENCY MEDICAL TECHNICIAN UFD POSTION.

A motion was made by Commissioner Berry and seconded by Commissioner Popso to adopt Resolution 2016-17 ESTABLISHING PAID EMERGENCY MEDICAL TECHNICIAN UFD POSTION. Roll call vote: Commissioner Bauer – Yes; Commissioner Berry – Yes; Commissioner Fratinardo – Absent; Commissioner Popso – Yes; Commissioner Schoen – Yes. Motion carried 4-0.

PUBLIC HEARING – ALTERNATE PROCUREMENT METHOD

1. A motion was made by Commissioner Berry and seconded by Commissioner Popso to open the meeting to the public to discuss an alternate procurement method, the Houston Galveston Area Council to purchase fire apparatus, a Pierce Manufacturing Pumper. Motion carried unanimously.

There were no comments from the public.

A motion was made by Commissioner Berry and seconded by Commissioner Popso to close the meeting to the public. Motion carried unanimously.

2. RESOLUTION 2016-18 NOTIFYING THE PUBLIC OF THE BOARDS' INTENT TO CONTRACT WITH PIERCE MANUFACTURING FOR A PIERCE IMPEL PUMPER PURSUANT TO N.J.S.A. 52;34-6.2(b)(3)

A motion was made by Commissioner Berry and seconded by Commission Popso to adopt RESOLUTION 2016-18 NOTIFYING THE PUBLIC OF THE BOARDS' INTENT TO CONTRACT WITH PIERCE MANUFACTURING FOR A PIERCE IMPEL PUMPER PURSUANT TO N.J.S.A. 52;34-6.2(b)(3). Roll call vote: Commissioner Bauer – Yes; Commissioner Berry – Yes; Commissioner Fratinardo – Absent; Commissioner Popso – Yes; Commissioner Schoen – Yes. Motion carried 4-0.

OLD BUSINESS:

1. Sale of Utility 4019 – Chief Mullen gave an update stating that the vehicle sold on GovDeals. The gross proceeds were \$7,896.00. The fees for GovDeals were \$564.00. We netted roughly \$6,900.00 and some change. It will go into the general fund.

NEW BUSINESS:

1. Adopt RESOLUTION 2016-19 OFFICIAL DEPOSITORIES
2. Adopt RESOLUTION 2016-20 ANNUAL AUDIT
3. Adopt RESOLUTION 2016-21 AUTHORIZING THE FINANCING FOR THE PURCHASE OF A FIRE APPARATUS

4. Adopt RESOLUTION 2016-22 AUTHORIZATION TO MAKE APPLICATION TO THE LOCAL FINANCE BOARD.

A motion was made by Commissioner Berry and seconded by Commissioner Popso to adopt RESOLUTION 2016-19 OFFICIAL DEPOSITORIES; RESOLUTION 2016-20 ANNUAL AUDIT; RESOLUTION 2016-21 AUTHORIZING THE FINANCING FOR THE PURCHASE OF A FIRE APPARATUS; and RESOLUTION 2016-22 AUTHORIZATION TO MAKE APPLICATION TO THE LOCAL FINANCE BOARD. Roll call vote: Commissioner Bauer – Yes for all; Commissioner Berry – Yes for all; Commissioner Fratinardo – Absent; Commissioner Popso – Yes for all; and Commissioner Schoen – Yes for all. Motion carried 4-0 on all.

5. Approve volunteer incentive plan

A motion was made by Commissioner Bauer and seconded by Commissioner Berry to approve the volunteer incentive plan. Motion carried unanimously.

GOOD OF THE BOARD:

1. Commissioner Popso gave an update on the 911 memorial and it is moving forward. He would like to thank Ken Korchma, Albert A. Jacoby, and Adam Schoen who really stepped up and helped, along with others who have been helping out.
2. Commissioner Berry thanked the fire department and all those involved with Saturday's festivities. There is a lot of work and a lot of planning that goes into it, both on the fire department and the Township administrative level and Public Works. It was a good day, the rain held off. To the Fire Department – thank you for another nice day for the residents of Florence Township.
3. Commissioner Bauer – Inquired if the retention pond is going to be leveled off. Chief Mullen responded "Yes." Can we land a helicopter in there? He knows there are designated landing spots such as the Roebling Fields, and RD Wood, and at the municipal building too. Now we are dealing with other entities other than South Star which is no longer there. If it was cleaned off and is grass, I think it would be a good spot to land something. Just keep it in the back of your minds.

MEETING OPEN TO THE PUBLIC:

A motion was made by Commissioner Berry, and seconded by Commissioner Popso to open the meeting to the public. Motion carried unanimously.

A motion was made by Commissioner Bauer, and seconded by Commissioner Berry to close the meeting to the public. Motion carried unanimously.

ADJOURNMENT:

A motion was made by Commissioner Berry and seconded by Commissioner Bauer to adjourn the meeting. Motion carried unanimously.

The meeting was adjourned at 7:20 pm.

Respectfully submitted,
Carolyn Taylor