

March 13, 2017

FLORENCE TOWNSHIP FIRE DISTRICT NO. 1
BOARD OF FIRE COMMISSIONERS
REGULAR MEETING MARCH 13, 2017

Board Chairman Robert Schoen called the regular meeting of the Board of Fire Commissioners of Florence Township Fire District No. 1 to order at 7:00 pm. After saluting the flag, the following statement of compliance with the New Jersey Open Public Meetings Act was read by the chairman:

“This meeting is being held in accordance with the New Jersey Open Public Meetings Act. Notice of this meeting has been sent to and published in the Burlington County Times and the Trenton Times. It has also been posted at the township municipal building and on the fire district’s website.”

ROLL CALL: Present – Charles Bauer, William Berry, John Fratinardo, and Robert Schoen

Absent – Andrew Popso

Also in attendance were Chief K. Mullen, FM B. Richardson, and EMS Chief C. Taylor

Results of Election – Chief Mullen

Chief Mullen announced the results of the 2017 Florence Township Fire District Election as follows:

Commissioner: Charles Bauer Sr.	156 votes
Andrew Popso	112 votes
Jason Ryan	65 votes

Question 1: Approval of the 2017 Budget	114 Yes	91 No
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Question 2: Referendum to Exceed the 2 Percent Cap	110 Yes	91 No
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Oath of Office – Commissioner Bauer

Florence Township Mayor Craig Wilkie swore in Commissioner Charles Bauer, Jr.

Oath of Office – Commissioner Popso was absent.

REORGANIZATION:

Nominations for Chairman:

A motion was made by Commissioner Berry and seconded by Commissioner Bauer to nominate Robert Schoen as Chairman of the Fire District. There were no other nominations.

A motion was made by Commissioner Berry and seconded by Commissioner Fratinardo to close nominations. Motion carried unanimously.

Nominations for Vice-Chairman:

A motion was made by Commissioner Fratinardo and seconded by Commissioner Schoen to nominate Charles Bauer as Vice-Chairman. There were no other nominations.

A motion was made by Commissioner Berry and seconded by Commissioner Fratinardo to close nominations. Motion carried unanimously.

Nominations for Treasurer:

A motion was made by Commissioner Berry and seconded by Commissioner Bauer to nominate John Fratinardo as Treasurer. There were no other nominations.

A motion was made by Commissioner Berry and seconded by Commissioner Fratinardo to close nominations. Motion carried unanimously.

Nominations for Secretary:

A motion was made by Commissioner Berry and seconded by Commissioner Bauer to nominate Andrew Popso for Secretary and Clerk. There were no other nominations.

A motion was made by Commissioner Bauer and seconded by Commissioner Fratinardo to close nominations. Motion carried unanimously.

Year 2017 Commissioners:

Chairman: Robert Schoen
 Vice-Chairman: Charles Bauer
 Treasurer: John Fratinardo
 Secretary: Andrew Popso
 Commissioner: William Berry

MINUTES

1. Minutes of the previous meetings – Open Session February 13, 2017; Closed Session February 13, 2017.

A motion was made by Commissioner Bauer and seconded by Commissioner Fratinardo to approve the minutes of the open and closed sessions of the February 13, 2017 meeting. Motion carried 3-0-1. Commissioner Berry abstained.

AUDITORS REPORT: (Rob Inverso)

1. None.

SOLICITOR: Robert Gaskill

1. Solicitor Gaskill is not in attendance.

CHIEF'S REPORT: Chief Mullen submitted his report to the Board via email.

BUREAU OF FIRE PREVENTION/MAINTENANCE: FM Richardson submitted his report via email.

COMMITTEE REPORTS:

Personnel: We are in the process of another round of hiring Per-diem EMTs.

5-Year Planning:

1. A meeting will be held this month.

Building and Grounds:

1. Chief Mullen reported that he received a phone call from Commissioner Popso and EP Henry will be donating all of the block for the 911 memorial.

Insurance:

1. None.

Purchases:

1. A list was emailed to the Board.

Policy:

1. Under "New Business" the EMS Policies.

Fire Company Liaison:

1. Nothing to report.

Radio:

1. Still waiting for the county.

APPLICATIONS FOR MEMBERSHIP:

1. None.

COMMUNICATIONS:

1. Chief Mullen reported he received a report from PIOSH, the Department of Labor. One injury was investigated and there were no violations.

PRESENTATION OF BILLS

1. A motion was made by Commissioner Berry and seconded by Commissioner Fratinardo to pay all the bills with the exception of PSE&G and Verizon bills. Motion carried unanimously.
2. A motion was made by Commissioner Fratinardo and seconded by Commissioner Berry to pay the PSE&G bill. Commissioner Bauer abstained. Motion carried 3-1-0.
3. A motion was made by Commissioner Fratinardo and seconded by Commissioner Bauer to pay the Verizon bill. Commissioner Berry abstained. Motion carried 3-1-0.
4. A motion was made by Commissioner Fratinardo and seconded by Commissioner Berry to pay the BB&T bill. Motion carried unanimously.

TREASURERS REPORT:

1. A motion was made by Commissioner Berry and seconded by Commissioner Bauer to approve the treasurer's report as received. Motion carried unanimously.

OLD BUSINESS:

1. None.

NEW BUSINESS:

1. Resolution 2017-6 RESOLUTION APPOINTING A SOLICITOR FOR THE FLORENCE TOWNSHIP FIRE DISTRICT NO. 1
2. Resolution 2017-7 RESOLUTION APPOINTING AN AUDITOR FOR THE FLORENCE TOWNSHIP FIRE DISTRICT NO. 1
3. Resolution 2017-8 RESOLUTION DESIGNATING THE NEWSPAPERS IN WHICH ALL PUBLIC NOTICES FOR THE FLORENCE TOWNSHIP FIRE DISTRICT NO. 1 WILL BE TRANSMITTED.
4. Resolution 2017-9 RESOLUTION SETTING DATES AND PLACES WHERE THE REGULAR AND WORKSHOP MEETINGS FOR THE FLORENCE TOWNSHIP FIRE DISTRICT NO. 1 SHALL BE HELD
5. Resolution 2017-10 RESOLUTION APPOINTING OFFICIAL DEPOSITORIES OF FUNDS FOR THE FLORENCE TOWNSHIP FIRE DISTRICT NO. 1
6. Resolution 2017-11 RESOLUTION PERMITTING THE EXECUTION BY THE BOARD OF FIRE COMMISSIONERS IN THE TOWNSHIP OF FLORENCE OF A CONTRACT WITH THE FLORENCE TOWNSHIP VOLUNTEER FIRE COMPANY NO. 1 SITUATED WITHIN THE BOUNDARIES OF SAID FIRE DISTRICT FOR THE PURPOSES OF PROVIDING FIRE PROTECTION.
7. Resolution 2017-12 AUTHORIZING ONLINE AUCTIONS WITH GOV DEALS FOR DISPOSAL OF FIRE DISTRICT PROPERTY
8. Resolution 2017-13 RESOLUTION APPOINTING DISTRICT PHYSICIANS FOR THE FLORENCE TOWNSHIP FIRE DISTRICT NO. 1
9. Resolution 2017-14 RESOLUTION APPOINTING DISTRICT FINANCIAL ADVISOR FOR THE FLORENCE TOWNSHIP FIRE DISTRICT NO. 1

A motion was made by Commissioner Berry and seconded by Commissioner Fratinardo to adopt Resolutions 2017-6 through 2017-14. Roll call vote for all: Commissioner Bauer-Yes for all; Commissioner Berry-Yes for all; Commissioner Fratinardo-Yes for all; Commissioner Popso is absent; Commissioner Schoen-Yes for all. Motion carried 4-0 for all.

10. Payment of Pensions: \$19,065.00 Public Employees Retirement System and \$68,344 Police and Firemen's Retirement System.
A motion was made by Commissioner Fratinardo and seconded by Commissioner Berry to approve the payment of pensions \$19,065.00 Public Employees Retirement System and \$68,344 Police and Firemen's Retirement System. Motion carried unanimously.
11. Adopt Policy Section 1100 Emergency Medical Services – 1st Reading
A motion was made by Commissioner Bauer and seconded by Commissioner Fratinardo to adopt Policy Section 1100 Emergency Medical Services. Motion carried unanimously.
12. Appoint Gary Richardson as Department Safety Officer and Albert A. Jacoby as Assistant Department Safety Officer.
A motion was made by Commissioner Bauer and seconded by Commissioner Berry to appoint Gary Richardson as Department Safety Officer and Albert A. Jacoby as Assistant Department Safety Officer. Roll call vote: Commissioner Bauer-Yes; Commissioner Berry-Yes; Commissioner Fratinardo-Yes; Commissioner Popso is absent; Commissioner Schoen-Yes. Motion carried 4-0.
13. Resolution 2017-15 AUTHORIZING THE INTENT TO USE AN ALTERNATE PROCUREMENT METHOD.
Chief Mullen explained the last two capital purchases we use the Huston Galveston Area

Council. This allows us to start the process to utilize that for the purchase of the new ambulance.

A motion was made by Commissioner Berry and seconded by Commissioner Fratinardo to adopt Resolution 2017-15 AUTHORIZING THE INTENT TO USE AN ALTERNATE PROCUREMENT METHOD. Roll call vote: Commissioner Bauer-Yes; Commissioner Berry-Yes; Commissioner Fratinardo-Yes; Commissioner Popso is absent; Commissioner Schoen-Yes. Motion carried 4-0.

14. Approval to purchase 3 sets of personal protective equipment. Purchase to be made New Jersey state contract #80945.

A motion was made by Commissioner Berry and seconded by Commissioner Fratinardo to approve the purchase of 3 sets of personal protective equipment. Motion carried unanimously.

GOOD OF THE BOARD:

1. Commissioner Berry apologized for missing a few meetings as his full-time job took him out of the country for quite a while. He was home only 1 week from New Year's to the end of February. He thinks his schedule now will keep him home for quite a while.
2. Commissioner Berry also wanted to thank Andrew Popso for something he did during the holidays, but wants to wait for when his is here.

MEETING OPEN TO THE PUBLIC:

A motion was made by Commissioner Bauer and seconded by Commissioner Fratinardo to open the meeting to the public. Motion carried unanimously.

Chief Mullen added one thing to his report to reflect in the minutes. "I have contacted Civil Service to get a list of names to hire the one firefighter the voters approved at the February election."

A motion was made by Commissioner Berry and seconded by Commissioner Fratinardo to close the meeting to the public. Motion carried unanimously.

ADJOURNMENT:

A motion was made by Commissioner Bauer and seconded by Commissioner Fratinardo to adjourn the meeting. Motion carried unanimously.

The meeting was adjourned at 19:19 hours.

Respectfully submitted,
Carolyn Taylor