

July 25, 2022

FLORENCE TOWNSHIP FIRE DISTRICT NO. 1  
BOARD OF FIRE COMMISSIONERS  
WORKSHOP MEETING JULY 25, 2022

Meeting ID: 897 8133 9683

Password: 284665

Board Chairman Robert Schoen called the workshop meeting of the Board of Fire Commissioners of Florence Township Fire District No. 1 to order at 7:00 pm. After saluting the flag, the following statement of compliance with the New Jersey Open Public Meetings Act was read by the chairman:

“This meeting is being held in accordance with the New Jersey Open Public Meetings Act. Notice of this meeting has been placed on the department’s website, Facebook account, the Township calendar and the Township website. Furthermore, it has been published in the Burlington County Times and the Trenton Times.”

**ROLL CALL: Present** – J. Fratinardo, R. Schoen, and S. Taylor

**Absent** – A. Popso, J. Ryan

Also in attendance: Administrator R. Tharp, Chief W. Rzomp, and a few department members.

**Meeting Minutes:**

Approve minutes of the previous meeting, July 11th, 2022, regular meeting:

A motion was made by Commissioner Taylor and seconded by Commissioner Fratinardo to approve the minutes of the previous meeting, July 11th, 2022, regular meeting. The motion carried unanimously.

**PRESENTATION OF BILLS:**

A motion was made by Commissioner Fratinardo and seconded by Commissioner Taylor to pay all bills as presented. Motion carried unanimously.

**MEMBERSHIP APPLICATIONS:**

1. New applicant Bianca Cheverez.
2. Applicants Duarte and Tharp are scheduled for fingerprinting.

**FIRE DISTRICT ADMINISTRATOR REPORT: Robert Tharp**

1. The department participated Thursday and Friday in the Youth Academy with the Police Department. The Youth Academy will be here on July 28<sup>th</sup>, which is our sponsored day with Fire and EMS. With the heat wave going on, the firefighters cooled the kids down with water from the tower ladder.
2. All duty crews participated in a fund raiser that was done in the community. Commissioner Bauer’s granddaughter was running a lemonade stand for funding for a pet rescue.

3. We are still participating in fire department training at the acquired structure in Bordentown. We have had several department training sessions there, and we have trained with our mutual aid partners there. We've done a tremendous amount of training with the department, and a lot of people are getting a lot out of it.
4. There was also training on Wednesday with the SCBA and a hose line. The training division schedule has been created for July and August. It has been posted throughout the building and to the membership.
5. In the upcoming semester at the Burlington County Emergency Services Training Center, we have several firefighters signed up for Firefighter II; several in Pump Operations class; and in Truck Company Operations Safety and Survival class.
6. We continue to move forward with our new software platform projects. We will be very busy the next quarter of the year, and to close out the year on the new software platforms. We are still training with Aladtec and working on how we will roll that out to the department. We had our initial meeting with Fire Rescue One on the training platform; and we will be working with Chief Rzomp and the county with the switch-over from Firehouse software to the new First Due software which will replace that.
7. We have an EMS Division meeting that is scheduled for Wednesday, July 27<sup>th</sup>.
8. We are currently scheduled for our required annual pump testing, ladder testing, and hose testing, which is required by POSHA and NFPA. Our annual SCBA annual testing has been completed, it was done on July 18<sup>th</sup> and 19<sup>th</sup>.

**OLD BUSINESS:**

1. Closed Session from 6/27/22 personnel discussion resolved.
2. Closed Session from 6/27/22 – Contract reviewed and progressing.
3. Payment of bond interest to DTC for the building bond in the amount of \$30,015.63.

**NEW BUSINESS:**

1. Adopt **Resolution 2022-29 APPROVAL TO APPLY FOR AMERICAN RESCUE PLAN FIREFIGHTER GRANT THROUGH NJ DEPARTMENT OF COMMUNITY AFFAIRS.**

A motion was made by Commissioner Fratinardo and seconded by Commissioner Taylor to adopt **Resolution 2022-29 APPROVAL TO APPLY FOR AMERICAN RESCUE PLAN FIREFIGHTER GRANT THROUGH NJ DEPARTMENT OF COMMUNITY AFFAIRS.** Roll call vote: Commissioner Fratinardo – Yes; Commissioner Popso – Absent; Commissioner Ryan – Absent; Commissioner Schoen – Yes; Commissioner Taylor – Yes. Motion carried 3-0-0.

2. Adopt **Resolution 2022-30 APPOINTING BANK ACCOUNT CONTROLLING PERSON FOR THE ACCOUNT, WHICH THE FLORENCE TOWNSHIP FIRE DISTRICT NO. 1 HOLDS WITH TRUIST BANK.**

A motion was made by Commissioner Fratinardo and seconded by Commissioner Taylor to adopt **Resolution 2022-30 APPOINTING BANK ACCOUNT CONTROLLING PERSON FOR THE ACCOUNT, WHICH THE FLORENCE TOWNSHIP FIRE DISTRICT NO. 1 HOLDS WITH TRUIST BANK.**

Roll call vote: Commissioner Fratinardo – Yes; Commissioner Popso – Absent; Commissioner Ryan – Absent; Commissioner Schoen – Yes; Commissioner Taylor – Yes. Motion carried 3-0-0.

3. Renew the annual Transport Agreement with Virtual Health, Inc.

A motion was made by Commissioner Taylor and seconded by Commissioner Fratinardo to renew the annual Transport Agreement with Virtua Health, Inc. Roll call vote: Commissioner Fratinardo – Yes; Commissioner Popso – Absent; Commissioner Ryan – Absent; Commissioner Schoen – Yes; Commissioner Taylor – Yes. Motion carried 3-0-0

4. Approval to purchase Holmatro Hydraulic Rescue Cutter from ESI Equipment for the total amount of \$8,431.00 on NJ State Contract #17-Fleet-00820.

A motion was made to approve the purchase of a Holmatro Hydraulic Rescue Cutter from ESI Equipment in the amount of \$8,431.00 on NJ State Contract #17-Fleet-00820. Roll call vote: Commissioner Fratinardo – Yes; Commissioner Popso – Absent; Commissioner Ryan – Absent; Commissioner Schoen – Yes; Commissioner Taylor – Yes. Motion carried 3-0-0

### **GOOD OF THE BOARD:**

1. The BC ESTC Firefighter I graduation ceremony for Firefighter Jacob Meade and Firefighter Kayleigh Sharry is July 28<sup>th</sup>, 2022 at BCIT at 19:00 hours.

### **MEETING OPEN TO THE PUBLIC:**

A motion was made by Commissioner Taylor, and seconded by Commissioner Fratinardo to open the meeting to the public. Motion carried unanimously.

Hearing none,

A motion was made by Commissioner Taylor, and seconded by Commissioner Popso to close the meeting to the public. Motion carried unanimously.

### **CLOSED SESSION:**

1. **RESOLUTION 2022-31 EXCLUSION OF THE PUBLIC FROM MEETING**

A motion was made by Commissioner Fratinardo and seconded by Commissioner Taylor to adopt **RESOLUTION 2022-31 EXCLUSION OF THE PUBLIC FROM MEETING** to discuss personnel and contracts. Roll call vote: Commissioner Fratinardo – Yes; Commissioner Popso – Absent; Commissioner Ryan – Absent; Commissioner Schoen – Yes; Commissioner Taylor – Yes. Motion carried 3-0-0

7:09pm Closed session began.

7:37pm Closed session ended.

Commissioner Taylor made a motion to come out of closed session which was seconded by Commissioner Fratinardo. The motion carried unanimously.

**ADJOURNMENT:**

A motion was made by Commissioner Fratinardo and seconded by Commissioner Taylor to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 7:37pm.

Respectfully submitted,  
Carolyn Taylor