

November 12, 2018

FLORENCE TOWNSHIP FIRE DISTRICT NO. 1  
BOARD OF FIRE COMMISSIONERS  
REGULAR MEETING November 12, 2018

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Board Chairman Robert Schoen called the regular meeting of the Board of Fire Commissioners of Florence Township Fire District No. 1 to order at 7:00 pm. After saluting the flag, the following statement of compliance with the New Jersey Open Public Meetings Act was read by the chairman:

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“This meeting is being held in accordance with the New Jersey Open Public Meetings Act. Notice of this meeting has been sent to and published in the Burlington County Times and the Trenton Times. It has also been posted at the township municipal building and on the fire district’s website.”

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**ROLL CALL: Present** – Charles Bauer, John Fratinardo, Andrew Popso, Jason Ryan and Robert Schoen.

FF/EMT Ken Cunningham, Jr. was sworn in.

20 **MINUTES**

1. Minutes of the previous meetings – Open Session October 8, 2018 and October 22, 2018. A motion was made by Commissioner Fratinardo and seconded by Commissioner Popso to approve the minutes of the open session meetings of September 10, 2018 and September 24, 2018. Motion carried.

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**AUDITORS REPORT: (Rob Inverso)**

1. No report

30 **SOLICITOR:**

1. No report

**CHIEF’S REPORT:** Chief Mullen submitted his report to the Board via email.

35 **BUREAU OF FIRE PREVENTION/MAINTENANCE:** FM Richardson submitted his report via email.

**COMMITTEE REPORTS:**

40 **Personnel:** No report

**5-Year Planning:**

1. A meeting was held on October 27.

**Building and Grounds:**

45 1. No report.

**Insurance:**

1. No report.

**Purchases:**

1. A list was emailed to the Board.

50 **Policy:**

1. No report.

**Fire Company Liaison:**

1. No report.

**Radio:**

55 1. No report

**APPLICATIONS FOR MEMBERSHIP:**

60 1. Applications were received from Wellesley Fraser and Ollie Miller. Commissioner Bauer made a motion they take their normal course which was seconded by Commissioner Fratinardo. Motion carried.

**COMMUNICATIONS:**

- 65 1. Chief Mullen has issued his retirement effective 11/30/2018
- 2. A letter and plague was received from the Mr. and Mrs. Glasgow thanking the department for their efforts in suppressing their house fire. Chief Mullen stated Mr. and Mrs. Glasgow were very happy with the fire department and they also gave the fire department a plaque.

**PRESENTATION OF BILLS**

- 70 1. A motion was made by Commissioner Fratinardo and seconded by Commissioner Popso to pay all the bills. Motion carried unanimously.
- 2. A motion was made by Commissioner Fratinardo and seconded by Commissioner Popso to pay the PSE&G bill. Motion carried.
- 75 3. A motion was made by Commissioner Fratinardo and seconded by Commissioner Popso to pay the BB&T bill. Motion carried.
- 4. A motion was made by commissioner Fratinardo and seconded by Commissioner Popso to pay Action Plumbing bill. Motion carried unanimously

**TREASURERS REPORT:**

80 1. A motion was made by Commissioner Bauer and seconded by Commissioner Fratinardo to approve the Treasurer’s report as received. Motion carried unanimously.

**OLD BUSINESS:**

85 1. None

**NEW BUSINESS:**

1. 2019 budget has been drafted and must be sent to the state by December 18, 2018. By  
 90 December meeting it must be certified and forwarded. Once returned all changes must be  
 made by resolution which has been done in the past.
2. Approve resolution 2018-31 appointing Brian Richardson as fund commissioner to the Joint  
 Insurance Fund. Commissioner Bauer made the motion and it was seconded by  
 commissioner Fratinardo.
- 95 **ROLL CALL:** Commissioner Bauer – yes, Commissioner Fratinardo – yes, Commissioner  
 Popso – yes, Commissioner Ryan – yes, and Chairman Schoen – yes. Motion passed 5-0.

**GOOD OF THE BOARD:**

1. None

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**MEETING OPEN TO THE PUBLIC:**

A motion was made by Commissioner Bauer and seconded by Commissioner Fratinardo to open the meeting to the public. Motion carried unanimously.

A motion was made by Commissioner Fratinardo and seconded by Commissioner Bauer to close the meeting to the public. Motion carried unanimously.

**CLOSED SESSION:**

1. Adopt RESOLUTION 2018-32– CLOSED SESSION
2. A motion was made by Commissioner Bauer and seconded by Commissioner Fratinardo to adopt RESOLUTION 2018-29 – CLOSED SESSION. Roll call vote: Commissioner Bauer – Yes; Commissioner Fratinardo – Yes; Commissioner Popso – Yes; Commissioner Ryan – Yes; Commissioner Schoen – Yes. Motion carried 5 – 0.

Commissioner Bauer stated this pertains to personnel and contracts

- 105 3. A motion was made by Commissioner Fratinardo and seconded by Commissioner Ryan to adjourn closed session. Motion carried.

**ADJOURNMENT:**

A motion was made by Commissioner Fratinardo and seconded by Commissioner Ryan to adjourn the meeting. Motion carried.

Respectfully submitted,  
 Brian Richardson