

May 22, 2023

FLORENCE TOWNSHIP FIRE DISTRICT NO. 1  
BOARD OF FIRE COMMISSIONERS  
WORKSHOP MEETING MAY 22, 2023

Meeting ID: 844 4710 3237

Passcode: 806977

Board Chairman Jason Ryan called the workshop meeting of the Board of Fire Commissioners of Florence Township Fire District No. 1 to order at 7:00 pm. After saluting the flag, the following statement of compliance with the New Jersey Open Public Meetings Act was read by the chairman:

“This meeting is being held in accordance with the New Jersey Open Public Meetings Act. Notice of this meeting has been placed on the department’s website, Facebook account, the Township calendar, and the Township website. Furthermore, it has been published in the Burlington County Times and the Trenton Times.”

**ROLL CALL: Present** – John Fratinardo, Jason Ryan, Robert Schoen, Scott Arnold

**Absent:** Andrew Popso

Also in attendance: Battalion Chief Arnold Miller, EMS Division Chief Chris Parks, Firefighter W. Blackwell, Fire Fighter Dave Motta, Fire Fighter Sean Moran

**MINUTES:**

Minutes of the previous meeting May 8, 2023, regular meeting.

A motion was made by Commissioner Schoen and seconded by Commissioner Fratinardo to approve the minutes of the previous meeting May 8, 2023, regular meeting. The motion carried unanimously.

**PRESENTATION OF BILLS:**

A motion was made by Commissioner Fratinardo and seconded by Commissioner Arnold to pay all the bills as presented. The motion carried unanimously.

**MEMBERSHIP APPLICATIONS:**

1. Applicant A Krause forwarded to the fire company.
2. Applicant J Arbaugh medical phase
3. Member P Wilgus medical phase

**FIRE DISTRICT ADMINISTRATOR REPORT – Brian Richardson**

1. Reported the Fire Division responded to 37 fire assignments since the last meeting, which brings the total to 320 for the year so far.
2. We have had 82 EMS assignments since the last meeting, which brings the total to 826 for the year.
3. Structure Fire with victim at 334 W 3<sup>rd</sup> Street, Engine 4011’s crew made a ground ladder rescue and began fire attack. Firefighter Motta rescued a semi-conscious male down the ladder with assistance from Firefighter Moran. Captain Fyler stretched a line and controlled the fire on an exterior stairwell that was compromised by the fire.

4. The Public Service Gas training on May 10th was well attended by members and mutual aid partners.
5. The full-scale exercise at the Light Rail on May 20th was very well attended by members and mutual aid partners. Multiple agencies attended, fire, police, and EMS.

**OLD BUSINESS:**

1. Closed Session from 5/08/23 discussed District Administrator's vacation leave.
2. Closed Session from 5/08/23 discussed acting district administrator.
3. Closed Session from 5/08/23 discussed revised personnel policies

**NEW BUSINESS:**

1. A motion made by Commissioner Arnold and seconded by Commissioner Fratinardo to approve \$ 44,840 payment to First Responder Joint Insurance Fund 2nd installment assessment payment for 2023. Roll call vote: Commissioner Fratinardo – Yes; Commissioner Popso – Absent; Commissioner Ryan – Yes; Commissioner Schoen – Yes; Commissioner Arnold – Yes. The motion carried 4-0-0.

**GOOD OF THE BOARD:**

Received Thank You letter from Mrs. Patricia LeClair thanking EMT's Ekelburg and Borgstrom for the excellent care she received on April 21, 2023.

Received Thank You letter from Lower bank Volunteer Fire Company for the response with Tender 4016 during the WUI assignment on April 18th, 2023.

Received Thank You letter from Washington Twp. Burlington County for the response to the incident in their town on April 18th, 2023.

**MEETING OPEN TO THE PUBLIC:**

A motion was made by Commissioner Fratinardo and seconded by Commissioner Arnold to open the meeting to the public. The motion carried unanimously.

Hearing none,

A motion was made by Commissioner Arnold and seconded by Commissioner Fratinardo to close the meeting to the public. Motion carried unanimously.

**CLOSED SESSION:**

1. Adopt **RESOLUTION 2023-23 EXCLUSION OF THE PUBLIC FROM MEETING**

A motion was made by Commissioner Fratinardo and seconded by Commissioner Schoen to adopt **RESOLUTION 2023-23 EXCLUSION OF THE PUBLIC FROM MEETING** to discuss personnel, contract, and personnel administrative policies. Roll call vote: Commissioner Fratinardo – Yes; Commissioner Popso – Absent; Commissioner Ryan – Yes; Commissioner Schoen – Yes; Commissioner Arnold – Yes. The motion carried 4-0-0.

Note: Action may be taken after closed session.

7:06 pm Closed session began.

7:33 pm Closed session ended.

2. A motion was made by Commissioner Arnold and seconded by Commissioner Fratinardo to come out of closed session. The motion carried unanimously.

**ADJOURNMENT:**

A motion was made by Commissioner Schoen and seconded by Commissioner Arnold to adjourn the meeting. Motion carried. The meeting adjourned at 7:34 pm.

Respectfully submitted,  
Robert Tharp  
Fire District Administrator