

December 10, 2018

FLORENCE TOWNSHIP FIRE DISTRICT NO. 1  
BOARD OF FIRE COMMISSIONERS  
REGULAR MEETING December 10, 2018

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Board Chairman Robert Schoen called the regular meeting of the Board of Fire Commissioners of Florence Township Fire District No. 1 to order at 7:00 pm. After saluting the flag, the following statement of compliance with the New Jersey Open Public Meetings Act was read by the chairman:

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“This meeting is being held in accordance with the New Jersey Open Public Meetings Act. Notice of this meeting has been sent to and published in the Burlington County Times and the Trenton Times. It has also been posted at the township municipal building and on the fire district’s website.”

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**ROLL CALL: Present** – Charles Bauer, Andrew Popso, Jason Ryan and Robert Schoen.  
**Absent** - John Fratinardo

**MINUTES**

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- 1. Minutes of the previous meetings – Open Session November 12, 2018 and November 26, 2018. A motion was made by Commissioner Bauer and seconded by Commissioner Popso to approve the minutes of the open session meetings of November 12, 2018 and November 26, 2018. Motion carried.

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**AUDITORS REPORT: (Rob Inverso)**

- 1. No report

**SOLICITOR:**

- 1. No report

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**CHIEF’S report and BUREAU OF FIRE PREVENTION report were emailed by Battalion Chief Richardson.**

**BUREAU OF FIRE PREVENTION/MAINTENANCE:** FM Richardson submitted his report via

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**COMMITTEE REPORTS:**

**Personnel:** No report  
**5-Year Planning:** No report

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**Building and Grounds:** No report.

**Insurance:**

- 1. Renewal agreement received from the First Responder Joint Insurance Fund renewing our membership from January 1, 2019 through January 1, 2022.

**Purchases:**

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- 1. A list was emailed to the Board.

**Policy:**

1. No report.

**Fire Company Liaison:**

1. No report.

50 **Radio:**

1. Steven Taylor at the request of Deputy Director Howard Black surveyed our equipment and we should receive a replacement for every radio which we have. The radio system should go live within 1 year. Standard installation is included.

55 **APPLICATIONS FOR MEMBERSHIP:**

1. Application was received from Shahdia Cox as an active member. Commissioner Bauer made a motion they take their normal course which was seconded by Commissioner Popso. Motion carried.

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**COMMUNICATIONS:**

1. N/A.

**PRESENTATION OF BILLS**

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1. A motion was made by Commissioner Popso and seconded by Commissioner Ryan to pay all the bills except PSEG, BB&T, and First Responder JIF. Motion carried unanimously.
  2. A motion was made by Commissioner Popso and seconded by Commissioner Ryan to pay the PSE&G bill. Motion carried.
  3. A motion was made by Commissioner Popso and seconded by Commissioner Ryan to pay the BB&T bill. Motion carried.
  4. A motion was made by commissioner Popso and seconded by Commissioner Ryan to pay FIRST Responder JIF of \$36,865 after the first of the year. A question was made on the motion and BC Richardson clarified that the bill is due after the first of the year and he wants to pay the bill out of next year's budget therefore writing the check in 2019. Motion carried unanimously
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**TREASURERS REPORT:**

1. A motion was made by Commissioner Bauer and seconded by Commissioner Popso to approve the Treasurer's report as received. Motion carried unanimously.

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**OLD BUSINESS:**

1. Commissioner Bauer made a motion to adopt Resolution 2018-35 approving the 2019 fire district budget which was seconded by Commissioner Ryan.  
Roll call vote: Commissioner Bauer – Yes; Commissioner Fratinardo – absent;  
Commissioner Popso – Yes; Commissioner Ryan – Yes; Commissioner Schoen – Yes.  
Motion carried 4-0-1.
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**NEW BUSINESS:**

- 90 1. A motion was made by Commissioner Bauer to approve \$3600 for 60 users for Aladtec scheduling and workforce management software which was seconded by Commissioner Popso. This program is capable of handling our EMS Scheduling, as well as fire scheduling for both volunteer and career. A brief discussion was held on the topic and Lieutenant Stranko explained the research which was done on the project. Some cost discussion was held and Aladtec could cover all of our department schedules in a singular source.
- 95 2. A motion was made Commissioner Bauer and seconded by Commissioner Ryan to adopt Resolution 2018-36 the 2019 temporary budget, which is 14% of the previous year's budget. Roll call vote: Commissioner Bauer – Yes; Commissioner Fratinardo – absent; Commissioner Popso – Yes; Commissioner Ryan – Yes; Commissioner Schoen – Yes. Motion carried 4-0-1.
- 100 3. A motion was made by Commissioner Bauer to approve Officer's pay for the second half of 2018 which was seconded by Commissioner Ryan. Roll call vote: Commissioner Bauer – Yes; Commissioner Fratinardo – absent; Commissioner Popso – Yes; Commissioner Ryan – Yes; Commissioner Schoen – Yes. Motion carried 4-0-1.

105 **GOOD OF THE BOARD:**

1. None

**MEETING OPEN TO THE PUBLIC:**

110 A motion was made by Commissioner Bauer and seconded by Commissioner Popso to open the meeting to the public. Motion carried unanimously.

Michael Denelsbeck (607 East Sixth St) Stated that this is the second meeting he has been to and he has had to be let in the building both times. He believes the doors should be unlocked for a public meeting. The second thing he stated was you guys are paying 3600 hundred bucks for scheduling thing you are using and have done your due diligence. But I believe you guys are using E-Pro right now and I work for the Mt. Laurel Fire Department and we use E-Pro and it tracks all the schedules we have. He suggested that we try to use E-pro but did allude to payroll issues with the software.

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A motion was made by Commissioner Bauer and seconded by Commissioner Popso to close the meeting to the public. Motion carried unanimously.

**CLOSED SESSION:**

1. A motion was made by Commissioner Bauer and seconded by Commissioner Fratinardo to adopt RESOLUTION 2018-37 – CLOSED SESSION. Roll call vote: Commissioner Bauer – Yes; Commissioner Fratinardo – absent; Commissioner Popso – Yes; Commissioner Ryan – Yes; Commissioner Schoen – Yes. Motion carried 4-0-1.

Commissioner Bauer stated this pertains to personnel and contracts

Closed session began at 7:22pm

Came out of closed session at 9:15pm

2. A motion was made by Commissioner Bauer and seconded by Commissioner Ryan to adjourn closed session. Motion carried.

New Business (continued)

- 120 (A.) Commissioner Popso made a motion to appoint Steven Taylor as Chief of the Florence Township Fire Department which was seconded by Commissioner Bauer. Commissioner Bauer stated that as a point of order there were three candidates and one stepped down and according to the policy Steven Taylor is the only one meets the residency requirement.

- 125 Roll Call: Commissioner Bauer-Yes; Commissioner Fratinardo-Absent; Commissioner Popso-Yes, Commissioner Schoen-Yes; Commissioner Ryan-No. Motion carried 3-1-1

**ADJOURNMENT:**

A motion was made by Commissioner Bauer and seconded by Commissioner Ryan to adjourn the meeting. Motion carried.

Respectfully submitted,  
Brian Richardson