

January 9, 2017

**FLORENCE TOWNSHIP FIRE DISTRICT NO. 1  
BOARD OF FIRE COMMISSIONERS  
REGULAR MEETING JANUARY 9, 2017**

Board Chairman Robert Schoen called the regular meeting of the Board of Fire Commissioners of Florence Township Fire District No. 1 to order at 7:00 pm. After saluting the flag, the following statement of compliance with the New Jersey Open Public Meetings Act was read by the chairman:

“This meeting is being held in accordance with the New Jersey Open Public Meetings Act. Notice of this meeting has been sent to and published in the Burlington County Times and the Trenton Times. It has also been posted at the township municipal building and on the fire district’s website.”

**ROLL CALL: Present** – Charles Bauer, John Fratinardo, Andrew Popso and Robert Schoen

**Absent** – William Berry

Also in attendance were Chief Mullen, B/C Taylor, EMS Chief C. Taylor, Captain J. Wargo, Captain K. Ekelburg, Lt. K. Cunningham, Lt. R. Reillo Jr., and Solicitor R. Gaskill.

**MINUTES**

1. Minutes of the previous meeting – Open Session December 12, 2016  
A motion was made by Commissioner Bauer and seconded by Commissioner Popso to approve the minutes of the open session December 12, 2016 meeting. Motion carried unanimously.

**SWEARING-IN CEREMONY**

1. Kara Ekelburg and Joe Wargo were both sworn in by Solicitor Gaskill and took the oath of Captain.
2. Kenneth Cunningham and Robert Reillo Jr. were both sworn in by Solicitor Gaskill and took the oath of Lieutenant.
3. Robert Lung was sworn in by Solicitor Gaskill and took the oath of Firefighter.

Congratulations to all!

**BRIEF RECESS**

Light refreshments were served. The meeting was resumed at 19:30 hours.

**AUDITORS REPORT: (Rob Inverso)**

1. None.

**SOLICITOR: Robert Gaskill**

1. Solicitor Gaskill reported he has items for closed session.

**CHIEF’S REPORT:** Chief Mullen submitted his report to the Board via email.

**BUREAU OF FIRE PREVENTION/MAINTENANCE:** FM Richardson submitted his report via email.

**COMMITTEE REPORTS:**

*Personnel:* None.

*5-Year Planning:*

1. A meeting was held on December 29<sup>th</sup>, 2016

*Building and Grounds:*

1. None.

*Insurance:*

1. None.

*Purchases:*

1. A list was emailed to the Board.

*Policy:*

1. Section 1100 EMS is still under review by EMS Chief Taylor. They are almost completed.

*Fire Company Liaison:*

1. Commissioner Bauer inquired about the Tahoe that we received from the Township last summer. Chief Mullen reported there was an issue with it and it will be going out sometime this week to Hamilton to be repaired.

*Radio:*

1. None.

**APPLICATIONS FOR MEMBERSHIP:**

1. None.

**COMMUNICATIONS:**

1. None.

**PRESENTATION OF BILLS**

1. A motion was made by Commissioner Popso and seconded by Commissioner Fratinardo to pay all the bills with the exception of PSE&G and Verizon bills. Motion carried unanimously.
2. A motion was made by Commissioner Popso and seconded by Commissioner Fratinardo to pay the PSE&G bill. Commissioner Bauer abstained. Motion carried unanimously.
3. A motion was made by Commissioner Popso and seconded by Commissioner Fratinardo to pay the Verizon bill. Motion carried unanimously.
4. A motion was made by Commissioner Bauer and seconded by Commissioner Fratinardo to pay the BB&T bill. Motion carried unanimously.

**TREASURERS REPORT:**

1. A motion was made by Commissioner Popso and seconded by Commissioner Bauer to approve the treasurer's report as received. Motion carried unanimously.

**HEARING – REFERENDUM TO EXCEED 2% LEVY CAP**

1. A motion was made by Commissioner Bauer and seconded by Commissioner Popso to open the meeting to the public. Motion carried unanimously.

Chief Mullen gave a brief overview explaining the resolution was passed at the December District meeting to exceed the property tax cap levy to hire one (1) additional career firefighter.

2. A motion was made by Commissioner Bauer and seconded by Commissioner Fratinardo to close the meeting to the public. Motion carried unanimously.

**2017 BUDGET HEARING:**

1. A motion was made by Commissioner Fratinardo and seconded by Commissioner Bauer to open the meeting to the public. Motion carried unanimously.

Chief Mullen gave an overview reporting that we did receive a memo from the Division of Local Government Services (DLGS). In December, there were three (3) items that needed to be corrected, and all items were corrected. He then received an email from Melissa Ford, Local Government Services, stating "Your introduced budget has been approved by DLGS and you can proceed with your adoption."

2. A motion was made by Commissioner Bauer and seconded by Commissioner Fratinardo to close the meeting to the public. Motion carried unanimously.

3. Adopt **RESOLUTION 2017-1 BUDGET AMENDMENT**

A motion was made by Commissioner Bauer and seconded by Commissioner Popso to adopt RESOLUTION 2017-01 BUDGET AMENDMENT. Roll call vote: Commissioner Bauer: Yes; Commissioner Berry: Absent; Commissioner Fratinardo: Yes; Commissioner Popso: Yes; and Commissioner Schoen: Yes. Motion carried 4:0.

4. Adopt **RESOLUTION 2017-2 2017 BUDGET RESOLUTION**

A motion was made by Commissioner Bauer and seconded by Commissioner Popso to adopt RESOLUTION 2017-02 2017 BUDGET RESOLUTION. Roll call vote: Commissioner Bauer: Yes; Commissioner Berry: Absent; Commissioner Fratinardo: Yes; Commissioner Popso: Yes; and Commissioner Schoen: Yes. Motion carried 4:0.

**OLD BUSINESS:****HEARING – ADOPT POLICY 710 AND DELETE POLICY 285**

1. A motion was made by Commissioner Bauer and seconded by Commissioner Popso to open the meeting to the public. Motion carried unanimously.
2. A motion was made by Commissioner Popso and seconded by Commissioner Bauer to close the meeting to the public. Motion carried unanimously.
3. A motion was made by Commissioner Popso and seconded by Commissioner Bauer to adopt POLICY 710 and delete POLICY 285. Roll call vote: Commissioner Bauer: Yes; Commissioner Berry: Absent; Commissioner Fratinardo: Yes; Commissioner Popso: Yes; and Commissioner Schoen: Yes. Motion carried 4:0.

**NEW BUSINESS:**1. Adopt **RESOLUTION 2017-03 – TEMPORARY BUDGET 2017**

A motion was made by Commissioner Bauer and seconded by Commissioner Fratinardo to adopt RESOLUTION 2017-03 – TEMPORARY BUDGET 2017. Roll call vote: Commissioner Bauer: Yes; Commissioner Berry: Absent; Commissioner Fratinardo: Yes; Commissioner Popso: Yes; and Commissioner Schoen: Yes. Motion carried 4:0.

## 2. Approve bond payment of \$41,215.63

A motion was made by Commissioner Bauer and seconded by Commissioner Fratinardo to approve the bond payment of \$41,215.63. Motion carried unanimously.

## 3. Approve the quarterly volunteer incentive payment per policy

A motion was made by Commissioner Bauer and seconded by Commissioner Fratinardo to approve the quarterly volunteer incentive payment per policy. Motion carried unanimously.

4. Approve updated POLICY 225 Participation Requirements and POLICY 270 Incentive Program – 1<sup>st</sup> Reading.

A motion was made by Commissioner Popso and seconded by Commissioner Fratinardo to approve updated POLICY 225 Participation Requirements and POLICY 270 Incentive Program. Motion carried unanimously.

## 5. Approve pole workers and their pay for the District's election.

Chief Mullen reported it will be the same three (3) pole workers as last year and subsequent years, and the pay of \$150.00 per worker which is also the same as last year.

A motion was made by Commissioner Popso and seconded by Commissioner Fratinardo to approve the pole workers and their pay of \$150.00 per worker for the District election. Motion carried unanimously.

**GOOD OF THE BOARD:**

1. Commissioner Popso reported the 911 project is progressively moving forward and work will continue in the spring. He thanks everyone who has been involved.

**MEETING OPEN TO THE PUBLIC:**

A motion was made by Commissioner Bauer and seconded by Commissioner Fratinardo to open the meeting to the public. Motion carried unanimously.

Hearing none,

A motion was made by Commissioner Bauer and seconded by Commissioner Fratinardo to close the meeting to the public. Motion carried unanimously.

**CLOSED SESSION:**1. Adopt **RESOLUTION 2017-04 – CLOSED SESSION**

A motion was made by Commissioner Bauer and seconded by Commissioner Popso to adopt **RESOLUTION 2017-04 – CLOSED SESSION**. Roll call vote: Commissioner Bauer: Yes; Commissioner Berry: Absent; Commissioner Fratinardo: Yes; Commissioner Popso: Yes; and Commissioner Schoen: Yes. Motion carried 4:0.

The public session was closed at 19:42 hours for personnel business.

2. A motion was made by commissioner Bauer and seconded by Commissioner Fratinardo to adjourn the closed session. Closed session was adjourned at 20:56 hours.

**NEW BUSINESS:** None.

**ADJOURNMENT:**

A motion was made by Commissioner Bauer and seconded by Commissioner Fratinardo to adjourn the meeting. Motion carried unanimously.

The meeting was adjourned at 20:57 hours.

Respectfully submitted,  
Carolyn Taylor