

2018

Florence Township Fire District No. 1

(Fire District name and number)

Fire District Budget

www.ftfd40.org

(Fire District Web Address)

Department Of



**Community
Affairs**

Division of Local Government Services

2018 FIRE DISTRICT BUDGET

Certification Section

2018

Florence Township Fire District No. 1
(Fire District Name and Number)

FIRE DISTRICT BUDGET

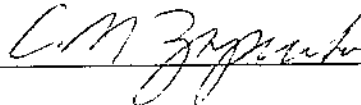
FISCAL YEAR: January 1, 2018 to December 31, 2018

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By:  Date: 12/21/17

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: _____ Date: _____

2018 PREPARER'S CERTIFICATION

Florence Township Fire District No. 1 (Fire District Name and Number)

FIRE DISTRICT BUDGET

FISCAL YEAR: January 1, 2018 to December 31, 2018

It is hereby certified that the Fire District Budget, including the annual budget and all schedules attached thereto, represents the Board of Commissioners' resolve with respect to statute in that: all estimates of revenues, including the amount to be raised by taxation to support the district budget, are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Fire District.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:	<i>Kevin Mullen</i>		
Name:	Kevin Mullen		
Title:	Fire Chief/Administrator		
Address:	401 Firehouse Lane Florence, NJ 08518		
Phone Number:	609-499-6006	Fax Number:	609-499-6040
E-mail address:	kmullen@fffd40.org		

2018 PREPARER'S CERTIFICATION OTHER ASSETS

Florence Township Fire District No. 1 (Fire District Name and Number)

FIRE DISTRICT BUDGET

FISCAL YEAR: January 1, 2018 to December 31, 2018

It is hereby certified that operating appropriations, as reported in this annual budget on Page F-3, for the acquisition of Other Assets not included as Capital Outlays are Non-Bondable Assets. The Board of Commissioners has determined that the aforementioned Other Asset appropriation(s) do not meet the criteria for bonding pursuant to the Local Bond Law (N.J.S.A. 40A: 2-1 et. seq.) and more specifically, as it pertains to the expected useful life of the asset, pursuant to N.J.S.A. 40A:2-21.

It is further certified that the Other Asset appropriation(s) as reported herein have been determined not to be Capital Assets pursuant to N.J.S.A. 40A:14-84 and 40A:14-85. Therefore, the election has been made to treat such Other Assets as Operating Appropriations: Current Operating Expenses, pursuant to N.J.S.A. 40A: 14-78.6.

Preparer's Signature:	<i>Kevin Mullen</i>		
Name:	Kevin Mullen		
Title:	Fire Chief/Administrator		
Address:	401 Firehouse Lane Florence, NJ 08518		
Phone Number:	609-499-6006	Fax Number:	609-499-6040
E-mail address:	kmullen@ftfd40.org		

2018 APPROVAL CERTIFICATION

Florence Township Fire District No. 1

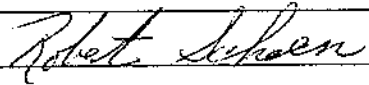
(Fire District Name and Number)

FIRE DISTRICT BUDGET

FISCAL YEAR: January 1, 2018 to December 31, 2018

It is hereby certified that the Fire District Budget, including all schedules appended hereto, are a true copy of the Annual Budget approved by resolution by the Board of Commissioners of the Fire District, at an open public meeting held pursuant to N.J.A.C. 5:31-2.4, on the 11th day of December, 2017.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the Board of Commissioners thereof.

Officer's Signature:			
Name:	Robert Schoen		
Title:	Chairman		
Address:	401 Firehouse Lane Florence, NJ 08518		
Phone Number:	609-499-6006	Fax Number:	609-499-6040
E-mail address:	bschoen@ftfd40.org		

FIRE DISTRICT INTERNET WEBSITE CERTIFICATION

Fire District's Web Address:	<u>www.fifd40.org</u>
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All fire districts shall maintain either an Internet website or a webpage on the municipality's Internet website. The purpose of the website or webpage shall be to provide increased public access to the Fire District's operations and activities. N.J.S.A. 40A:14-70.2 requires the following items to be included on the Fire District's website at a minimum for public disclosure. Check the boxes below to certify the Fire District's compliance with N.J.S.A. 40A:14-70.2.

- A description of the Fire District's mission and responsibilities
- Commencing with 2013, the budgets for the current fiscal year and immediately two prior years
- The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information
- Commencing with 2012, the annual audits of the most recent fiscal year and immediately two prior years
- The Fire District's rules, regulations and official policy statements deemed relevant by the commissioners to the interests of the residents within the district
- Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the commissioners, setting forth the time, date, location and agenda of each meeting
- Beginning January 1, 2013, the approved minutes of each meeting of the commissioners including all resolutions of the commissioners and their committees; for at least three consecutive fiscal years
- The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Fire District
- A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Fire District, but shall not include volunteers receiving benefits under a Length of Service Award Program (LOSAP).

It is hereby certified by the below authorized representative of the Fire District that the Fire District's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:14-70.2 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying compliance

Kevin Mullen

Title of Officer Certifying compliance

Fire Chief / Administrator

Signature

Kevin Mullen

2018 FIRE DISTRICT BUDGET RESOLUTION
Florence Township Fire District No. 1
 (Fire District Name and Number)

FISCAL YEAR: January 1, 2018 to December 31, 2018

WHEREAS, the Annual Budget for the Florence Township Fire District No. 1 (the "Fire District") for the fiscal year beginning January 1, 2018 and ending December 31, 2018 has been presented before the Board of Commissioners of the Fire District at its open public meeting of December 11, 2017; and

WHEREAS, the budget as introduced is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et. seq.); and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$2,561,581, which includes an amount to be raised by taxation of \$2,029,806, and Total Appropriations of \$2,561,581; and

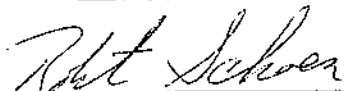
WHEREAS, the amount to be raised by taxation to support the district budget shall be the amount to be certified to the assessor of the municipality to be assessed against the taxable property in the district, pursuant to N.J.S.A. 40A:14-79. Such amount shall be equal to the amount of the total appropriations set forth in the budget minus the total amount surplus and miscellaneous revenues set forth in the budget; and

WHEREAS, in calculating the amount to be raised by taxation, the Fire District has taken into account the assessed valuation of taxable property in the Fire District;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District, at an open public meeting held on December 11, 2017 that the Annual Budget, including all related schedules, of the Fire District for the fiscal year beginning January 1, 2018 and ending December 31, 2018 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the Fire District's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the Board of Commissioners of the Fire District will consider the Annual Budget for adoption on January 8, 2018.



 (Chairman's Signature)

12-11-17

 (Date)

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
Charles Bauer	✓			
William Berry	✓			
John Fratinardo	✓			
Andrew Popso	✓			
Robert Schoen	✓			

2018 ADOPTION CERTIFICATION

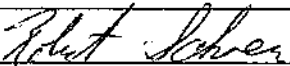
Florence Township Fire District No. 1

(Fire District Name and Number)

FIRE DISTRICT BUDGET

FISCAL YEAR: January 1, 2018 to December 31, 2018

It is hereby certified that the Fire District Budget annexed hereto is a true copy of the Budget adopted by the Board of Commissioners of the Fire District, pursuant to N.J.A.C. 5:31-2.4, on the 8th day of January, 2018.

Officer's Signature:			
Name:	Robert Schoen		
Title:	Chairman		
Address:	401 Firehouse Lane Florence, NJ 08518		
Phone Number:	609-499-6006	Fax Number:	609-499-6040
E-mail address:	bschoen@ffd40.org		

2018 ADOPTED BUDGET RESOLUTION

Florence Township Fire District No. 1

(Fire District Name and Number)

FISCAL YEAR: January 1, 2018 to December 31, 2018

WHEREAS, the Annual Budget for the Florence Township Fire District No. 1 (the "Fire District") for the fiscal year beginning January 1, 2018 and ending December 31, 2018, has been presented for adoption before the Board of Commissioners of the Fire District at its open public meeting of January 8, 2018; and

WHEREAS, the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the adopted budget is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et. seq.); and

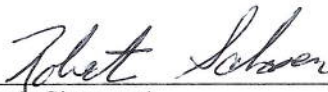
WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$ 2,561,581, which includes amount to be raised by taxation of \$2,029,806, and Total Appropriations of \$2,561,581; and

WHEREAS, an election shall be held annually on the third Saturday of February in each established fire district to determine the amount to be raised by taxation for the ensuing year;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District at an open public meeting held on January 8, 2018 that the Annual Budget of the Fire District for the fiscal year beginning January 1, 2018 and ending December 31, 2018, is hereby adopted and, shall constitute appropriations for the purposes stated and authorization of Total Revenues of \$2,561,581, which includes amount to be raised by taxation of \$2,029,806, and Total Appropriations of \$2,561,581; and

BE IT FURTHER RESOLVED, that the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

BE IT FURTHER RESOLVED, that an annual election shall be held on the third Saturday of February to determine the amount to be raised by taxation for the ensuing year. The results of which shall be subsequently certified to the Division and the Municipal Assessor.



(Chairman's Signature)

1-8-18

(Date)

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
Charles Bauer	X			
William Berry				X
John Fratinardo	X			
Andrew Popso				X
Robert Schoen	X			

2018 FIRE DISTRICT BUDGET

Financial Schedules Section

2018 Budget Summary

Florence Twp. Fire District No. 1 Burlington

	<i>2018 Proposed Budget</i>	<i>2017 Adopted Budget</i>	<i>\$ Increase (Decrease) Proposed vs. Adopted</i>	<i>% Increase (Decrease) Proposed vs. Adopted</i>
REVENUES AND FUND BALANCE UTILIZED				
Total Fund Balance Utilized	\$ 152,263	\$ 199,699	\$ (47,436)	-23.8%
Total Miscellaneous Anticipated Revenues	-	-	-	#DIV/0!
Total Sale of Assets	-	-	-	#DIV/0!
Total Interest on Investments & Deposits	500	500	-	0.0%
Total Other Revenue	335,000	335,000	-	0.0%
Total Operating Grant Revenue	4,012	4,012	-	0.0%
Total Revenues Offset with Appropriations	<u>40,000</u>	<u>35,000</u>	<u>5,000</u>	14.3%
Total Revenues and Fund Balance Utilized	531,775	574,211	(42,436)	-7.4%
Amount to be Raised by Taxation to Support Budget	<u>2,029,806</u>	<u>1,819,342</u>	<u>210,464</u>	11.6%
Total Anticipated Revenues	<u>2,561,581</u>	<u>2,393,553</u>	<u>168,028</u>	7.0%
APPROPRIATIONS				
Total Administration	71,000	71,000	-	0.0%
Total Cost of Operations & Maintenance	1,864,084	1,853,192	10,892	0.6%
Total Appropriations Offset with Revenue	40,000	35,000	5,000	14.3%
Total Appropriated for Duly Incorporated First Aid/Rescue Squad	-	-	-	#DIV/0!
Total Deferred Charges	-	-	-	#DIV/0!
Cash Deficit, Preceding Year (N.J.S.A. 40A:14-78.6)	-	-	-	#DIV/0!
Length of Service Award Program (LOSAP) Contribution (P.L.1997,c.388)	-	-	-	#DIV/0!
Total Capital Appropriations	100,000	55,000	45,000	81.8%
Total Principal Payments on Debt Service	391,329	281,565	109,764	39.0%
Total Interest Payments on Debt	<u>95,168</u>	<u>97,796</u>	<u>(2,628)</u>	-2.7%
Total Appropriations	<u>2,561,581</u>	<u>2,393,553</u>	<u>168,028</u>	7.0%
ANTICIPATED SURPLUS (DEFICIT)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	#DIV/0!

2018 Revenue Schedule

Florence Twp. Fire District No. 1
Burlington

	2018 Proposed Budget	2017 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
<i>Fund Balance Utilized</i>				
Unrestricted Fund Balance	\$ 152,263	\$ 199,699	\$ (47,436)	-23.8%
Restricted Fund Balance	-	-	-	#DIV/0!
Total Fund Balance Utilized	152,263	199,699	(47,436)	-23.8%
<i>Miscellaneous Anticipated Revenues</i>				
Shared Services (N.J.S.A. 40A:65-1 et seq.)	-	-	-	#DIV/0!
Joint Purchasing Agreements (N.J.S.A. 40A:10 & 11)	-	-	-	#DIV/0!
Emergency Assistance (N.J.S.A. 40A:14-26)	-	-	-	#DIV/0!
Municipal Assistance (N.J.S.A. 40A:14-34)	-	-	-	#DIV/0!
Municipal Assistance - Adjoin (N.J.S.A. 40A:14-35)	-	-	-	#DIV/0!
Contracts - Volunteer Fire Co (N.J.S.A. 40A:14-68)	-	-	-	#DIV/0!
Leases - Local Municipality (N.J.S.A. 40A:14-83)	-	-	-	#DIV/0!
Rental Income	-	-	-	#DIV/0!
Total Miscellaneous Anticipated Revenues	-	-	-	#DIV/0!
<i>Sale of Assets (List Individually)</i>				
Asset #1	-	-	-	#DIV/0!
Asset #2	-	-	-	#DIV/0!
Asset #3	-	-	-	#DIV/0!
Asset #4	-	-	-	#DIV/0!
Total Sale of Assets	-	-	-	#DIV/0!
<i>Interest on Investments & Deposits (List Accounts Separately)</i>				
Money Market	500	500	-	0.0%
Investment Account #2	-	-	-	#DIV/0!
Investment Account #3	-	-	-	#DIV/0!
Investment Account #4	-	-	-	#DIV/0!
Total Interest on Investments & Deposits	500	500	-	0.0%
<i>Other Revenue (List in Detail)</i>				
New Jersey Turnpike Reimbursement	10,000	10,000	-	0.0%
EMS Reimbursement	325,000	325,000	-	0.0%
Other Revenue #3	-	-	-	#DIV/0!
Other Revenue #4	-	-	-	#DIV/0!
Total Other Revenue	335,000	335,000	-	0.0%
<i>Operating Grant Revenue (List in Detail)</i>				
Supplemental Fire Service Act (P.L.1985,c.295)	4,012	4,012	-	0.0%
Other Grant #1	-	-	-	#DIV/0!
Other Grant #2	-	-	-	#DIV/0!
Other Grant #3	-	-	-	#DIV/0!
Other Grant #4	-	-	-	#DIV/0!
Other Grant #5	-	-	-	#DIV/0!
Total Operating Grant Revenue	4,012	4,012	-	0.0%
<i>Revenues Offset with Appropriations</i>				
<u>Uniform Fire Safety Act (P.L.1983,c.383)</u>				
Reserves Utilized	-	-	-	#DIV/0!
Annual Registration Fees	40,000	35,000	5,000	14.3%
Penalties and Fines	-	-	-	#DIV/0!
Other Revenues	-	-	-	#DIV/0!
Total Uniform Fire Safety Act	40,000	35,000	5,000	14.3%
<u>Other Revenues Offset with Appropriations (List)</u>				
Other Offset Revenues #1	-	-	-	#DIV/0!
Other Offset Revenues #2	-	-	-	#DIV/0!
Other Offset Revenues #3	-	-	-	#DIV/0!
Other Offset Revenues #4	-	-	-	#DIV/0!
Total Other Revenues Offset with Appropriations	-	-	-	#DIV/0!
Total Revenues Offset with Appropriations	40,000	35,000	5,000	14.3%
TOTAL REVENUES AND FUND BALANCE UTILIZED	\$ 531,775	\$ 574,211	\$ (42,436)	-7.4%

2018 Appropriations Schedule

Florence Twp. Fire District No. 1 Burlington

	2018 Proposed Budget	2017 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
<i>Administration - Personnel</i>				
Salary & Wages (excluding Commissioners)	\$ -		\$ -	#DIV/0!
Commissioners	\$ 9,000	\$ 9,000	-	0.0%
Fringe Benefits	1,000	1,000	-	0.0%
Total Administration - Personnel	<u>10,000</u>	<u>10,000</u>	<u>-</u>	<u>0.0%</u>
<i>Administration - Other (List)</i>				
Election	2,000	2,000	-	0.0%
Office Supplies	12,000	12,000	-	0.0%
Professional Services	38,000	38,000	-	0.0%
Contingent Expenses			-	#DIV/0!
Other Assets, Non-Bondable #1	9,000	9,000	-	0.0%
Other Assets, Non-Bondable #2			-	#DIV/0!
Other Assets, Non-Bondable #3			-	#DIV/0!
Total Administration - Other	<u>61,000</u>	<u>61,000</u>	<u>-</u>	<u>0.0%</u>
Total Administration	<u>71,000</u>	<u>71,000</u>	<u>-</u>	<u>0.0%</u>
<i>Cost of Operations & Maintenance - Personnel</i>				
Salary & Wages	1,099,136	1,075,676	23,460	2.2%
Fringe Benefits	314,948	316,516	(1,568)	-0.5%
Total Operations & Maintenance - Personnel	<u>1,414,084</u>	<u>1,392,192</u>	<u>21,892</u>	<u>1.6%</u>
<i>Cost of Operations & Maintenance - Other (List)</i>				
Supplies & Maintenance	250,000	240,000	10,000	4.2%
Insurance	128,000	121,000	7,000	5.8%
Others Listed	57,000	60,000	(3,000)	-5.0%
Contingent Expenses			-	#DIV/0!
Other Assets, Non-Bondable #1 - Firefighting Equipment	15,000	40,000	(25,000)	-62.5%
Other Assets, Non-Bondable #2			-	#DIV/0!
Other Assets, Non-Bondable #3			-	#DIV/0!
Total Operations & Maintenance - Other	<u>450,000</u>	<u>461,000</u>	<u>(11,000)</u>	<u>-2.4%</u>
Total Operations & Maintenance	<u>1,864,084</u>	<u>1,853,192</u>	<u>10,892</u>	<u>0.6%</u>
<i>Appropriations Offset with Revenue - Personnel</i>				
Salary & Wages	36,000	32,500	3,500	10.8%
Fringe Benefits	4,000	2,500	1,500	60.0%
Total Appropriations Offset with Revenue - Personnel	<u>40,000</u>	<u>35,000</u>	<u>5,000</u>	<u>14.3%</u>
<i>Appropriations Offset with Revenue - Other (List)</i>				
Other Expense #1			-	#DIV/0!
Other Expense #2			-	#DIV/0!
Other Expense #3			-	#DIV/0!
Contingent Expenses			-	#DIV/0!
Other Assets, Non-Bondable #1			-	#DIV/0!
Other Assets, Non-Bondable #2			-	#DIV/0!
Other Assets, Non-Bondable #3			-	#DIV/0!
Total Appropriations Offset with Revenue - Other	<u>-</u>	<u>-</u>	<u>-</u>	<u>#DIV/0!</u>
Total Appropriations Offset with Revenue	<u>40,000</u>	<u>35,000</u>	<u>5,000</u>	<u>14.3%</u>
<i>Duly Incorporated First Aid/Rescue Squad Associations</i>				
Vehicles			-	#DIV/0!
Equipment			-	#DIV/0!
Materials & Supplies			-	#DIV/0!
Total Duly Incorporated First Aid/Rescue Squad Associations	<u>-</u>	<u>-</u>	<u>-</u>	<u>#DIV/0!</u>
<i>Emergency Appropriations & Deferred Charges (List)</i>				
Emergency Appropriation #1			-	#DIV/0!
Emergency Appropriation #2			-	#DIV/0!
Emergency Appropriation #3			-	#DIV/0!
Deferred Charge #1 (cite statute)			-	#DIV/0!
Deferred Charge #2 (cite statute)			-	#DIV/0!
Declared State of Emergency (N.J.S.A. 40A:4-45.45 10b)			-	#DIV/0!
Total Deferred Charges	<u>-</u>	<u>-</u>	<u>-</u>	<u>#DIV/0!</u>
Cash Deficit, Preceding Year (N.J.S.A. 40A:14-78.6)			-	#DIV/0!
Length of Service Award Program (LOSAP) Contribution (N.J.S.A. 40A:14-78.6)			-	#DIV/0!
Total Capital Appropriations	100,000	55,000	45,000	81.8%
Total Principal Payments on Debt Service	391,329	281,565	109,764	39.0%
Total Interest Payments on Debt	95,168	97,796	(2,628)	-2.7%
TOTAL APPROPRIATIONS	<u>\$ 2,561,581</u>	<u>\$ 2,393,553</u>	<u>\$ 168,028</u>	<u>7.0%</u>

2018 Schedule of Salaries and Benefits

Florence Twp. Fire District No. 1
Burlington

Administrative Positions Excluding Commissioners (List Individually)	Number of Staff	Annual Wages	2018 Proposed Budget Salary & Wages	PERS Contribution	PFRS Contribution	Employee Group Health Insurance	Other Fringe Benefits	2018 Proposed Budget Fringe Benefits
Commissioner Payroll Taxes			\$ -				\$ 1,000	\$ 1,000
Position #2			-				-	-
Position #3			-				-	-
Position #4			-				-	-
Position #5			-				-	-
Position #6			-				-	-
Position #7			-				-	-
Position #8			-				-	-
Total Administration			\$ -	\$ -	\$ -	\$ -	\$ 1,000	\$ 1,000

Operation & Maintenance Positions (List Individually)	Number of Staff	Annual Wages	2018 Proposed Budget Salary & Wages	PERS Contribution	PFRS Contribution	Employee Group Health Insurance	Other Fringe Benefits	2018 Proposed Budget Fringe Benefits
Career Firefighters and Officers	9	\$ 73,240	\$ 659,160	\$ 20,488	\$ 86,412	\$ 103,630	\$ 62,620	\$ 273,150
Volunteer Officer Stipend	6	2,000	12,000				\$ 1,140	1,140
EMS Per-diem Staff	1	294,976	294,976				\$ 28,023	28,023
Volunteer Incentives	1	50,000	50,000				\$ 4,750	4,750
Overtime	1	75,000	75,000				\$ 7,125	7,125
Healthcare Buyout	1	8,000	8,000				\$ 760	760
Position #7			-				-	-
Position #8			-				-	-
Position #9			-				-	-
Position #10			-				-	-
Position #11			-				-	-
Position #12			-				-	-
Position #13			-				-	-
Position #14			-				-	-
Total Operation & Maintenance			\$ 1,099,136	\$ 20,488	\$ 86,412	\$ 103,630	\$ 104,418	\$ 314,948

Salary Offset by Revenue Positions (List Individually)	Number of Staff	Annual Wages	2018 Proposed Budget Salary & Wages	PERS Contribution	PFRS Contribution	Employee Group Health Insurance	Other Fringe Benefits	2018 Proposed Budget Fringe Benefits
Fire Official	1	\$ 36,000	\$ 36,000				\$ 4,000	\$ 4,000
Position #2			-				-	-
Position #3			-				-	-
Position #4			-				-	-
Position #5			-				-	-
Position #6			-				-	-
Position #7			-				-	-
Position #8			-				-	-
Total Offset by Revenue			\$ 36,000	\$ -	\$ -	\$ -	\$ 4,000	\$ 4,000
Total Administration, Operations & Offset by Revenue			\$ 1,135,136	\$ 20,488	\$ 86,412	\$ 103,630	\$ 109,418	\$ 319,948

2018 Proposed Capital Budget

Florence Twp. Fire District No. 1
Burlington

CAPITAL IMPROVEMENTS (N.J.S.A. 40A:14-84)

List Project Separately	Asset Type	Date of Local Finance Board Approval	Date of Voter Approval	Affirmative Vote Percentage	2018 Proposed Budget		2017 Adopted Budget	
Capital Improvement #1								
Capital Improvement #2								
Capital Improvement #3								
Capital Improvement #4								
Capital Improvement #5								
Capital Improvement #6								
Capital Improvement #7								
Total Capital Improvements								

DOWN PAYMENTS (N.J.S.A. 40A:14-85)

List Project Separately	Asset Type	Date of Local Finance Board Approval	Date of Voter Approval	Affirmative Vote Percentage	2018 Proposed Budget		2017 Adopted Budget	
Ambulance		06/14/17	02/20/16	75%				
Capital Improvement #2								
Capital Improvement #3								
Capital Improvement #4								
Capital Improvement #5								
Capital Improvement #6								
Capital Improvement #7								
Total Down Payments								
Total Capital Improvements & Down Payments								
RESERVE FOR FUTURE CAPITAL OUTLAYS								
TOTAL CAPITAL APPROPRIATIONS								

Capital Appropriations Offset with Restricted Fund
 Capital Appropriations Offset with Grants
 Capital Appropriations Offset with Unrestricted Fund

Debt Service Schedule - Principal

Florence Twp, Fire District No. 1
Burlington

	Date of Voter Approval	% of Voter Approval	Date of Local Finance Board Approval	Current Year (2017)	2018	2019	2020	2021	2022	2023	Thereafter	Total Principal Outstanding
General Obligation Bonds												
Fire Station	02/21/04	85%	04/14/04	\$ 200,000	\$ 205,000	\$ 210,000	\$ 210,000	\$ 215,000	\$ 220,000	\$ 220,000	\$ 1,785,000	\$ 3,065,000
General Obligation Bond #2												
General Obligation Bond #3												
General Obligation Bond #4												
Total Principal - General Obligation Bonds				200,000	205,000	210,000	210,000	215,000	220,000	220,000	1,785,000	3,065,000
Bond Anticipation Notes												
BAN #1												
BAN #2												
BAN #3												
BAN #4												
Total Principal - BANs												
Capital Leases												
SCBA	02/18/12	85%	10/14/15	42,270	42,270	42,270	42,270	21,135	97,795	99,667		147,945
Engine	02/21/15	69%	09/14/16	39,295	90,652	92,388	94,156	95,959				570,618
Ambulance	02/18/16	85%	06/14/17	-	53,407	54,420	55,508					163,335
Capital Lease #4												
Total Principal - Capital Leases				81,565	186,329	189,078	191,934	117,094	97,795	99,667		881,898
Intergovernmental Loans												
Intergovernmental #1												
Intergovernmental #2												
Intergovernmental #3												
Intergovernmental #4												
Total Principal - Intergovernmental Loans												
Other Bonds or Notes Payable												
Other Bonds or Notes #1												
Other Bonds or Notes #2												
Other Bonds or Notes #3												
Other Bonds or Notes #4												
Total Principal - Other Bonds or Notes												
TOTAL PRINCIPAL ALL OBLIGATIONS				\$ 281,565	\$ 391,329	\$ 399,078	\$ 401,934	\$ 332,094	\$ 317,795	\$ 319,667	\$ 1,785,000	\$ 3,946,898

Enter each debt issuance separately according to type of debt obligation above. Enter the principal due for each year indicated and thereafter until maturity.

Capital Appropriations Offset with Restricted Fund
 Capital Appropriations Offset with Grants
 Capital Appropriations Offset with Unrestricted Fund

Debt Service Schedule - Interest

Florence Twp. Fire District No. 1
Burlington

	Current Year (2017)	2018	2019	2020	2021	2022	2023	Thereafter	Total Interest Payments Outstanding
<i>General Obligation Bonds</i>									
Fire Station	\$ 82,431	\$ 78,431	\$ 74,331	\$ 70,131	\$ 65,406	\$ 60,031	\$ 53,981	\$ 171,606	\$ 573,919
General Obligation Bond #2									
General Obligation Bond #3									
General Obligation Bond #4									
Total Interest - General Obligation Bonds	82,431	78,431	74,331	70,131	65,406	60,031	53,981	171,606	573,919
<i>Bond Anticipation Notes</i>									
BAN #1									
BAN #2									
BAN #3									
BAN #4									
Total Interest Payments - BANs									
<i>Capital Leases</i>									
SCBA	4,113	3,084	2,056	1,031	127				6,298
Engine	11,252	10,441	8,706	6,938	5,135	3,298	1,426		35,945
Ambulance		3,211	2,197	1,110					6,518
Capital Lease #4									
Total Interest Payments - Capital Leases	15,364	16,736	12,959	9,079	5,262	3,298	1,426		48,761
<i>Intergovernmental Loans</i>									
Intergovernmental #1									
Intergovernmental #2									
Intergovernmental #3									
Intergovernmental #4									
Total Interest Payments - Intergovernmental									
<i>Other Bonds or Notes Payable</i>									
Other Bonds or Notes #1									
Other Bonds or Notes #2									
Other Bonds or Notes #3									
Other Bonds or Notes #4									
Total Interest Payments - Other Bonds or Notes									
TOTAL INTEREST ALL OBLIGATIONS	\$ 97,796	\$ 95,168	\$ 87,291	\$ 79,210	\$ 70,668	\$ 63,330	\$ 55,408	\$ 171,606	\$ 622,680

Enter each debt issuance separately according to type of debt obligation on the "Debt Service - Principal" tab. The debt issuance description will carry to this schedule from data entered on that worksheet. Enter the interest payment due for each year indicated and thereafter until maturity.

Capital Appropriations Offset with Restricted Fund
Capital Appropriations Offset with Grants
Capital Appropriations Offset with Unrestricted Fund

2018 Fund Balance Reconciliation

Florence Twp. Fire District No. 1
Burlington

UNRESTRICTED FUND BALANCE

Beginning balance January 1, 2017 (1)	\$	455,756
Less: Utilized in 2017 Adopted Budget		199,699
Proposed balance available		256,057
Estimated results of operations for the year ending December 31, 2017		60,000
Anticipated balance December 31, 2017		316,057
Less: Fund Balance utilized in 2018 Proposed Budget		152,263
Plus: Accrued Unfunded Pension Liability (1)		-
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)		-
Proposed balance after utilization in 2018 Proposed Budget	\$	163,794

RESTRICTED FUND BALANCE

Beginning balance January 1, 2017 (1)	\$	60,000
Less: Utilized in 2017 Adopted Budget		-
Proposed balance available		60,000
Estimated results of operations for the year ending December 31, 2017		30,000
Anticipated balance December 31, 2017		90,000
Less: Restricted Fund Balance used in 2018 Proposed Budget for Capital Purposes		-
Less: Restricted Fund Balance released via Referendum Resolution		-
Proposed balance after utilization in 2018 Proposed Budget	\$	90,000

(1) This line item must agree to audited financial statements.

2018 Referendums

Florence Twp. Fire District No. 1
Burlington

Summary of Referendum Line Items	2018 Proposed Budget Amount Requested	2017 Final Budget
Total Referendum Line Items	\$ -	\$ -

Tax Levy Requested minus Maximum Allowable Levy \$ -
 As this page is adjusted this amount changes, should = \$0
 (For Reference Purposes Only - from Levy Cap Summary based on
 Information provided by the district- see instructions.)

Summary of Release of Restricted Fund Balance Referendum Line Items	2018 Proposed Budget Amount Requested	2017 Final Budget
Total Release of Restricted Fund Balance	\$ -	\$ -

2018 Levy Cap Summary

Florence Twp. Fire District No. 1
Burlington

LEVY CAP CALCULATION

Prior Year Amount to be Raised by Taxation for Fire District Purposes	\$	1,819,342
Changes in Service Provider (+/-)		-
DLGS Approved Adjustments		-
Net Prior Year Tax Levy for Municipal Purposes for Cap Calculation		1,819,342
Plus: 2% Cap Increase		36,387
ADJUSTED TAX LEVY PRIOR TO EXCLUSIONS		1,855,729

Exclusions

Shared Service Exclusion		-
Change in Total Debt Service Appropriation		107,136
Allowable Pension Increases		20,744
Allowable Increase in Health Care Costs		-
Changes in LOSAP Contributions (+/-)		-
Extraordinary Costs due to a "Declared" Emergency		-
Net Capital Improvement Fund and/or Down Payment on Improvements and Reserve for Future Capital Outlays		45,000
Total Exclusions		172,880

Less: Cancelled or Unexpended Referendum Amounts		-
Increase in Ratable Valuation (New Construction/Additions)	\$	2,542,000
Prior Year Local Fire District Tax Rate (3 decimals/\$100)	\$0.146	3,711
ADJUSTED TAX LEVY		2,032,320

Amount Utilized from Levy Cap Bank from 2015		-
Amount Utilized from Levy Cap Bank from 2016		-
Amount Utilized from Levy Cap Bank from 2017		-
Maximum Tax Levy Before Referendum		2,032,320
Amount Proposed for Levy Cap Referendum		-
MAXIMUM ALLOWABLE AMOUNT TO BE RAISED BY TAXATION	\$	2,032,320

CAP BANK CALCULATION

Amount to be Raised by Taxation	\$	2,029,806
Cap Bank Available from Prior Year (2015) for 2018 Budget		1,197
Cap Bank Available from Prior Year (2016) for 2018 Budget		1
Revised Cap Bank from Prior Year (2016) Available for 2019 Budget		1
Cap Bank Available from Prior Year (2017) for 2018 Budget		-
Revised Cap Bank from Prior Year (2017) Available for 2019 Budget		-
Cap Bank from Current Year (2018) Available for 2019 Budget		2,515
Cap Bank Available from 2018 for 2019 Budget	\$	2,515

2018 Shared Services Exclusion Worksheet

Florence Twp. Fire District No. 1
Burlington

Name of Entity Providing Service	Type of Shared Service Provided (List Each Separately)	Health Care Costs		Pension Costs		Debt Service Costs		Capital Improvement Costs		Declared Emergency Costs		Total Shared Services Cost Exclusions		Salary Costs		Other Costs		Total			
		Proposed	Adopted	Proposed	Adopted	Proposed	Adopted	Proposed	Adopted	Proposed	Adopted	Proposed	Adopted	Proposed	Adopted	Proposed	Adopted	Proposed	Adopted		
Total		\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-

2018 Levy Cap Exclusion Calculations

Florence Twp. Fire District No. 1
Burlington

PENSION CONTRIBUTION CALCULATION

2018 Proposed Budget PERS Contribution Appropriated	\$ 20,488
2018 Proposed Budget PFRS Contribution Appropriated	86,412
Anticipated Revenues for Fringe Benefits Directly Offsetting Pension Costs	-
Net 2018 Base Amount	<u>106,900</u>
2017 Adopted Budget PERS Contribution	19,065
2017 Adopted Budget PFRS Contribution	67,091
Realized Revenues for Fringe Benefits Directly Offsetting Pension Costs	-
Net 2017 Base Amount	<u>86,156</u>
Pension Contribution Exclusion	<u>\$ 20,744</u>

LOSAP CALCULATION

2018 Proposed Budget LOSAP Appropriation	\$ -
2017 Adopted Budget LOSAP Appropriation	-
LOSAP Exclusion (+/-)	<u>\$ -</u>

DEBT SERVICE CALCULATION

2018 Proposed Budget Total Debt Service Appropriation	\$ 486,497
2018 Proposed Budget Debt Service Appropriation Offset from Restricted Fund	-
2018 Proposed Budget Debt Service Appropriation Offset from Grant Revenue	-
2018 Proposed Budget Debt Service Appropriation Offset from Unrestricted Fund	-
2018 Base Amount	<u>486,497</u>
2017 Adopted Budget Total Debt Service Appropriation	379,361
2017 Adopted Budget Capital Appropriation Offset from Restricted Fund	-
2017 Adopted Budget Capital Appropriation Offset from Grant Fund	-
2017 Adopted Budget Capital Appropriation Offset from Unrestricted Fund	-
2017 Base Amount	<u>379,361</u>
Debt Service Exclusion	<u>\$ 107,136</u>

CAPITAL APPROPRIATION CALCULATION

2018 Proposed Budget Total Capital Appropriation	\$ 100,000
2018 Proposed Budget Capital Appropriation Offset from Restricted Fund	-
2018 Proposed Budget Capital Appropriation Offset from Grant Revenue	-
2018 Proposed Budget Capital Appropriation Offset from Unrestricted Fund	-
2018 Base Amount	<u>100,000</u>
2017 Adopted Budget Total Capital Appropriation	55,000
2017 Adopted Budget Capital Appropriation Offset from Restricted Fund	-
2017 Adopted Budget Capital Appropriation Offset from Grant Revenue	-
2017 Adopted Budget Capital Appropriation Offset from Unrestricted Fund	-
2017 Base Amount	<u>55,000</u>
Capital Expenditure Exclusion	<u>\$ 45,000</u>

HEALTH INSURANCE EXCLUSION CALCULATION

SFY 2018	0.0%
2018 Proposed Budget Administration Health Insurance Appropriation	\$ -
2018 Proposed Budget Operations & Maintenance Health Insurance Appropriation	103,630
2018 Proposed Budget Group Health Insurance	<u>103,630</u>
2017 Adopted Budget Administration Health Insurance Appropriation	-
2017 Adopted Budget Operations & Maintenance Health Insurance Appropriation	133,509
2017 Adopted Budget Group Health Insurance	<u>133,509</u>
Net Increase (Decrease)	<u>(29,879)</u>
Net Increase Divided by 2016 Amount Budgeted = % Increase	0.00%
SFY 2018 State Health Average 0% Less 2% = % Increase Added to Current Levy	0.00%
% Increase less % Increase Exclusion = % Increase Inside Cap	0.00%
% Increase Inside Cap * 2017 Expended = Added Amount Inside Cap	<u>\$ -</u>
% Increase Exclusion * 2017 Expended = 2018 Appropriation Added to Levy	<u>\$ -</u>
Amount Above the Levy Exclusion (Actual Increase - State Health Benefit Average)	<u>\$ -</u>
2018 Increase in Appropriation	<u>\$ -</u>

Instructions:

Input requested information in highlighted boxes only. Information input into yellow boxes will automatically fill throughout the rest of the workbook. Please round to the nearest whole dollar. No pennies.

The Levy Cap worksheets simplify data entry by having the user enter most data on support pages and some from this sheet. By filling in the highlighted cells on this page, each worksheet will reflect the information and automatically calculate the formulas on each individual worksheet.

Enter the name of the fire district and county below. This will populate the name of the fire district and the county throughout the workbook.

Name of Fire District:
County:

Florence Twp. Fire District No. 1
Burlington

Levy Cap Calculation Summary

2017 Adopted Budget - Amount to be Raised by Taxation	\$	1,819,342
Cap Bank Available from 2015 (See Levy Cap Certification)		1,197
Cap Bank Available from 2016 (See Levy Cap Certification)		1
Cap Bank Available from 2017 (See Levy Cap Certification)		-
Cap Bank Used from 2015		-
Cap Bank Used from 2016		
Cap Bank Used from 2017		
Changes in Service Provider (+/-)		
DLGS Approved Adjustments		
Cancelled or Unexpended Referendum Amount (Enter as a positive number)		
Assessed Valuation of District for adopted budget		1,249,273,300
New Ratables - Increase in Valuations (New Construction and Additions)		2,542,000
Adopted Fire District Tax Rate (three decimals) per \$100		\$0.146
Projected Tax Rate based upon Proposed Levy		0.162148987

2018 FIRE DISTRICT BUDGET

Narrative and Information Section

2018 FIRE DISTRICT BUDGET MESSAGE & ANALYSIS

Florence Township Fire District No. 1

(Fire District Name and Number)

FISCAL YEAR: January 1, 2018 to December 31, 2018

Answer all questions below. Attach additional pages and schedules as needed.

1. Complete a brief statement on the 2018 proposed Annual Budget and make comparison to the 2017 adopted budget. Explain any variances over +/-10% for each line item. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item.
See Attached.

2. Complete a brief statement on the impact the proposed Annual Budget will have on the Amount to be Raised by Taxation to support the district budget and on the Restricted and Unrestricted Fund Balance(s). Explain increases or decreases in the tax rate and utilization of fund balances. If Unrestricted Fund Balance is reduced by more than 10%, explain the projected impact on the following year's budget.
See Attached.

3. Include a statement explaining how the Fire District is complying with the Property Tax Levy Cap. The statement must explain reasons for exceeding the Levy Cap and identify the appropriations that caused the Fire District to exceed the Levy Cap, and how they are being addressed by a referendum.
Budget complies with the Property Tax Levy Cap.

4. If the Fire District plans to pass a Resolution for the Release of Restricted Fund Balance, explain the reason and purposes of the appropriation.
N/A

5. Complete a brief statement on the Annual Budget's proposed capital appropriations and payment methods, including debt service for the proposed budget year and for future years.
See Attached.

6. If the proposed Annual Budget contains an amount for a Cash Deficit of the Preceding Year pursuant to N.J.S.A. 40A:14-78.6, then explain the reasons for the occurrence of the deficit.
N/A

7. Does the Annual Budget appropriate such sums as it may deem necessary for the purchase of first aid, ambulance, rescue, or other emergency vehicles, equipment, supplies and materials for use by a duly incorporated association, pursuant to N.J.S.A. 40A:14-85.1? If so, provide the organization's incorporated name and amounts.
No

8. Complete the following based on the municipal assessor's latest information pursuant to N.J.S.A. 54:4-35:

Total Assessed Valuation of District	\$1,249,273,300
Proposed Tax Rate per \$100 of Assessed Valuation	\$.146

9. Is the Fire District providing for a first year funding appropriation to establish a length of service award program (LOSAP) in this year's budget subject to public referendum thereof?

No	<input checked="" type="checkbox"/>	Yes		If yes, how much is appropriated?	\$
----	-------------------------------------	-----	--	-----------------------------------	----

If the public question is defeated, is the Board of Commissioners aware that the budget must be amended to delete the LOSAP appropriation amount and that the Amount to be Raised by Taxation to Support the Budget must be reduced by a like amount?

No	<input checked="" type="checkbox"/>	Yes	
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2018 FIRE DISTRICT BUDGET MESSAGE & ANALYSIS

Florence Twp. Fire District No. 1

(Fire District Name and Number)

FISCAL YEAR: January 1, 2018 to December 31, 2018

1. The overall District budget increased by \$168,028. The largest increase is for Debt Service which accounts for \$107,136 (principal and interest). The District also increased the Reserve for Future Capital Outlays by \$45,000 in anticipation of future capital projects.
2. The primary reason for the increase in the tax rate is Debt Service and Capital Appropriations. The District reduced Unrestricted Fund Balance as a result Unrestricted Fund Balance should remain the same for the 2019 budget.
5. Debt was added in 2016 for the financing of Self Contained Breathing Apparatus (SCBA), 2017 for a new fire engine and 2018 for a new ambulance. Through the District's 5-year Planning Committee, additional projects are being planned so Reserve for Future Capital Outlays was increased by \$45,000 to \$100,000.

FIRE DISTRICT CONTACT INFORMATION

2018

Please complete the following information regarding this Fire District. All information requested below must be completed.

Name of Fire District:	Florence Township Fire District No. 1		
Address:	401 Firehouse Lane		
City, State, Zip:	Florence	NJ	08518
Phone: (ext.)	609-499-1393	Fax:	609-499-9776

Preparer's Name:	Kevin Mullen		
Preparer's Address:	401 Firehouse Lane		
City, State, Zip:	Florence	NJ	08518
Phone: (ext.)	609-499-6006	Fax:	609-499-6040
E-mail:	kmullen@ftfd40.org		

Chairman:	Robert Schoen		
Phone: (ext.)	609-499-6006	Fax:	609-499-6040
E-mail:	Bschoen@ftfd40.org		

Secretary/Treasurer:	Andrew Popso/John Fratinardo		
Phone: (ext.)	609-499-6006	Fax:	609-499-6040
E-mail:	Apopso@ftfd40.org/Jfratinardo@ftfd40.org		

Name of Auditor:	Robert Inverso		
Name of Firm:	Inverso & Stewart		
Address:	651 Route 73, Suite 402		
City, State, Zip:	Marlton	NJ	08053
Phone: (ext.)	856-983-2244	Fax:	856-983-6674
E-mail:	icspcas@concentric.net		

FIRE DISTRICT INFORMATIONAL QUESTIONNAIRE

Florence Township Fire Dist. No. 1 (Fire District Name and Number)

FISCAL YEAR: January 1, 2018 to December 31, 2018

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of regular voting members of the governing body: 5
- 2) Provide the number of alternate voting members of the governing body: 0
- 3) Did any current or former commissioner or officer have a family or business relationship with any other current or former commissioner or officer during the current fiscal year? No If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Fire District.
- 4) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year because of their relationship with the Fire District file the form as required? Yes If "no," provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.
- 5) Does the Fire District have any amounts receivable from current or former commissioners, officers, or employees? No If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Fire District.
- 6) Was the Fire District a party to a business transaction with one of the following parties:
 - a. A current or former commissioner, officer, or employee? No
 - b. A family member of a current or former commissioner, officer, or employee? No
 - c. An entity of which a current or former commissioner, officer, or employee (or family member thereof) was an officer or direct or indirect owner? No

If the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, or employee (or family member thereof) of the Fire District; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.
- 7) Did the Fire District provide any of the following to or for a commissioner, officer, or any other employee of the Fire District:
 - a. First class or charter travel - No
 - b. Travel for companions - No
 - c. Tax indemnification and gross-up payments - No
 - d. Discretionary spending account - No
 - e. Housing allowance or residence for personal use - No
 - f. Payments for business use of personal residence - No
 - g. Vehicle/auto allowance or vehicle for personal use - No
 - h. Health or social club dues or initiation fees - No
 - i. Personal services (i.e.: maid, chauffeur, chef) - No

If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.

FIRE DISTRICT INFORMATIONAL QUESTIONNAIRE (CONTINUED)

Florence Township Fire Dist. No. 1

(Fire District Name and Number)

FISCAL YEAR: January 1, 2018 to December 31, 2018

- 8) Attach a list of the Fire District's vehicles including make, model and year, and indicate to whom the vehicles are assigned and their positions. If a vehicle is not assigned to a specific individual and is available to all authorized District personnel, indicate "motor pool."
- 9) Did the Fire District make any payments to current or former commissioners or employees for severance or termination? No *If "yes," attach explanation including amount paid.*
- 10) Did the Fire District make any payments to current or former commissioners or employees that were contingent upon the performance of the Fire District or that were considered discretionary bonuses? No *If "yes," attach explanation including amount paid.*
- 11) Does the Fire District contract with another entity (i.e.: volunteer fire company, neighboring municipality, etc.) to provide fire protection or EMS services within the Fire District? Yes
- 12) If the answer to #11 above is "yes," did the Fire District execute a written agreement with the entity that details the services that the entity will provide and the amount to be paid by the Fire District to the entity for the services provided? Yes *If "yes," attach a copy of the agreement. If "no," attach a description of the arrangement for services with the entity including the services provided and the basis for the amount paid by the Fire District to the entity. Also explain why the Fire District does not have a formal written agreement with the entity.*
- 13) Does the Fire District have a Length of Service Award Program (LOSAP) plan? No *If "yes," indicate a) the year it was implemented; b) the total number of volunteer members presently eligible to participate; c) the total number of volunteer members presently vested; d) whether the annual contribution for each vested member is fixed or based on an automatic increase; e) the total LOSAP budgeted for the current year; and f) whether the Fire District has required the Plan Contractor to submit its annual financial statement to the Director of the Division of Local Government Services pursuant to N.J.A.C. 5:30-14.49.*

FIRE DISTRICT INFORMATIONAL QUESTIONNAIRE

Florence Township Fire District No.1

(Fire District Name and Number)

FISCAL YEAR: January 1, 2018 to December 31, 2018

Explanations

As of December 31, 2017

- 8 - 2009 Chevrolet Tahoe - Keith Scully, Deputy Chief
- 2003 Ford Crown Victoria - Motor Pool
- 2006 Ford Crown Victoria - Kevin Mullen, Chief
- 2005 Ford Crown Victoria - Brian Richardson, Fire Marshal
- 1999 Ford Expedition - Motor Pool
- 2008 Ford F-350 Pick-up - Motor Pool
- 2009 Chevrolet Tahoe - Steve Taylor, Battalion Chief

- 1994 KME Engine - Motor Pool (to be sold)
- 2000 KME Engine - Motor Pool
- 2017 Pierce Engine - Motor Pool
- 2009 Pierce Tower Ladder - Motor Pool
- 2000 International/KME Rescue - Motor Pool (to be sold)
- 2000 International/KME Tender - Motor Pool
- 2008 Ford Ambulance - Motor Pool
- 2010 Ford Ambulance - Motor Pool (to be sold)
- 2017 Ford Ambulance - Motor Pool

FIRE DISTRICT SCHEDULE OF COMMISSIONERS AND OFFICERS
Florence Township Fire Dist. No. 1
(Fire District Name and Number)

FISCAL YEAR: January 1, 2018 to December 31, 2018

Complete the attached table for all persons required to be listed per #1-2 below.

- 1) List all of the Fire District's current commissioners and officers and amount of compensation from the Fire District and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Fire District's former commissioners and officers who received more than \$10,000 in reportable compensation from the Fire District and any other public entities during the most recent fiscal year completed.

Commissioner: A member of the governing body of the Fire District with voting rights. Include alternates for purposes of this schedule.

Officer: A person elected or appointed to manage the Fire District's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the Fire District's top management official and top financial official as officers, if applicable. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

Compensation: All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Fire District's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

Reportable compensation: The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the calendar year 2015.

Other Public Entity: Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Fire District either by function or by physical location.

Fire District Schedule of Commissioners and Officers (Continued)

Florence Twp. Fire District No. 1
Burlington

Name	Title	Average Hours per Week Dedicated to Position	Reportable Compensation from Fire District (W-2/ 1099)			Estimated amount of other compensation from the Fire District (health benefits, pension, etc.)	Names of Other Public Entities where individual is an Employee or Member of the Governing Body	Positions held at Other Public Entities Listed in Column N	Average Hours per Week Dedicated to Positions at Other Public Entities Listed in Column N	Reportable Compensation from Other Public Entities (W-2/ 1099)	Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)	Total Compensation All Public Entities
			Base Salary/ Stipend	Other (auto allowance, expense account, payment in lieu of health benefits, etc.)	Bonus							
1 Charles Bauer	Vice-Chairman		\$ 1,200	\$ 600		Florence Twp.	Seasonal Laborer	15	\$ 7,100	\$ -	\$ 8,900	
2 Andrew Popsa	Secretary		1,200	600							1,800	
3 John Fratinardo	Treasurer		1,200	600							1,800	
4 Kevin Mullen	Fire Chief	40	115,400	4,200							152,028	
5											-	
6											-	
7											-	
8											-	
9											-	
10											-	
11											-	
12											-	
13											-	
14											-	
15											-	
Total:			\$120,000	\$ 6,000	\$ -	\$ 31,428	\$ 157,428		\$ 7,100	\$ -	\$ 164,528	

Enter the total number of employees/ independent contractors who received more than \$100,000 in total reportable compensation for the most recent fiscal year completed: 1

Schedule of Health Benefits - Detailed Cost Analysis

Florence Twp. Fire District No. 1
Burlington

	# of Covered Members (Medical & Rx)		Annual Cost Estimate per Employee		Total Cost Estimate Proposed Budget	# of Covered Members (Medical & Rx) Current Year	Annual Cost per Employee Current Year	Total Current Year Cost	\$ Increase (Decrease)	% Increase (Decrease)
	Budget	Proposed	Budget	Proposed						
Active Employees - Health Benefits - Annual Cost										
Single Coverage	12,289	\$ 4	\$ 49,156	4	\$ 12,220	\$ 48,880	\$ 276	0.6%		
Parent & Child	22,061	1	22,061	1	21,943	21,943	118	0.5%		
Employee & Spouse (or Partner)	24,238	1	24,238	1	24,122	24,122	116	0.5%		
Family	32,093	1	32,093	3	31,927	95,781	(63,688)	-66.5%		
Employee Cost Sharing Contribution (enter as negative -)			(23,919)			(26,248)	2,329	-8.9%		
Subtotal	90,681		103,629	9		164,478	(60,849)	-37.0%		
Commissioners - Health Benefits - Annual Cost										
Single Coverage	-	-	-	-	-	-	-	#DIV/0!		
Parent & Child	-	-	-	-	-	-	-	#DIV/0!		
Employee & Spouse (or Partner)	-	-	-	-	-	-	-	#DIV/0!		
Family	-	-	-	-	-	-	-	#DIV/0!		
Employee Cost Sharing Contribution (enter as negative -)								#DIV/0!		
Subtotal	0			0				#DIV/0!		
Retirees - Health Benefits - Annual Cost										
Single Coverage	-	-	-	-	-	-	-	#DIV/0!		
Parent & Child	-	-	-	-	-	-	-	#DIV/0!		
Employee & Spouse (or Partner)	-	-	-	-	-	-	-	#DIV/0!		
Family	-	-	-	-	-	-	-	#DIV/0!		
Employee Cost Sharing Contribution (enter as negative -)								#DIV/0!		
Subtotal	0			0				#DIV/0!		
GRAND TOTAL	90,681		\$ 103,629	9		\$ 164,478	\$ (60,849)	-37.0%		

Is medical coverage provided by the SHBP (Yes or No)?
 Is prescription drug coverage provided by the SHBP (Yes or No)?

