

July 9, 2018

**FLORENCE TOWNSHIP FIRE DISTRICT NO. 1
BOARD OF FIRE COMMISSIONERS
REGULAR MEETING JULY 9, 2018**

Board Chairman Robert Schoen called the regular meeting of the Board of Fire Commissioners of Florence Township Fire District No. 1 to order at 7:00 pm. After saluting the flag, the following statement of compliance with the New Jersey Open Public Meetings Act was read by the chairman:

“This meeting is being held in accordance with the New Jersey Open Public Meetings Act. Notice of this meeting has been sent to and published in the Burlington County Times and the Trenton Times. It has also been posted at the township municipal building and on the fire district’s website.”

ROLL CALL: Present – Charles Bauer, John Fratinardo, Andrew Popso, Jason Ryan and Robert Schoen.

Also in attendance were Chief Kevin Mullen, Deputy Chief Keith Scully, Fire Marshal Brian Richardson and Captain Joseph Wargo

MINUTES

1. Minutes of the previous meetings – Open Session May 23, 2018 and June 11, 2018. A motion was made by Commissioner Bauer and seconded by Commissioner Popso to approve the minutes of the open session of May 23, 2018 and June 11, 2018 meetings. Motion carried.

SWEARING-IN CEREMONY

- Firefighter/EMT Dave Motta was sworn in by Mayor Craig Wilkie.

AUDITORS REPORT: (Rob Inverso)

1. Chief Mullen reported the audit was completed and a resolution has been prepared for adoption.

SOLICITOR:

1. No report

CHIEF’S REPORT: Chief Mullen submitted his report to the Board via email.

BUREAU OF FIRE PREVENTION/MAINTENANCE: FM Richardson submitted his report via email.

COMMITTEE REPORTS:

Personnel: No report

5-Year Planning:

1. No report.

Building and Grounds:

1. No report.

Insurance:

1. Chief Mullen gave a report.

Purchases:

1. A list was emailed to the Board.

Policy:

1. No report.

Fire Company Liaison:

1. No report.

Radio:

1. Deputy Chief Scully gave an update on the radio system.

APPLICATIONS FOR MEMBERSHIP:

1. None.

COMMUNICATIONS:

PRESENTATION OF BILLS

1. A motion was made by Commissioner Fratinardo and seconded by Commissioner Popso to pay all the bills with the exception of PSE&G and Verizon bills. Motion carried unanimously.
2. A motion was made by Commissioner Fratinardo and seconded by Commissioner Popso to pay the PSE&G bill. Motion carried.
3. A motion was made by Commissioner Fratinardo and seconded by Commissioner Popso to pay the BB&T bill. Motion carried.

TREASURERS REPORT:

1. A motion was made by Commissioner Popso and seconded by Commissioner Ryan to approve the Treasurer's report as received. Motion carried unanimously.

OLD BUSINESS:

1. None.

NEW BUSINESS:

1. Approve Transport Agreement with Virtua. A motion was made by Commissioner Popso, seconded by Commissioner Fratinardo to approve the Transport Agreement with Virtua. Motion carried unanimously.

2. Approve Resolution 2018-21 Annual Audit. A motion was made by Commissioner Bauer, seconded by Commissioner Fratinardo to adopt Resolution 2018-21 Annual Audit. Roll call vote: Commissioner Bauer – Yes; Commissioner Fratinardo – Yes; Commissioner Popso – Yes; Commissioner Ryan – Yes; Commissioner Schoen – Yes. Motion carried 5-0.
3. Approve payment of Volunteer Incentive Plan per policy. A motion was made by Commissioner Bauer, seconded by Commissioner Fratinardo to approve the payment of the Volunteer Incentive Plan per policy. Motion carried unanimously.

GOOD OF THE BOARD:

1. Commissioner Bauer commended Mail Carrier Mary Mathews for her actions in reporting a house fire on Maple Avenue. Chief Mullen will write a letter to her supervisor regarding the incident.

MEETING OPEN TO THE PUBLIC:

A motion was made by Commissioner Bauer and seconded by Commissioner Popso to open the meeting to the public. Motion carried unanimously.

No comments from the public.

A motion was made by Commissioner Popso and seconded by Commissioner Ryan to close the meeting to the public. Motion carried unanimously.

CLOSED SESSION:

1. Adopt RESOLUTION 2018-22 – CLOSED SESSION
2. A motion was made by Commissioner Bauer and seconded by Commissioner Fratinardo to adopt **RESOLUTION 2018-22 – CLOSED SESSION**. Roll call vote: Commissioner Bauer – Yes; Commissioner Fratinardo – Yes; Commissioner Popso – Yes; Commissioner Ryan – Yes; Commissioner Schoen – Yes. Motion carried 5 – 0.
3. A motion was made by Commissioner Fratinardo and seconded by Commissioner Popso to adjourn closed session. Motion carried.

ADJOURNMENT:

A motion was made by Commissioner Fratinardo and seconded by Commissioner Schoen to adjourn the meeting. Motion carried.

Respectfully submitted,
Kevin Mullen