

August 8, 2016

FLORENCE TOWNSHIP FIRE DISTRICT NO. 1
BOARD OF FIRE COMMISSIONERS
REGULAR MEETING AUGUST 8, 2016

Board Chairman Robert Schoen called the regular meeting of the Board of Fire Commissioners of Florence Township Fire District No. 1 to order at 7:00 pm. After saluting the flag, the following statement of compliance with the New Jersey Open Public Meetings Act was read by the chairman:

“This meeting is being held in accordance with the New Jersey Open Public Meetings Act. Notice of this meeting has been sent to and published in the Burlington County Times and the Trenton Times. It has also been posted at the township municipal building and on the fire district’s website.”

ROLL CALL: Present – C. Bauer, J. Fratinardo, A. Popso, R. Schoen

Absent – W. Berry

Also in attendance were B/C Taylor, FM Richardson, EMS Chief Taylor, Captain Wargo, Lt. Reillo, IT Spec. Estelow, and Solicitor Gaskill.

MINUTES

1. Minutes of previous meetings – Open Sessions July 11, 2016 and July 25, 2016

A motion was made by Commissioner Popso and seconded by Commissioner Fratinardo to approve the minutes of open sessions July 11, 2016 and July 25, 2016. Motion carried unanimously.

AUDITORS REPORT: (Rob Inverso)

1. None.

SOLICITOR: Robert Gaskill

1. Solicitor Gaskill reported that he was asked to review the billing bids, and both were compliant. He wrote a recommendation to the Chief.
2. He also reviewed a proposed contract from the new EMS billing company and made a few suggestions in which they were incorporated into their contract. He now recommends that contract is good for the Board to sign.

CHIEF’S REPORT: Chief Mullen submitted his report to the Board via email.

BUREAU OF FIRE PREVENTION/MAINTENANCE: FM Richardson submitted his report via email.

COMMITTEE REPORTS:

Personnel: Nothing at this time.

5-Year Planning:

1. A meeting will be held in the fall.

Building and Grounds:

1. Nothing at this time.

Insurance:

1. FM Richardson reported 4013's repairs are underway. The insurance company approved some of the initial repairs and then body work and painting need to be sent to another company. The first stage should be completed within the next two weeks.

Purchases:

1. A list was emailed to the Board.

Policy:

1. Policies are on the member's only section of the website. Section 1100 EMS is still under review by EMS Chief Taylor.

Fire Company Liaison:

1. No report.

Radio:

1. No report.

APPLICATIONS FOR MEMBERSHIP:

1. Scott Bergner – Volunteer Firefighter – Background complete.

A motion was made by Commissioner Bauer and Seconded by Commissioner Popso for it to take its normal course. Motion carried unanimously.

COMMUNICATIONS:

1. Commissioner Popso reported he received a notice from Mershon Concreate that he will share with the Board that pertains to the Fire Department.

PRESENTATION OF BILLS

1. A motion was made by Commissioner Bauer and seconded by Commissioner Popso to pay all the bills with the exception of PSE&G and Verizon bills. Motion carried unanimously.
2. A motion was made by Commissioner Fratinardo and seconded by Commissioner Popso to pay the PSE&G bill. Commissioner Bauer abstains. Motion carried 3-0-1.
3. A motion was made by Commissioner Fratinardo and seconded by Commissioner Popso to pay the Verizon bill. Motion carried unanimously.

TREASURERS REPORT:

1. A motion was made by Commissioner Bauer and seconded by Commissioner Popso to approve the treasurer's report as received. Motion carried unanimously.

OLD BUSINESS:

1. None.

NEW BUSINESS:

1. Approved updated and deleted policies in Sections 100, 200, 300, 400, 50, 600, 700, 800, and 1200. Section 1100 EMS will remain. – 1st Reading.

Commissioner Popso recommended that the approving of Sections 100-800, and 1200 policies be postponed until Chief Mullen returns and the Personnel Commissioner William Berry is present as there are questions pertaining to personnel. Solicitor Gaskill stated that these have all been on the website for review for the last 45 days with no requests to change anything. Solicitor Gaskill asks that Commissioner Popso's put his questions in writing so that everyone can reflect on them.

A motion was made by Commissioner Popso and seconded by Commissioner Fratinardo to table the policies. Motion carried unanimously.

2. Approval to have Chief Mullen complete the GSA Application – Federal Surplus Property Program.

A motion was made by Commissioner Popso and seconded by Commissioner Bauer to approve Chief Mullen to complete the GSA Application – Federal Surplus Property Program. Motion carried unanimously.

GOOD OF THE BOARD:

1. Commissioner Popso gave an update on the 911 memorial and they are waiting on product, and the pentagon portion will be next. There will be approximately 170 concrete blocks along with twenty 80lb bags of concrete mortar mix and then capstone. The local union of brick layers from Bordentown will be coming to do that work. He will send an email out to the members.

MEETING OPEN TO THE PUBLIC:

A motion was made by Commissioner Bauer, and seconded by Commissioner Fratinardo to open the meeting to the public. Motion carried unanimously.

Hearing none,

A motion was made by Commissioner Bauer, and seconded by Commissioner Fratinardo to close the meeting to the public. Motion carried unanimously.

ADJOURNMENT:

A motion was made by Commissioner Bauer and seconded by Commissioner Fratinardo to adjourn the meeting. Motion carried unanimously.

The meeting was adjourned at 7:30 pm.

Respectfully submitted,
Carolyn Taylor