

**Florence Township Fire District #1  
Meeting Agenda  
December 10, 2018**

MEETING TIME: The meeting will start at 7:00pm

Call to order  
Salute to the flag  
“Sunshine Statement”

**ROLL CALL:** Bauer \_\_\_\_\_ Fratinardo \_\_\_\_\_ Popso \_\_\_\_\_ Ryan \_\_\_\_\_ Schoen \_\_\_\_\_

**MINUTES:**

Minutes of the previous meetings – Open Session November 12, 2018 and November 26, 2018

Motion Commissioner \_\_\_\_\_ Second Commissioner \_\_\_\_\_ to approve minutes

**AUDITORS REPORT: (Rob Inverso)**

- 1.

**SOLICITOR:**

- 1.
- 2.
- 3.

**CHIEF REPORT, BUREAU OF FIRE PREVENTION/MAINTENANCE:**

-Emailed by Battalion Chief Richardson

**COMMITTEE REPORTS:**

*Personnel*

- 

*5-Year Planning*

- 

*Building and Grounds*

- 

*Insurance:*

- Renewal agreement received from the FIRST Responder Joint Insurance Fund renewing our membership from January 1, 2019 through January 1, 2022.

*Purchases:*

1. List emailed

*Policy:*

- 1.

*Fire Company Liaison/Fire Company*

- 1.
- 2.

*Radio:*

- 1.

**APPLICATIONS FOR MEMBERSHIP:**

1. Shahdia Cox – Active membership

Motion by Commissioner \_\_\_\_\_ seconded by Commissioner \_\_\_\_\_ to approve the application.

**COMMUNICATIONS:**

- None

**PRESENTATION OF BILLS**

Motion by Commissioner \_\_\_\_\_ seconded by Commissioner \_\_\_\_\_  
to pay all bills except PSE&G, BB&T, and FIRST Responder JIF.

Motion by Commissioner \_\_\_\_\_ seconded by Commissioner \_\_\_\_\_  
to pay the PSEG bill.

Motion by Commissioner \_\_\_\_\_ seconded by Commissioner \_\_\_\_\_  
to pay the BB&T bill.

Motion by Commissioner \_\_\_\_\_ seconded by Commissioner \_\_\_\_\_  
to pay FIRST Responder JIF of \$36,865 after the first of the year.

FYI: Bill is due early 2019

**TREASURERS REPORT:**

Motion by Commissioner \_\_\_\_\_ seconded by Commissioner \_\_\_\_\_  
to approve Treasurers report

The report is the Profit vs. Loss dated 12/10/18

**OLD BUSINESS:**

1. **2019 Budget** Adopt Resolution 2018-35 Approve 2018 Fire District Budget

Motion by Commissioner \_\_\_\_\_ seconded by Commissioner \_\_\_\_\_

**ROLL CALL:** Bauer \_\_\_\_\_ Fratinardo \_\_\_\_\_ Popso \_\_\_\_\_ Ryan \_\_\_\_\_ Schoen \_\_\_\_\_

**NEW BUSINESS:**

1. Appoint Battalion Chief Brian Richardson as the records custodian
2. Approve \$3600 for 60 users for Aladtec scheduling and workforce management software. This program is capable of handling our EMS Scheduling, as well as fire scheduling for both volunteer and career
3. Approve \$3600 for 60 users for Aladtec scheduling and workforce management software. This program is capable of handling our EMS Scheduling, as well as fire scheduling for both volunteer and career.

4. Adopt Resolution 2018-36 2019 temporary budget  
Motion by commissioner \_\_\_\_\_ seconded by commissioner \_\_\_\_\_  
Roll call: Bauer \_\_\_\_\_ Fratinardo \_\_\_\_\_ Popso \_\_\_\_\_ Ryan \_\_\_\_\_ Schoen \_\_\_\_\_

5. Approve Officers pay for 2018 2<sup>nd</sup> half  
Motion by commissioner \_\_\_\_\_ seconded by commissioner \_\_\_\_\_  
Roll call: Bauer \_\_\_\_\_ Fratinardo \_\_\_\_\_ Popso \_\_\_\_\_ Ryan \_\_\_\_\_ Schoen \_\_\_\_\_

**GOOD OF THE BOARD:**

- 1.
- 2.
- 3.
- 4.

**MEETING OPEN TO THE PUBLIC:**

Motion by \_\_\_\_\_ second by \_\_\_\_\_ to open the meeting to the public.

Motion by \_\_\_\_\_ second by \_\_\_\_\_ to close the meeting to the public.

**CLOSED SESSION:**

1. Adopt Resolution 2018-37 – Closed Session to discuss personnel and contacts

Motion by Commissioner \_\_\_\_\_ seconded by Commissioner \_\_\_\_\_

ROLL CALL: Bauer \_\_\_\_\_ Fratinardo \_\_\_\_\_ Popso \_\_\_\_\_ Ryan \_\_\_\_\_ Schoen \_\_\_\_\_

2. Motion to adjourn closed session

Motion by Commissioner \_\_\_\_\_ seconded by Commissioner \_\_\_\_\_

**NEW BUSINESS CONTINUED:**

1. \_\_\_\_\_
2. \_\_\_\_\_

**ADJOURNMENT:**

Motion by Commissioner \_\_\_\_\_ second by Commissioner \_\_\_\_\_ to adjourn the meeting.