

March 12, 2018

FLORENCE TOWNSHIP FIRE DISTRICT NO. 1
BOARD OF FIRE COMMISSIONERS
REGULAR MEETING MARCH 12, 2018

Board Chairman Robert Schoen called the regular meeting of the Board of Fire Commissioners of Florence Township Fire District No. 1 to order at 7:00 pm. After saluting the flag, the following statement of compliance with the New Jersey Open Public Meetings Act was read by the chairman:

“This meeting is being held in accordance with the New Jersey Open Public Meetings Act. Notice of this meeting has been sent to and published in the Burlington County Times and the Trenton Times. It has also been posted at the township municipal building and on the fire district’s website.”

Results of Election – Chief Mullen

Chief Mullen announced the results of the 2018 Florence Township Fire District Election as follows:

Commissioner: Robert Schoen	117 votes
Jason Ryan	103 votes
Harold Houseworth Jr.	102 votes
Derrick Tucker Sr.	80 votes

Question 1: Approval of the 2018 Budget	125 Yes	101 No
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Oath of Office – Commissioner Robert Schoen

Florence Township Mayor Craig Wilkie swore in Commissioner Robert Schoen

Oath of Office – Commissioner Jason Ryan

Florence Township Mayor Craig Wilkie swore in Commissioner Jason Ryan

ROLL CALL: Present – Charles Bauer, John Fratinardo, Andrew Popso, Jason Ryan and Robert Schoen

Also in attendance were Mayor Craig Wilkie, Chief K. Mullen, FM B. Richardson, Battalion Chief Steve Taylor, Captain Joseph Wargo, and EMS Lieutenant Robert Reillo

REORGANIZATION:

Nominations for Chairman:

A motion was made by Commissioner Bauer and seconded by Commissioner Fratinardo to nominate Robert Schoen as Chairman of the Fire District. There were no other nominations.

A motion was made by Commissioner Bauer and seconded by Commissioner Fratinardo to close nominations. Motion carried unanimously.

Nominations for Vice-Chairman:

A motion was made by Commissioner Fratinardo and seconded by Commissioner Popso to nominate Charles Bauer as Vice-Chairman. There were no other nominations.

A motion was made by Commissioner Fratinardo and seconded by Commissioner Popso to close nominations. Motion carried unanimously.

Nominations for Treasurer:

A motion was made by Commissioner Schoen and seconded by Commissioner Bauer to nominate John Fratinardo as Treasurer. There were no other nominations.

A motion was made by Commissioner Schoen and seconded by Commissioner Bauer to close nominations. Motion carried unanimously.

Nominations for Secretary:

A motion was made by Commissioner Schoen and seconded by Commissioner Bauer to nominate Andrew Popso for Secretary and Clerk. There were no other nominations.

A motion was made by Commissioner Schoen and seconded by Commissioner Bauer to close nominations. Motion carried unanimously.

Year 2018 Commissioners:

Chairman: Robert Schoen
 Vice-Chairman: Charles Bauer
 Treasurer: John Fratinardo
 Secretary: Andrew Popso
 Commissioner: Jason Ryan

CLOSED SESSION:

1. Adopt **RESOLUTION 2018-14 – CLOSED SESSION**

A motion was made by Commissioner Bauer and seconded by Commissioner Fratinardo to adopt **RESOLUTION 2018-14 – CLOSED SESSION**. Roll call vote: Commissioner Bauer – Yes; Commissioner Fratinardo – Yes; Commissioner Popso – Yes; Commissioner Ryan – Yes and Commissioner Schoen – Yes. Motion carried 5-0.

A motion was made by commissioner Bauer and seconded by Commissioner Fratinardo to adjourn the closed session.

MINUTES

- Minutes of the previous meetings – Open Session January 22, 2018, February 12, 2018 and February 26, 2018. A motion was made by Commissioner Bauer and seconded by Commissioner Fratinardo to approve the minutes of the open sessions of the January 22, 2018, February 12, 2018 and February 26, 2018 meetings. Motion carried.

AUDITORS REPORT: (Rob Inverso)

- No report.

SOLICITOR:

- No report

CHIEF'S REPORT: Chief Mullen submitted his report to the Board via email.

BUREAU OF FIRE PREVENTION/MAINTENANCE: FM Richardson submitted his report via email.

COMMITTEE REPORTS:

Personnel: No report

5-Year Planning:

1. No report.

Building and Grounds:

1. Commissioner Bauer had questions regarding the operation of the overhead door during a power outage. Fire Marshal Richardson explained how the door can be operated.

Insurance:

1. Chief Mullen report a workers compensation claim and there was a minor accident with Ambulance 4082.

Purchases:

1. A list was emailed to the Board.

Policy:

1. No report.

Fire Company Liaison:

1. No report.

Radio:

1. Chief Mullen reported the Department received a radio survey to be completed by March 31, 2018.

APPLICATIONS FOR MEMBERSHIP:

1. None.

COMMUNICATIONS:

1. Chief Mullen reported he sent a memo to the Board regarding the opening of RFP's on March 6, 2018.

PRESENTATION OF BILLS

1. A motion was made by Commissioner Bauer and seconded by Commissioner Fratinardo to pay all the bills with the exception of PSE&G and Verizon bills. Motion carried unanimously.
2. A motion was made by Commissioner Bauer and seconded by Commissioner Ryan to pay the PSE&G bill. Motion carried.
3. A motion was made by Commissioner Fratinardo and seconded by Commissioner Bauer to pay the Verizon bill. Motion carried.
4. A motion was made by Commissioner Fratinardo and seconded by Commissioner Popso to pay the BB&T bill. Motion carried.

TREASURERS REPORT:

1. A motion was made by Commissioner Ryan and seconded by Commissioner Popso to approve the Treasurer's report as received. Motion carried unanimously.

OLD BUSINESS:

1. None.

NEW BUSINESS:

1. Resolution 2018-6 RESOLUTION APPOINTING A SOLICITOR FOR THE FLORENCE TOWNSHIP FIRE DISTRICT NO. 1

A motion was made by Commissioner Bauer and seconded by Commissioner Fratinardo to approve the Resolution 2018-6. Roll call vote: Commissioner Bauer – Yes; Commissioner Fratinardo – Yes; Commissioner Popso – Yes; Commissioner Ryan – Yes and Commissioner Schoen – Yes. Motion carried 5-0.

2. Resolution 2018-7 RESOLUTION APPOINTING AN AUDITOR FOR THE FLORENCE TOWNSHIP FIRE DISTRICT NO. 1

A motion was made by Commissioner Bauer and seconded by Commissioner Fratinardo to approve the Resolution 2018-7. Roll call vote: Commissioner Bauer – Yes; Commissioner Fratinardo – Yes; Commissioner Popso – Yes; Commissioner Ryan – Yes and Commissioner Schoen – Yes. Motion carried 5-0.

3. Resolution 2018-8 RESOLUTION DESIGNATING THE NEWSPAPERS IN WHICH ALL PUBLIC NOTICES FOR THE FLORENCE TOWNSHIP FIRE DISTRICT NO. 1 WILL BE TRANSMITTED.

A motion was made by Commissioner Bauer and seconded by Commissioner Fratinardo to approve the Resolution 2018-8. Roll call vote: Commissioner Bauer – Yes; Commissioner Fratinardo – Yes; Commissioner Popso – Yes; Commissioner Ryan – Yes and Commissioner Schoen – Yes. Motion carried 5-0.

4. Resolution 2018-9 RESOLUTION SETTING DATES AND PLACES WHERE THE REGULAR AND WORKSHOP MEETINGS FOR THE FLORENCE TOWNSHIP FIRE DISTRICT NO. 1 SHALL BE HELD

A motion was made by Commissioner Bauer and seconded by Commissioner Fratinardo to approve the Resolution 2018-9. Roll call vote: Commissioner Bauer – Yes; Commissioner Fratinardo – Yes; Commissioner Popso – Yes; Commissioner Ryan – Yes and Commissioner Schoen – Yes. Motion carried 5-0.

5. Resolution 2018-10 RESOLUTION APPOINTING OFFICIAL DEPOSITORIES OF FUNDS FOR THE FLORENCE TOWNSHIP FIRE DISTRICT NO. 1

A motion was made by Commissioner Fratinardo and seconded by Commissioner Popso to approve the Resolution 2018-10. Roll call vote: Commissioner Bauer – Yes; Commissioner

Fratinaro – Yes; Commissioner Popso – Yes; Commissioner Ryan – Yes and Commissioner Schoen – Yes. Motion carried 5-0.

6. Resolution 2018-11 RESOLUTION PERMITTING THE EXECUTION BY THE BOARD OF FIRE COMMISSIONERS IN THE TOWNSHIP OF FLORENCE OF A CONTRACT WITH THE FLORENCE TOWNSHIP VOLUNTEER FIRE COMPANY NO. 1 SITUATED WITHIN THE BOUNDARIES OF SAID FIRE DISTRICT FOR THE PURPOSES OF PROVIDING FIRE PROTECTION.

A motion was made by Commissioner Bauer and seconded by Commissioner Fratinaro to approve the Resolution 2018-11. Roll call vote: Commissioner Bauer – Yes; Commissioner Fratinaro – Yes; Commissioner Popso – Yes; Commissioner Ryan – Yes and Commissioner Schoen – Yes. Motion carried 5-0.

7. Resolution 2018-12 RESOLUTION APPOINTING DISTRICT PHYSICIANS FOR THE FLORENCE TOWNSHIP FIRE DISTRICT NO. 1

A motion was made by Commissioner Fratinaro and seconded by Commissioner Bauer to approve the Resolution 2018-13. Roll call vote: Commissioner Bauer – Yes; Commissioner Fratinaro – Yes; Commissioner Popso – Yes; Commissioner Ryan – Yes and Commissioner Schoen – Yes. Motion carried 5-0.

8. Resolution 2018-13 RESOLUTION APPOINTING DISTRICT FINANCIAL ADVISOR FOR THE FLORENCE TOWNSHIP FIRE DISTRICT NO. 1

A motion was made by Commissioner Bauer and seconded by Commissioner Fratinaro to approve the Resolution 2018-13. Roll call vote: Commissioner Bauer – Yes; Commissioner Fratinaro – Yes; Commissioner Popso – Yes; Commissioner Ryan – Yes and Commissioner Schoen – Yes. Motion carried 5-0.

9. Payment of Pensions: \$20,488.00 Public Employees Retirement System and \$86,415 Police and Firemen’s Retirement System.

A motion was made by Commissioner Bauer and seconded by Commissioner Popso to approve the payment of pensions \$20,488.00 Public Employees Retirement System and \$86,415 Police and Firemen’s Retirement System. Motion carried.

10. Approve Chief Mullen to write the 2017 SAFER Grant. A motion was made by Commissioner Fratinaro and seconded by Commissioner Bauer to approve Chief Mullen to write the 2017 SAFER Grant. Motion carried.

11. Approve Conference Room update – not to exceed \$5000.00. A motion was made by Commissioner Fratinaro and seconded by Commissioner Ryan to approve Conference Room updates not to exceed \$5000.00. Motion carried.

12. Approve annual SCBA compressor agreement – not to exceed \$1800.00. A motion was made by Commissioner Fratinaro and seconded by Commissioner Popso to approve the annual SCBA compressor agreement, not to exceed \$1800.00. Motion carried.

13. Approve annual ESP inspection software agreement – not to exceed \$2000.00. A motion was made by Commissioner Fratinaro, seconded by Commissioner Ryan to approve the annual ESP inspection software agreement, not to exceed \$2000.00

GOOD OF THE BOARD:

1. Commissioner Bauer congratulated Billy Blackwell for receiving the Firefighter of the Year award at the Fire Department Dinner. He also thanked the Dinner Committee for a good dinner.

MEETING OPEN TO THE PUBLIC:

A motion was made by Commissioner Bauer and seconded by Commissioner Fratinardo to open the meeting to the public. Motion carried unanimously.

No comments from the public.

A motion was made by Commissioner Bauer and seconded by Commissioner Fratinardo to close the meeting to the public. Motion carried unanimously.

ADJOURNMENT:

A motion was made by Commissioner Bauer and seconded by Commissioner Fratinardo to adjourn the meeting. Motion carried.

Respectfully submitted,
Kevin Mullen