

September 12, 2022

FLORENCE TOWNSHIP FIRE DISTRICT NO. 1
BOARD OF FIRE COMMISSIONERS
REGULAR MEETING SEPTEMBER 12, 2022

Meeting ID: 832 2639 9038

Passcode: 198935

Board Chairman Robert Schoen called the regular meeting of the Board of Fire Commissioners of Florence Township Fire District No. 1 to order at 7:00 pm. After saluting the flag, the following statement of compliance with the New Jersey Open Public Meetings Act was read by the chairman:

“This meeting is being held in accordance with the New Jersey Open Public Meetings Act. Notice of this meeting has been placed on the department’s website, Facebook account, the Township calendar and the Township website. Furthermore, it has been published in the Burlington County Times and the Trenton Times.”

ROLL CALL: Present – John Fratinardo, Andrew Popso, Jason Ryan, Robert Schoen, and Steven Taylor

Absent: None

Also in attendance: Administrator Robert Tharp, Jr., Firefighters T. Estelow (3091 Shop Steward) and K. Cunningham

MINUTES:

Minutes of the previous meeting August 22, 2022 workshop meeting.

A motion was made by Commissioner Taylor and seconded by Commissioner Popso to approve the minutes of the previous meeting August 22, 2022 workshop meeting. The motion carried unanimously.

TREASURER REPORT:

A motion was made by Commissioner Popso and seconded by Commissioner Fratinardo to approve the treasurer’s report. The motion carried unanimously.

PRESENTATION OF BILLS:

A motion was made by Commissioner Taylor and seconded by Commissioner Ryan to pay all the bills as presented. The motion carried unanimously.

MEMBERSHIP APPLICATIONS:

1. Applicant for EMS employment JD Taylor interview completed.
2. Applicant for Fire Division Bianca Cheverez interview completed.
3. Applicant for Fire Division Matthew Phillips in background phase.
4. Applicant for Auxiliary Christine Belonis in background phase.

FIRE DISTRICT ADMINISTRATOR REPORT – Robert Tharp

1. There were several apparatus mechanical issues:
 - a. 4011 blew a rear spring last week. It was sent out to Flynn's. They were very good and quick with the repair, and they returned it back to us today. The crew is currently putting the tools back on the apparatus to get that back into service.
 - b. 4012 had its preventative maintenance for the year at Fire Apparatus Repair. The mechanics noted there was a U-bolt issue against the rear axle around the suspension. We will have Flynn's take a look at that. There is also some rusting of areas that we really should have addressed. We will be working with the Administrative Chiefs to come up with a plan of action for that.
2. We now have a status board of all our apparatus in the Radio Room by the watch desk. The directive will be going out tomorrow. It will be noted on the board for accountability, who the on-duty crews are and any other personnel that is in the building; which apparatus they have been assigned to, and their riding position.
3. The company that does our security work has run a feed into the watch desk. So now while you are at the watch desk, you can actually monitor all the security cameras around the perimeter of the building. Now, if they see something, they can react to it.
4. The September training schedule has been published. Lieutenant Schoen has been facilitating the training program. The last couple of weeks we have been using the training prop that came in. There have been a lot of good reviews of the crews that have been using that.
5. On the 1st day of school, the on-duty personnel participated in welcoming the students back to Roebing Elementary School. They assisted the teachers in welcoming the students back to school.
6. Mr. Tharp met with Steve Walsh from Barclay about our policy renewals.
7. We performed interviews for the EMS division. The applicants have now been turned over for their health screenings.
8. We held a memorial service outside on Sunday, for 9/11. It was well attended.
9. The fire division since our last meeting did 52 assignments. In the month of August, there were 199 EMS assignments.
10. We were notified today by The Professional Firefighters Association of New Jersey, which is the State Executive Board for the IAFF, and our Local, that Firefighters Eric Fyler and Kenneth Cunningham, along with members of Engine 3223, are receiving a Unit Citation from their State Board for their actions on 84 Amboy Avenue back in 2019. Our members will be honored at a dinner on October 13th, 2022.

OLD BUSINESS:

1. Closed Session from August 22, 2022, IAFF Local 3091 contact reviewed.

NEW BUSINESS:

1. Issue Penn Power Systems Purchase Order in the amount of \$36,422.00
 A motion was made by Commissioner Ryan and seconded by Commissioner Popso to approve the issue of a purchase order to Penn Power Systems in the amount of \$36,422.00 for phase 1 of replacing the transfer switch for the generator. Roll call vote: Commissioner

Fratinardo – Yes; Commissioner Popso – Yes; Commissioner Ryan – Yes; Commissioner Schoen – Yes; Commissioner Taylor – Yes. The motion carried 5-0-0.

GOOD OF THE BOARD:

1. We received a letter from the Ingham family thanking the EMS and Fire personnel for their excellent patient care for their family member.

MEETING OPEN TO THE PUBLIC:

A motion was made by Commissioner Fratinardo and seconded by Commissioner Taylor to open the meeting to the public. The motion carried unanimously.

Hearing none,

A motion was made by Commissioner Fratinardo and seconded by Commissioner Popso to close the meeting to the public. Motion carried unanimously.

CLOSED SESSION:

1. Adopt **RESOLUTION 2022-39 EXCLUSION OF THE PUBLIC FROM MEETING**

A motion was made by Commissioner Taylor and seconded by Commissioner Fratinardo to adopt **RESOLUTION 2022-39 EXCLUSION OF THE PUBLIC FROM MEETING** to discuss Personnel and Contracts. Roll call vote: Commissioner Fratinardo – Yes; Commissioner Popso – Yes; Commissioner Ryan – Yes; Commissioner Schoen – Yes; Commissioner Taylor – Yes. The motion carried 5-0-0.

Note: Action may be taken after closed session.

7:08 pm Closed session began.

7:56 pm Closed session ended.

2. A motion was made by Commissioner Fratinardo and seconded by Commissioner Taylor to come out of closed session. The motion carried unanimously.

ADJOURNMENT:

A motion was made by Commissioner Ryan and seconded by Commissioner Fratinardo to adjourn the meeting. Motion carried. The meeting adjourned at 7:57 pm.

Respectfully submitted,
Carolyn Taylor