

April 11, 2022

FLORENCE TOWNSHIP FIRE DISTRICT NO. 1  
BOARD OF FIRE COMMISSIONERS  
REGULAR MEETING APRIL 11, 2022

Meeting ID: 857 8332 6434

Password: 573571

Board Chairman Robert Schoen called the regular meeting of the Board of Fire Commissioners of Florence Township Fire District No. 1 to order at 7:00 pm. After saluting the flag, the following statement of compliance with the New Jersey Open Public Meetings Act was read by the chairman:

“This meeting is being held in accordance with the New Jersey Open Public Meetings Act. Notice of this meeting has been placed on the department’s website, Facebook account, the Township calendar and the Township website. Furthermore, it has been published in the Burlington County Times and the Trenton Times.”

**ROLL CALL: Present** – Jason Ryan, Robert Schoen, and Steven Taylor

**Absent** – John Fratinardo and Andrew Popso

Also in attendance: Battalion Chief Richardson and IT Todd Estelow.

**MINUTES:**

Minutes of the previous meetings, March 14, 2022 regular meeting and March 28, 2022 Workshop meeting.

A motion was made by Commissioner Ryan and seconded by Commissioner Taylor to approve the minutes of the previous meetings March 14, 2022 regular meeting and March 28, 2022 Workshop meeting. The motion carried unanimously.

**PRESENTATION OF BILLS:**

A motion was made by Commissioner Taylor and seconded by Commissioner Ryan to pay all the bills. The motion carried unanimously.

**TREASURER REPORT:**

A motion was made by Commissioner Ryan and seconded by Commissioner Taylor to approve the treasurer’s report. The motion carried unanimously.

**MEMBERSHIP APPLICATION:**

1. Ms. Chrystal Hutchins Per-Diem EMT

A motion was made by Commissioner Taylor and seconded by Commissioner Ryan to approve the application of Ms. Chrystal Hutchins as Per-diem EMT pending medical clearance by the Department Physician, and a criminal background check. The Motion carried unanimously.

**OLD BUSINESS:**

1. None.

**NEW BUSINESS:**

1. Approve payment of \$139,190.00 to Police and Fire Retirement System

A motion was made by Commissioner Ryan and seconded by Commissioner Taylor to approve the payment of \$139,190.00 to the Police and Fire Retirement System. Roll call vote: Commissioner Fratinardo – Absent; Commissioner Popso – Absent; Commissioner Ryan – Yes; Commissioner Schoen – Yes; Commissioner Taylor – Yes. The motion carried unanimously.

2. Approve payment of \$12,706.00 to Public Employees Retirement System

A motion was made by Commissioner Taylor and seconded by Commissioner Ryan to approve the payment of \$12,706.00 to the Public Employees Retirement System. Roll call vote: Commissioner Fratinardo – Absent; Commissioner Popso – Absent; Commissioner Ryan – Yes; Commissioner Schoen – Yes; Commissioner Taylor – Yes. The motion carried unanimously.

3. Approve payment of \$41,376.00 for the second annual installment of the FIRST Responder Joint Insurance Fund Assessment.

A motion was made by Commissioner Ryan and seconded by Commissioner Taylor to approve the payment of \$41,376.00 for the second annual installment of the FIRST Responder Joint Insurance Fund assessment. Roll call vote: Commissioner Fratinardo – Absent; Commissioner Popso – Absent; Commissioner Ryan – Yes; Commissioner Schoen – Yes; Commissioner Taylor – Yes. The motion carried unanimously.

4. Approve the update to SOP Proposal Form (DF-SPF-01)

A motion was made by Commissioner Taylor and seconded by Commissioner Ryan to approve the updated SOP Proposal Form (DF-SPF-01). The motion carried unanimously.

**GOOD OF THE BOARD:**

1. None.

**MEETING OPEN TO THE PUBLIC:**

A motion was made by Commissioner Ryan and seconded by Commissioner Taylor to open the meeting to the public. The motion carried unanimously.

Hearing none,

A motion was made by Commissioner Taylor and seconded by Commissioner Ryan to close the meeting to the public. Motion carried unanimously.

**CLOSED SESSION:**

1. Adopt **RESOLUTION 2022-14 EXCLUSION OF THE PUBLIC FROM MEETING**

A motion was made by Commissioner Ryan and seconded by Commissioner Taylor to adopt **RESOLUTION 2022-14 EXCLUSION OF THE PUBLIC FROM MEETING** to discuss Personnel and Contracts. Roll call vote: Commissioner Fratinardo – Absent; Commissioner Popso – Absent; Commissioner Ryan – Yes; Commissioner Schoen – Yes; Commissioner Taylor – Yes. The motion carried unanimously.

Note: Action may be taken after closed session.

7:06pm Closed session began.

7:48pm Closed session ended.

2. A motion was made by Commissioner Taylor and seconded by Commissioner Ryan to come out of closed session. The motion carried unanimously.

**ADJOURNMENT:**

A motion was made by Commissioner Ryan and seconded by Commissioner Taylor to adjourn the meeting. Motion carried. The meeting adjourned at 7:49 pm.

Respectfully submitted,  
Carolyn Taylor