

May 8, 2017

FLORENCE TOWNSHIP FIRE DISTRICT NO. 1
BOARD OF FIRE COMMISSIONERS
REGULAR MEETING MAY 8, 2017

Board Chairman Robert Schoen called the regular meeting of the Board of Fire Commissioners of Florence Township Fire District No. 1 to order at 7:00 pm. After saluting the flag, the following statement of compliance with the New Jersey Open Public Meetings Act was read by the chairman:

“This meeting is being held in accordance with the New Jersey Open Public Meetings Act. Notice of this meeting has been sent to and published in the Burlington County Times and the Trenton Times. It has also been posted at the township municipal building and on the fire district’s website.”

ROLL CALL: Present – Charles Bauer, William Berry, John Fratinardo, Andrew Popso, and Robert Schoen

Absent – None

Also in attendance were Chief K. Mullen, FM B. Richardson, EMS Chief C. Taylor, Captain J. Wargo, T/O M. Stranko, FF E. Fyler, and Solicitor R. Gaskill

MINUTES

1. Minutes of the previous meetings – Open Sessions March 27, 2017, April 10, 2017, and April 24, 2017.

A motion was made by Commissioner Bauer and seconded by Commissioner Berry to approve the minutes of the open sessions of the March 27, 2017, April 10, 2017, and April 24, 2017 meetings. Motion carried unanimously.

AUDITORS REPORT: (Rob Inverso)

1. Chief Mullen reported the audit was completed. Under New Business there is a resolution for the Board to pass regarding the audit.

SOLICITOR: Robert Gaskill

1. Solicitor Gaskill reported he has nothing.

CHIEF’S REPORT: Chief Mullen submitted his report to the Board via email.

BUREAU OF FIRE PREVENTION/MAINTENANCE: FM Richardson submitted his report via email.

COMMITTEE REPORTS:

Personnel:

1. Chief Mullen reported he is going to reach out to the two personnel commissioners to schedule a time to start the interviews.

5-Year Planning:

1. Commissioner Schoen reported the next meeting is in June.

Building and Grounds:

1. Commissioner Bauer stated the building and the landscape is looking really good.

Insurance:

1. None.

Purchases:

1. A list was emailed to the Board.

Policy:

1. None.

Fire Company Liaison:

1. The Fire Company contract has been updated.

Radio:

1. None.

APPLICATIONS FOR MEMBERSHIP:

1. Christopher Perlingiero – Active member, and Courtney Farina – Auxiliary member
A motion was made by Commissioner Bauer and seconded by Commissioner Popso to proceed in the proper order.

COMMUNICATIONS:

1. The family of Officer Johnson from Burlington City Police Department who passed away sent a thank you card for participating in the procession.

PRESENTATION OF BILLS

1. A motion was made by Commissioner Berry and seconded by Commissioner Fratinardo to pay all the bills with the exception of PSE&G and Verizon bills. Motion carried unanimously.
2. A motion was made by Commissioner Popso and seconded by Commissioner Fratinardo to pay the PSE&G bill. Motion carried unanimously.
3. A motion was made by Commissioner Bauer and seconded by Commissioner Fratinardo to pay the Verizon bill. Commissioner Berry abstained. Motion carried 4-1-0.
4. A motion was made by Commissioner Bauer and seconded by Commissioner Fratinardo to pay the BB&T bill. Motion carried unanimously.

TREASURERS REPORT:

1. A motion was made by Commissioner Bauer and seconded by Commissioner Popso to approve the treasurer's report as received. Motion carried unanimously.

OLD BUSINESS:

1. **PUBLIC HEARING – ADOPT SECTION 1100 EMS – 2nd READING**

A motion was made by Commission Bauer and seconded by Commissioner Berry to open the meeting to the public for discussion of EMS Section 1100 – 2nd Reading. Motion carried unanimously.

Hearing none,

A motion was made by commissioner Bauer and seconded by Commissioner Fratinardo to close the meeting to the public.

Adopt Section 1100 EMS

A motion was made by Commissioner Berry and seconded by Commissioner Fratinardo to adopt section 1100 EMS Policy. Roll call vote: Commissioner Bauer – Yes; Commissioner Berry – Yes; Commissioner Fratinardo – Yes; Commissioner Popso – Yes; and Commissioner Schoen – Yes. Motion carried 5-0.

2. Hiring of Per diem EMTs

Chief Mullen reported the District brought on two per diem EMTs and is looking to scheduling another test for up to three more candidates.

3. Hiring of Firefighter – Chief Mullen reported he will meet with the Personnel Commissioners to schedule the interviews.

NEW BUSINESS:

1. Adopt **RESOLUTION 2017-20 ANNUAL AUDIT**

A motion was made by Commissioner Berry and seconded by Commissioner Bauer to adopt RESOLUTION 2017-20 ANNUAL AUDIT. Roll call vote: Commissioner Bauer – Yes; Commissioner Berry – Yes; Commissioner Fratinardo – Yes; Commissioner Popso – Yes; and Commissioner Schoen – Yes. Motion carried 5-0.

2. Adopt **RESOLUTION 2017-21 AWARDDING CONTRACT TO VCI EMERGENCY VEHICLES**

A motion was made by Commissioner Bauer and seconded by Commissioner Berry to adopt RESOLUTION 2017-21 AWARDDING CONTRACT TO VCI EMERGENCY VEHICLES. Roll call vote: Commissioner Bauer – Yes; Commissioner Berry – Yes; Commissioner Fratinardo – Yes; Commissioner Popso – Yes; and Commissioner Schoen – Yes. Motion carried 5-0.

3. Approve contract with the Florence Township Volunteer Fire Company No. 1

A motion was made by Commissioner Fratinardo and seconded by Commissioner Berry to approve the contract with the Florence Township Volunteer Fire Company No. 1. Motion carried unanimously.

4. New Uniform Shirts/Shorts

Chief Mullen reported we are looking at EMS 511 tactical polo shirts for the summer, and the firefighters can also wear this shirt. He has worn the shirt several times in the past 2 weeks and the career staff likes it. Currently the career staff wear a collared button-down shirt and he feels that the polo is a nice look and definitely more comfortable. It will actually bring uniformity to the department because fire and EMS will have similar shirts. The officers' shirts will have their name and title embroider underneath "K. Mullen/Chief". Eric's would say E. Fyler and FF/EMT. "EMT" must be embroidered on the shirt for all of the EMTs.

He also got a quote for shorts from A-2-Z Emblems. It would be the same style pants but in a

short. He spoke with other departments who allow their staff to wear shorts, but it is up to the staff to purchase them. Chief Mullen does not have a problem with the staff wearing shorts. The shorts are similar to cargo style. EMS is permitted to wear shorts also according to our Medical Director at Virtua. Mount Laurel EMS and Eastampton EMS all wear shorts. It is not a violation for EMS to wear shorts. EMS Chief Taylor will reach out to OEMS to confirm shorts are not in violation. Some people prefer not to wear the shorts, they don't like the look. The policy is vague, and Chief Mullen will only need to write a directive.

A motion was made by Commissioner Bauer and seconded by Commissioner Berry to proceed with that and do the right thing. Motion carried unanimously.

5. Approve new computers not to exceed \$6,000.00.

Chief Mullen reported that his plan is to get two for EMS and possibly get a third to put on the firetruck. They will have air cards for EMS to do emsCharts on the way back from calls. They are struggling with the tablets right now. Chief Mullen got a quote from Dell for two, but is looking at other avenues to get something like much cheaper. He is looking at Tough Books which are more expensive, but are very durable. As for the operating system, you get a blank card you pick what you want.

A motion was made by Commissioner Berry and seconded by commissioner Popso to approve new computers not to exceed \$6,000.00. Motion carried unanimously.

GOOD OF THE BOARD:

1. Commissioner Berry wanted to publicly thanked Commissioner Andrew Popso who had taken the time at Christmas, to make a severely handicapped little girl's Christmas very, very special. She doesn't get to see Santa Clause or get to go out into the stores because of her susceptibility to diseases and pneumonia. Commissioner Berry, on behalf of his family, thanked Andrew for taking the time to do that.

MEETING OPEN TO THE PUBLIC:

A motion was made by Commissioner Bauer and seconded by Commissioner Berry to open the meeting to the public. Motion carried unanimously.

Hearing none,

A motion was made by Commissioner Berry and seconded by Commissioner Fratinardo to close the meeting to the public. Motion carried unanimously.

CLOSED SESSION:

1. Adopt RESOLUTION 2017-22 – CLOSED SESSION

A motion was made by Commissioner Berry and seconded by Commissioner Fratinardo to adopt RESOLUTION 2017-22 – CLOSED SESSION. Roll call vote: Commissioner Bauer – Yes; Commissioner Berry – Yes; Commissioner Fratinardo – Yes; Commissioner Popso – Yes; and Commissioner Schoen – Yes. Motion carried 5-0 at 19:20 hours.

2. A motion was made by Commissioner Berry and seconded by Commissioner Fratinardo to adjourn closed session. Motion carried unanimously.

ADJOURNMENT:

A motion was made by Commissioner Berry and seconded by Commissioner Fratinardo to adjourn the meeting. Motion carried unanimously.

The meeting was adjourned at 19:48 hours.

Respectfully submitted,
Carolyn Taylor