

June 27, 2022

FLORENCE TOWNSHIP FIRE DISTRICT NO. 1
BOARD OF FIRE COMMISSIONERS
WORKSHOP MEETING JUNE 27, 2022

Meeting ID: 893 8804 9463

Password: 036248

Board Chairman Robert Schoen called the workshop meeting of the Board of Fire Commissioners of Florence Township Fire District No. 1 to order at 7:00 pm. After saluting the flag, the following statement of compliance with the New Jersey Open Public Meetings Act was read by the chairman:

“This meeting is being held in accordance with the New Jersey Open Public Meetings Act. Notice of this meeting has been placed on the department’s website, Facebook account, the Township calendar and the Township website. Furthermore, it has been published in the Burlington County Times and the Trenton Times.”

ROLL CALL: Present – J. Fratinardo, A. Popso, J. Ryan, R. Schoen, and S. Taylor

Absent – None

Also in attendance: Administrator R. Tharp, Battalion Chief Richardson, Battalion Chief A. Miller, Lieutenant A. Schoen, several members and guests.

Meeting Minutes:

Approve minutes of the previous meeting, June 13th, 2022, regular meeting:

A motion was made by Commissioner Taylor and seconded by Commissioner Popso to approve the minutes of the previous meeting, June 13th, 2022, regular meeting. The motion carried unanimously.

PRESENTATION OF BILLS:

A motion was made by Commissioner Popso and seconded by Commissioner Fratinardo to pay all bills as presented. Motion carried unanimously.

TREASURERS REPORT:

A motion was made by Commissioner Ryan and seconded by Commissioner Popso to approve the Treasurers report. Motion carried unanimously.

MEMBERSHIP APPLICATIONS:

1. There are no applications pending.

FIRE DISTRICT ADMINISTRATOR REPORT:

1. Admin. R. Tharp reported that two directives have been issued to the membership: one stating the format of directives that come out by those authorized to do so; and the other is a memorandum directive which is to be used to reinforce a standard, rule or regulation instead of issuing a directive.

2. On June 11th, 2022, Firefighter Fyler was very instrumental in assisting the police with the safe removal of a barricaded individual. The police recognized FF Fyler's actions in that incident.
3. Kayleigh Sharry, a probationary firefighter, graduated from the Burlington County Emergency Services Training Center, passed her State Firefighter I Exam, and has everything necessary to be a state certified firefighter. Terrill Harris will be starting Firefighter I in August. He had previously completed all of his prerequisites but was called to military duty. He is back now and will continue his training.
4. The Training Division has been busy. They've done training at an acquired structure in Mansfield; there was a live fire training this past Sunday at BCESTC. We are awaiting training with Bordentown Township District II, and we have requested a certificate of insurance for acquired structure training with them.
5. We have had forty-three (43) assignments since the last meeting; there were two (2) fatal accidents on the NJ Turnpike.
6. Administrator Tharp met with the Training Division. Chief Rzomp and BC Miller are to come up with a plan to properly address some of the training issues that were talked about and identified.
7. We are currently involved with the Patriotic Day planning with the Mayor and staff. We've attended several meetings and we will be an active participant on July 9th, 2022.
8. We have a training meeting with Aladtec on Thursday for our upgrade to our personnel and roster program.
9. We are waiting on three (3) proposals on Modern Group, Penn Power Supply, and Power Equipment Supply for the generator.

OLD BUSINESS:

1. Closed Session from 6/13/22 – two personnel issues were resolved.
2. Closed Session from 6/13/22 – Contract pending.

NEW BUSINESS:

1. Swearing in of Robert Tharp as Fire District Administrator will be moved to just before Closed Session.
2. Our Audit is currently in progress.
3. The District is participating in the 2022 NJ Human Services Naloxone Distribution Program.
4. Building Bond Payment – Requesting permission to forward to the Depository Trust Company in the amount of \$220,000.00.

A motion was made by Commissioner Popso and seconded by Commissioner Fratinardo to approve the Building Bond payment of \$220,000.00 to the Depository Trust Company. Motion carried unanimously.

GOOD OF THE BOARD:

1. FF Fyler assisted in resolving a barricaded subject incident as reported earlier.

MEETING OPEN TO THE PUBLIC:

A motion was made by Commissioner Taylor, and seconded by Commissioner Fratinardo to open the meeting to the public. Motion carried unanimously.

Hearing none,

A motion was made by Commissioner Taylor, and seconded by Commissioner Popso to close the meeting to the public. Motion carried unanimously.

SWEARING-IN CEREMONY

Robert Tharp, with his family by his side, was sworn in as the Florence Township Fire District #1 Administrator by Mayor Craig Wilkie.

Mayor Wilkie also recognized Battalion Chief Brian Richardson for stepping up, and for all of his efforts in keeping the Fire District together over the past 3 years. Brian started here as a mechanic, he’s been a volunteer firefighter since 1997, and he is currently our Fire Marshal. Brian was recognized with a well-deserved round of applause from the audience.

There was a short recess for refreshments.

CLOSED SESSION:

1. RESOLUTION 2022-27 EXCLUSION OF THE PUBLIC FROM MEETING

A motion was made by Commissioner Popso, and seconded by Commissioner Ryan to adopt **RESOLUTION 2022-27 EXCLUSION OF THE PUBLIC FROM MEETING** to discuss personnel and contracts.

Roll call vote: Commissioner Fratinardo – Yes; Commissioner Popso – Yes; Commissioner Ryan – Yes; Commissioner Schoen – Yes; Commissioner Taylor – Yes. Motion carried 5-0-0.

7:34pm Closed session began.

8:35pm Closed session ended.

Commissioner Fratinardo made a motion to come out of closed session which was seconded by Commissioner Popso. The motion carried unanimously.

ADJOURNMENT:

A motion was made by Commissioner Taylor and seconded by Commissioner Fratinardo to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 8:36pm.

Respectfully submitted,
Carolyn Taylor