

AUGUST 28, 2023

FLORENCE TOWNSHIP FIRE DISTRICT NO. 1
BOARD OF FIRE COMMISSIONERS
WORKSHOP MEETING AUGUST 28, 2023

Meeting ID: 879 0955 2357

Passcode: 084415

Board Chairman Jason Ryan called the workshop meeting of the Board of Fire Commissioners of Florence Township Fire District No. 1 to order at 7:00 pm. After saluting the flag, the following statement of compliance with the New Jersey Open Public Meetings Act was read by the chairman:

“This meeting is being held in accordance with the New Jersey Open Public Meetings Act. Notice of this meeting has been placed on the department’s website, Facebook account, the Township calendar, and the Township website. Furthermore, it has been published in the Burlington County Times and the Trenton Times.”

ROLL CALL: Present – John Fratinardo, Jason Ryan, Robert Schoen, Scott Arnold

Absent: Andrew Popso

Also in attendance: Administrator Tharp, Firefighter W. Blackwell, EMT Reillo, Battalion Chief Arnold.

MINUTES:

Minutes of the previous meeting, August 14th, 2023, regular meeting.

A motion was made by Commissioner Schoen and seconded by Commissioner Fratinardo to approve the minutes of the previous meeting, August 14th, 2023, regular meeting. The motion carried unanimously.

PRESENTATION OF BILLS:

A motion was made by Commissioner Arnold and seconded by Commissioner Fratinardo to pay all the bills as presented. The motion carried unanimously.

MEMBERSHIP APPLICATIONS:

N/A

FIRE DISTRICT ADMINISTRATOR REPORT – Robert Tharp

1. Since the last meeting, we had 42 fire assignments and we’re at a total of 625 for the year and our EMS assignments were 84 for a total for the 1,487.
2. Recently met with our JIF representative regarding our renewal for next year and gave him the information he needed which is due at the end of this week.
3. Our year four fire division candidates had their psych evaluation today. We administered the test online here at the station and they will be contacted by the doctor to review their evaluations.
4. Interviews with the candidates will be conducted on September 1, 2023.
5. Our firefighter I candidates started their skills training on August 22, 2023; Battalion Chief Miller was the department’s representation for their first night to sign off on their orientation report.

6. On the EMS side, Chief Parks is on vacation. He submitted a report.
7. The next community CPR class is scheduled for Tuesday, September 19th at 7:00pm.
8. The next babysitting safety class is scheduled for September 17th at 2:00pm.
9. The next CPR class is scheduled for September 26th at 6:00pm.
10. It was discovered that there was a ding in the windshield of ambulance 4082 and it was starting to expand so we had the windshield replaced last week.
11. Chief Parks is still working with the Burlington County Training Academy in regard to setting up three of our personnel as AHA and CPR instructors, there is a class in October at the academy.
12. We've pushed out again the EMT per diem hiring. EMT Bledsoe is very good at helping with social media and has put together a new posting that we have worked together on.
13. The Fountain of Life fire pump and electric is up and running.
14. Had a kickoff meeting with the Lexipol representative and they are putting together our project management information for the new policies for the district policy book.
15. Starting October 16th, Virtua will consolidate all their occupational health into one location in Moorestown, no longer having multiple places for occupational health.
16. Burlington County Central had IT updates on August 27th and there were no issues. The only thing we are waiting for is the download of information from the assignments, so a lot of EMS reports are not going to meet the 24-hour period. This is a county-wide issue.
17. We had to repair an HVAC unit on the administrative side as a capacitor went bad.
18. We have a new refrigerator on order to replace the refrigerator in the kitchen that is starting to die.
19. Sent information out for a door repair.
20. The part for the automatic transfer switch project is due in on the 21st of this month, just waiting to hear from Penn Supply on the status.
21. This concludes my report at this time.

OLD BUSINESS:

1. None

NEW BUSINESS:

1. A motion made by Commissioner Fratinardo and seconded by Commissioner Arnold to adopt resolution 2023-31 recognizing the Burlington County Professional Firefighters Association IAFF local 3091 as the bargaining unit for the members of career EMS. Roll call vote: Commissioner Fratinardo – Yes; Commissioner Popso – Absent; Commissioner Ryan – Yes; Commissioner Schoen – Yes; Commissioner Arnold – Yes. The motion carried 4-0-1-0.

GOOD OF THE BOARD:

MEETING OPEN TO THE PUBLIC:

A motion was made by Commissioner Arnold and seconded by Commissioner Fratinardo to open the meeting to the public. The motion carried unanimously.

Hearing none,

A motion was made by Commissioner Schoen and seconded by Commissioner Fratinardo to close the meeting to the public. Motion carried unanimously.

CLOSED SESSION:**1. Adopt RESOLUTION 2023-32 EXCLUSION OF THE PUBLIC FROM MEETING**

A motion was made by Commissioner Fratinardo and seconded by Commissioner Arnold to adopt **RESOLUTION 2023-32 EXCLUSION OF THE PUBLIC FROM MEETING** to discuss personnel, contract, and personnel administrative policies. The motion carried unanimously.

Note: Action may be taken after the closed session.

7:06 pm Closed session began.

7:35 pm Closed session ended.

2. A motion was made by Commissioner Fratinardo and seconded by Commissioner Schoen to come out of closed session. The motion carried unanimously.**ADJOURNMENT:**

A motion was made by Commissioner Arnold and seconded by Commissioner Fratinardo to adjourn the meeting. Motion carried. The meeting adjourned at 7:35 pm.

Respectfully submitted,
Robert Tharp
Fire District Administrator