

July 11, 2022

FLORENCE TOWNSHIP FIRE DISTRICT NO. 1
BOARD OF FIRE COMMISSIONERS
REGULAR MEETING JULY 11, 2022

Meeting ID: 829 3824 9340

Passcode: 992732

Board Chairman Robert Schoen called the regular meeting of the Board of Fire Commissioners of Florence Township Fire District No. 1 to order at 7:00 pm. After saluting the flag, the following statement of compliance with the New Jersey Open Public Meetings Act was read by the chairman:

“This meeting is being held in accordance with the New Jersey Open Public Meetings Act. Notice of this meeting has been placed on the department’s website, Facebook account, the Township calendar and the Township website. Furthermore, it has been published in the Burlington County Times and the Trenton Times.”

ROLL CALL: Present – Andrew Popso, Jason Ryan, Robert Schoen, and Steven Taylor

Absent: John Fratinardo

Also in attendance: Administrator Robert Tharp, Jr., Chief Rzomp, and Firefighters Estelow and Fyler.

MINUTES:

Minutes of the previous meeting June 27th, 2022 workshop meeting.

A motion was made by Commissioner Popso and seconded by Commissioner Taylor to approve the minutes of the previous meeting June 27th, 2022 workshop meeting. The motion carried unanimously.

PRESENTATION OF BILLS:

A motion was made by Commissioner Taylor and seconded by Commissioner Ryan to pay all the bills as presented. The motion carried unanimously.

TREASURER REPORT:

A motion was made by Commissioner Taylor and seconded by Commissioner Ryan to approve the treasurer’s report. The motion carried unanimously.

MEMBERSHIP APPLICATION:

1. Khavaon Duarte is in the background phase.
2. Robert Tharp is in the background phase.

FIRE DISTRICT ADMINISTRATOR REPORT – Robert Tharp

1. There have been a few directives issued on the daily station maintenance, the apparatus and equipment maintenance, and preparing for a tour of duty. Also a house-watch directive has been issued.
2. The department participated in the Patriotic Day activities. Chief Rzomp had the members out and they did a great job representing the District.

3. We are in the process of scheduling training with Bordentown Township District 2 with an acquired structure. We had a meeting with Battalion Chief Miller and Lieutenant Schoen with the training division and a training schedule has been created for July and August.
4. Burlington County Emergency Training Center is currently in open enrollment. We have several firefighters that are enrolling in Firefighter II, several in Pump Operations, and a few others are looking at the schedule to sign up.
5. We are working with Aladtec on our scheduling platform. We have had several training sessions with them.
6. The New Jersey Civil Service Commission has announced the Firefighter Exam. It is open application now and closes out on August 31st, 2022. The application announcement has been sent out to the membership.
7. The generator project – we currently have one proposal that has been submitted.

OLD BUSINESS:

1. Closed Session from June 27, 2022 – Contract pending.
2. The Audit has been completed by Inverso and Stewart; we have not received the audit report yet.
3. The Building Bond payment was wired to The Depository Trust Company on July 8, 2022.

NEW BUSINESS:

1. Approve payment for 3rd Quarter Healthcare costs to Florence Township in the amount of \$45,470.04.

A motion was made by Commissioner Popso and seconded by Commissioner Ryan to approve the payment for the 3rd Quarter Healthcare costs to Florence Township. Roll call vote: Commissioner Fratinardo – Absent; Commissioner Popso – Yes; Commissioner Ryan – Yes; Commissioner Schoen – Yes; Commissioner Taylor – Yes. The motion carried 4-0-0.

2. Approve the purchase of a forcible entry door prop with cutting station from Firehouse Innovations Corporation as the sole provider of door prop in the amount of \$7,905.00.

A motion was made by Commissioner Popso and seconded by Commissioner Ryan to approve the purchase of a forcible entry door prop with cutting station from Firehouse Innovations Corporation as the sole provider of door prop in the amount of \$7,905.00. Roll call vote: Commissioner Fratinardo – Absent; Commissioner Popso – Yes; Commissioner Ryan – Yes; Commissioner Schoen – Yes; Commissioner Taylor – Yes. The motion carried 4-0-0.

GOOD OF THE BOARD:

1. None.

MEETING OPEN TO THE PUBLIC:

A motion was made by Commissioner Taylor and seconded by Commissioner Popso to open the meeting to the public. The motion carried unanimously.

Hearing none,

A motion was made by Commissioner Popso and seconded by Commissioner Ryan to close the meeting to the public. Motion carried unanimously.

CLOSED SESSION:

1. Adopt **RESOLUTION 2022-28 EXCLUSION OF THE PUBLIC FROM MEETING**

A motion was made by Commissioner Ryan and seconded by Commissioner Popso to adopt **RESOLUTION 2022-28 EXCLUSION OF THE PUBLIC FROM MEETING** to discuss Personnel and Contracts. Roll call vote: Commissioner Fratinardo – Absent; Commissioner Popso – Yes; Commissioner Ryan – Yes; Commissioner Schoen – Yes; Commissioner Taylor – Yes. The motion carried 4-0-0.

Note: Action may be taken after closed session.

7:08 pm Closed session began.

8:17 pm Closed session ended.

2. A motion was made by Commissioner Popso and seconded by Commissioner Taylor to come out of closed session. The motion carried unanimously.

ADJOURNMENT:

A motion was made by Commissioner Taylor and seconded by Commissioner Popso to adjourn the meeting. Motion carried. The meeting adjourned at 8:19 pm.

Respectfully submitted,
Carolyn Taylor