

April 25, 2022

FLORENCE TOWNSHIP FIRE DISTRICT NO. 1
BOARD OF FIRE COMMISSIONERS
WORKSHOP MEETING APRIL 25, 2022

Meeting ID: 878 3322 0041

Password: 689697

Board Chairman Robert Schoen called the workshop meeting of the Board of Fire Commissioners of Florence Township Fire District No. 1 to order at 7:00 pm. After saluting the flag, the following statement of compliance with the New Jersey Open Public Meetings Act was read by the chairman:

“This meeting is being held in accordance with the New Jersey Open Public Meetings Act. Notice of this meeting has been placed on the department’s website, Facebook account, the Township calendar and the Township website. Furthermore, it has been published in the Burlington County Times and the Trenton Times.”

ROLL CALL: Present – J. Fratinardo, A. Popso, J. Ryan, R. Schoen, and S. Taylor

Absent – None

Also in attendance: Chief Rzomp, Battalion Chief Richardson and Battalion Chief Miller.

CLOSED SESSION:

1. RESOLUTION 2022-15 EXCLUSION OF THE PUBLIC FROM MEETING

A motion was made by Commissioner Taylor, and seconded by Commissioner Fratinardo to adopt **RESOLUTION 2022-15 EXCLUSION OF THE PUBLIC FROM MEETING** to discuss the applications and/or appointment of the Fire District Administrator.

Note: Action will be taken after closed session.

Roll call: Commissioner Fratinardo – Yes; Commissioner Popso – Yes; Commissioner Ryan – Yes; Commissioner Schoen – Yes; Commissioner Taylor – Yes. Motion carried 5-0-0.

7:01pm Closed session began.

7:15pm Closed session ended.

Commissioner Taylor made a motion to come out of closed session which was seconded by Commissioner Fratinardo. The motion carried unanimously.

2. Employment Offer

A motion was made by Commissioner Popso and seconded by Commissioner Taylor to offer employment to Robert Tharp.

PRESENTATION OF BILLS:

A motion was made by Commissioner Popso and seconded by Commissioner Fratinardo to pay all bills as presented. Motion carried unanimously.

MEMBERSHIP APPLICATIONS:

1. None.

OLD BUSINESS:

1. None.

NEW BUSINESS:

1. First Reading of policy **750 RECORDS RETENTION AND DESTRUCTION POLICY**
A motion was made by Commissioner Fratinardo and seconded by Commissioner Popso to approve policy **750 RECORDS RETENTION AND DESTRUCTION POLICY**. Motion carried unanimously.
2. Approve \$1,500.00 for Laptop for Administrator Position
A motion was made by Commissioner Popso and seconded by Commissioner Ryan to approve \$1,500.00 for the purchase of a laptop for the administrator position. Motion carried unanimously.
3. Fire District Administrator
A motion was made by Commissioner Popso and seconded by Commissioner Taylor to approve Robert Tharp as Fire District Administrator. Roll call vote: Commissioner Fratinardo – Yes; Commissioner Popso – Yes; Commissioner Ryan – Yes; Commissioner Schoen – Yes; Commissioner Taylor – Yes. Motion carried 5-0-0.

GOOD OF THE BOARD:

1. None.

MEETING OPEN TO THE PUBLIC:

A motion was made by Commissioner Fratinardo, and seconded by Commissioner Popso to open the meeting to the public. Motion carried unanimously.

Hearing none,

A motion was made by Commissioner Fratinardo, and seconded by Commissioner Taylor to close the meeting to the public. Motion carried unanimously.

CLOSED SESSION:

1. **RESOLUTION 2022-16 EXCLUSION OF THE PUBLIC FROM MEETING**

A motion was made by Commissioner Fratinardo, and seconded by Commissioner Taylor to adopt **RESOLUTION 2022-16 EXCLUSION OF THE PUBLIC FROM MEETING** to discuss personnel and contracts.

Note: Action may be taken after closed session.

Roll call vote: Commissioner Fratinardo – Yes; Commissioner Popso – Yes; Commissioner Ryan – Yes; Commissioner Schoen – Yes; Commissioner Taylor – Yes. Motion carried 5-0-0.

7:22pm Closed session began.

8:25pm Closed session ended.

Commissioner Fratinardo made a motion to come out of closed session which was seconded by Commissioner Popso. The motion carried unanimously.

ADJOURNMENT:

A motion was made by Commissioner Taylor and seconded by Commissioner Popso to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 8:26pm.

Respectfully submitted,
Carolyn Taylor